

**PARISH TOWN & VILLAGE JOINT PLANNING BOARD
and
ENVIRONMENTAL ADVISORY COUNCIL REGULAR MEETING MINUTES
Parish Village Gym, July 28, 2025**

Call to Order: Chair Scriber called the Regular July 2025 meeting to order at 6:30 pm.

Roll Call: Member C. Dwyer, Member K. Dwyer, Member Henson, Member Petit, Chair Scriber, Conservation Advisor Sperling, 2nd Alternate Trexler, Planning Board Clerk Stelmashuck.

Also Present: Edward Donegan (6:40 pm), Marianne O'Hara.

Approval of Minutes: Member Henson motioned to approve the June 2025 minutes, which were seconded by Member C. Dwyer. Roll taken... carried.

Communications:

*Chair Scriber received an employee policy sheet from the Supervisor stating rules for using a Town computer. Bill signed it and it will be returned to the Supervisor.

*Member K. Dwyer told of the passing of Orwell Supervisor Bill Potter.

REPORTS:

****Tug Hill Report:** Tug Hill Rep. Heidi was not present.

****CEO Report:** CEO Hamacher was not present, but he left a written report.

NEW BUSINESS:

**** White Road Major Subdivision:** Chair Scriber said he had gotten material from both Mr. & Mrs. Lighton but was still missing stuff. Their project will be postponed until the August meeting. Member K. Dwyer made a motion to set a Public Hearing on the White Road Major Subdivision for Aug. 25, 2025 at 6:30 pm, which was seconded by Member Petit. Roll taken... carried.

****O'Hara Subdivision:** Chair Scriber opened the Public Hearing on the O'Hara Subdivision at 7:14 pm. After hearing no public comments and waiting the allotted time, he closed the Public Hearing on the O'Hara Subdivision. Marianne O'Hara presented the necessary maps. Seeing that all the appropriate paperwork was in order:

****Member K. Dwyer** made a motion to accept the Public Hearing application on the O'Hara subdivision which was seconded by Member Henson. Roll taken... carried.

****Member Petit** made a motion to accept the O'Hara Subdivision which was seconded by Member K. Dwyer. Roll taken... carried.

UNFINISHED BUSINESS

Sparhawk Road Property: Ed Donegan presented the appropriate maps for his lot line adjustment. Bill will sign and stamp them tomorrow.

**** Review Short Term Rental:** Chair Scriber gave each Board Member a copy of the draft he had for Airbnb's and short term rental in the Town. They went over it line by line. Bill will tidy it up and make the changes the Board asked for. They will go over this at next month's meeting.

Next Meeting's Agenda: Short Term Rental Ordinance, White Rd. Subdivision Public Hearing.

Adjournment: Member C. Dwyer motioned to adjourn at 7:38 PM, which was seconded by Member Henson. Roll taken... carried.

Respectfully submitted,

Evelyn M. Stelmashuck, Parish Planning Board Clerk