

**PARISH TOWN & VILLAGE JOINT PLANNING BOARD  
and  
ENVIRONMENTAL ADVISORY COUNCIL REGULAR MEETING MINUTES  
Parish Village Gym, December 22, 2025**

**Call to Order:** Chair Scriber called to order the Regular Dec. 2025 Meeting at 6:30 pm.

**Roll Call:** Member C. Dwyer, Member K. Dwyer, Member Petit, Chair Scriber, Pl. Board Clerk Stelmashuck.

**Excused:** Member Henson, 2<sup>nd</sup> Alternate Trexler.

**Absent:** Conservation & Environmental Advisor Sperling.

**Minutes:** Member K. Dwyer motioned to accept the Nov. 2025 meeting minutes with the correction of the word “there” to “their”. Also the word reappointment changed to election, Chair Scriber said either word would be appropriate in this case. Member C. Dwyer then seconded them. Roll taken... carried.

**Communications:**

**\*\*Chair Scriber** said the 2026 Tug Hill Conference info had been sent out.

**\*\*Chair Scriber** said Matt Johnson of Tug Hill was working on the finished copy of the Short Term Rentals. Member Petit said Member Henson has some suggestions for our Short Term Rental laws. Chair Scriber told him to have Member Henson send them to him.

**REPORTS:**

**\*\*Tug Hill Report:** Tug Hill Rep. Heidi was not present, but sent Chair Scriber a copy of the SRCG Newsletter.

**\*\*CEO Report:** CEO Hamacher was not present, but left a written report.

**NEW BUSINESS:**

**\*\*2026 Schedule:** Chair Scriber gave out copies of the 2026 Planning Board schedule. Member K. Dwyer motioned to accept the schedule, which was seconded by Member Petit. Roll taken.... carried.

**\*\* Election of 2026 Officers-** Member Petit made a motion to keep the same officers in position for the year 2026. The slate is as follows: Chair Scriber, Vice Chair K. Dwyer and Secretary C. Dwyer, which was seconded by Member C. Dwyer. Roll taken... carried.

**\*\* Recommended Fee Schedule:** The Board discussed the changes to the fee schedule they are going to recommend to the Town Board. They are as follows: \$250 for a Minor Subdivision with \$30 for each additional lot and \$350 for a Major Subdivision with \$30 for each additional lot. A Lot Line Adjustment would be \$175.

**\*\*Engineer for Subdivisions:** After discussion, the Board agreed that the Subdivision Law and the Zoning Ordinance should be amended to reflect that there is a need to have an expert engineering firm give advice on Subdivisions, with the cost being paid by the applicant.

**UNFINISHED BUSINESS:** Short discussion on the Short Term Rentals..

**Next Meeting’s Agenda:** Final Draft for Short Term Rentals.

**Adjournment:** Member K. Dwyer motioned to adjourn at 7:00 PM, which was seconded by Member C. Dwyer. Roll taken... carried.

Respectfully submitted,

Evelyn M. Stelmashuck, Parish Planning Board Clerk