

**PARISH TOWN & VILLAGE JOINT PLANNING BOARD
and
ENVIRONMENTAL ADVISORY COUNCIL REGULAR MEETING MINUTES
Parish Village Gym, November 24, 2025**

Call to Order: Chair Scriber opened the Public Hearing on the Henry Phillips Subdivision at 6:30 pm. Mr. Bardoun the Surveyor, had provided the map of the Subdivision. Chair Scriber asked if anyone had any questions or comments about the Subdivision, and hearing none and waiting the allotted time, Chair Scriber made a motion to close the Public Hearing on the Phillips Subdivision which was seconded by Member C. Dwyer.. Roll taken... carried.

Regular Meeting: Call to Order: Chair Scriber called to order the Regular Oct. Meeting at 6:35 pm.

Roll Call: Member C. Dwyer, Member K. Dwyer, Member Henson, Member Petit, Chair Scriber, Conservation & Environmental Advisor Sperling, Pl. Board Clerk Stelmashuck, 2nd Alternate Trexler.

Also Present: Dave Bardoun, Land Surveyor (6:35 pm); Matt Johnson (Tug Hill 6:35 pm); Henry Phillips, Landowner (6:34 pm).

Minutes: Member C. Dwyer motioned to accept the Oct. 2025 meeting minutes which was seconded by Member Petit. Roll taken... carried.

Communications:

**See Reports.

REPORTS:

****Tug Hill Report:** Tug Hill Rep. Heidi was not present, but sent Chair Scriber a copy of the SRCG Newsletter.

****CEO Report:** CEO Hamacher was not present, but left a written report.

NEW BUSINESS:

****Henry Phillips Subdivision:** Member Petit motioned to accept the application for the Henry Phillips Subdivision, which was seconded by Member Henson. Roll taken.... Carried, with Chair Scriber abstaining.

****Member K. Dwyer** motioned to accept the Henry Phillips Subdivision, which was seconded by Member C. Dwyer. Roll taken.... Carried, with Chair Scriber abstaining.

**** Review of Short Term Rentals:** Chair Scriber and the Board went over the draft with Matt Johnson, Tug Hill Rep. of the Short Term Rentals. Matt will make the changes and bring it back to our Dec. 2025 meeting.

**** The board had a discussion** on recommending to the Town Board adding fees for **lot line** adjustments and fees for short term rentals. Their was a unanimous consent to have the Town Board add these fees to the 2026 Fee Schedule.

UNFINISHED BUSINESS: None.

Next Meeting's Agenda: Final Draft for Short Term Rentals, Planning Board's 2026 Meeting Dates Schedule, Reappointment of Officers.

Adjournment: Member Henson motioned to adjourn at 7:32 PM, which was seconded by Member C. Dwyer. Roll taken... carried.

Respectfully submitted,

Evelyn M. Stelmashuck, Parish Planning Board Clerk