

REGULAR MEETING
7/18/2024

Minutes of the Regular Meeting of the Parish Town Board held July 18th, 2024 at 2938 E. Main Street, Parish, NY in the Village Gym. Supervisor Bernys called the meeting to order at 6:30 pm.

PRESENT:

Doug Houghton, Councilor
Gary Wood, Councilor
Robin Eaton-Novak, Councilor
Jim Bernys, Supervisor
Kelly Reader-Petit, Town Clerk

ABSENT/EXCUSED: John Horning, Councilor

ALSO PRESENT: Paul Baxter, Tug Hill Rep; Dan Ingles, Cyber Security; Nate Metcalf, Hwy Sup't; Bob Genant; Town Attorney; Heidi Thompkins, Tug Hill Rep; and Shannon Masters, Old Home Day Organizer.

MEETING OPEN TO THE PUBLIC:

No Comments.

MEETING CLOSED TO THE PUBLIC.

SUPERVISOR'S COMMENTS:

No Comments.

Councilor's Comments:

No Comments.

APPROVAL OF MINUTES:

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to approve the June 18, 2024 Minutes as received. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

OLD HOME DAY REPORT:

Shannon Masters, event coordinator reviewed the events at Old Home Day on August 3rd. Currently there are 92 vendors, food wagons, Big D. Acoustics, the 10th Mountain Division Band at 1:00 pm, and a bounce house. The fire company will be hosting a chicken BBQ. A few words will be said honoring all local veterans and military personnel. A plaque will be presented honoring veterans, and a plaque will be presented to the 10th Mountain Division Band as a thank you.

There will be a snake rock project available for the kids to participate. The kids can paint a rock and create a snake that will be displayed and assembled at Merrill Park playground.

The Parish Public Library is willing to take on the sponsorship of Old Home Days under their no profit status. This will help with legally raising funds.

CYBER SECURITY VOUCHER #158:

Dan Ingles discussed the amount above and beyond the scope of the project and the estimate quoted. There is a voucher on the abstract for the amount of \$1,237.50.

DEPARTMENT REPORTS:

Assessor's-No report.

CEO/ZEO REPORT: CEO/ZEO Hamacker submitted a written CEO/ZEO Report. Supervisor Bernys read his report.

DCO Report: No Report.

Fire Chief's Report: Fire Chief Harvey submitted a written Fire Chief's Report for June, 2024.

Happy Valley Road Maintenance: Discussion was held regarding maintenance on roads in Happy Valley. There is \$73,000.00 that remains in the road maintenance account.

Motion: A motion was made by Councilor Houghton, seconded by Councilor Wood to transfer \$10,000 from Fund Balance to the Road Maintenance DB Account if needed. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

Highway Report/Park Report: Hwy Sup't Metcalf commented that its been a little rough with the storms we been having. They have had some washouts and they had to take care of some driveways. Other than that they have gotten mowing done. Precision Plumbing is working on a quote to replace the boiler at the Highway Garage. ARPA money could be used if needed.

Park: A couple limbs came down back by the parking lot. Everything held up through the rain. No washouts. The Horseshoe Pit will be completely removed. Supervisor Bernys commented that he has heard that a lot of people are happy with park updates.

Tax Collector's Report: Tax Collector Dwyer submitted the final tax amount payment to the supervisor at last month's meeting.

Tug Hill Report: Paul Baxter, Tug Hill Rep., gave the following report:

The NYS Department of State will be conducting a "Cemetery 101" workshop on Wednesday, August 7, 2024 from 4:00 pm-7:00 pm at the Adams Fire Department, 6 N. Main Street, Adams, NY 13605. The workshop will cover the basic aspects of successful cemetery operations, provide an opportunity to meet with Division of Cemeteries staff and ask questions and gain insight into best practices. Attendees are encouraged to RSVP, but walk-ins are welcome.

The Tug Hill Commission is sponsoring two town budget process workshops in August, and Albion will be hosting one of them. The Albion workshop will be held on Wednesday, August 7, 2024 at 6:30 pm, presentation by Laird Petrie.

Tug Hill Commission is currently in the process of scheduling the next Salmon Rivers Council of Governments Meeting. Paul has updated the timeline for his retirement in the Tug Hill Times. Paul's planned retirement date is in the first part of 2025. The Tug Hill Commission is now advertising the circuit rider position. In addition, Tug Hill Executive Director, Katie Malinowski sent copies of the announcement to all area town and village clerks. Paul understands that Tug Hill has already received applications for the position and they welcome more.

There is nothing new to report about the status of wildlife management area payment legislation or about the salmon restoration to the Little Salmon River.

OLD BUSINESS:

Getman Cemetery: Hwy Sup't Metcalf is looking into obtaining a post hole digger so the fence can be repaired. Supervisor Bernys weedeated where the stones were damaged.

Merrill Park:

Cameras: Councilor Eaton-Novak needs to get cameras programmed. Councilor Houghton and Councilor Eaton-Novak will be working on that.

Park Shed: Councilor Houghton has not had time to obtain a quote for a 6ft x 10ft shed. Councilor Houghton commented, if any one had time to obtain a quote to let him know.

Additional Benches:

Supervisor Bernys commented that the additional benches are here and the benches were \$779.00 each. The company sent a wrong color and credited the town \$200.00 for the error. Supervisor Bernys put them together and he and Hwy Sup't Metcalf will get them installed at Merrill Park.

Approval of Jarrett Chaires as Dog Enumerator:

Motion: A motion was made by Councilor Wood, seconded by Councilor Eaton-Novak to approve Jarrett Chaires as Dog Enumerator for the Town of Parish at a pay rate of \$15.00 per hour in addition to \$1.00 per dog for every dog counted, and to sign a contract with Mr. Chaires for the position. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

OLD BUSINESS OF THE FLOOR: None.

NEW BUSINESS OF THE FLOOR:

Comprehensive Plan:

Motion: A motion was made by Supervisor Bernys, seconded by Councilor Houghton to approve the Comprehensive Plan as received and send it to County Planning for recommendations. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

Justice Court Grant Assistance Program Grant Resolution: Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Wood to pass a resolution to authorize the Parish

Town Court to apply for funding from the Justice Court Assistance Program during the upcoming 2024-2025 grant cycle. Roll taken...Motion carried...All in favor. Aye-(4) Nay-(0). See attached.

New Lease of Town/Village Copier:

The copier's lease will be expiring and we will be entering into a new contract with the Village of the Parish through ABS.

NEW BUSINESS OF THE FLOOR: None.

SUPERVISOR'S FINANCIAL REPORT:

Supervisor Bernys presented the Supervisor's Financial Report for June, 2024.

BUDGET TRANSFERS:

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to approve the following transfer:

From-A1990.4-Contingency

To-A1650.4 Central Communications

Amount-\$2,000.00

Reason-Higher cost than expected during Cyber Security Installation.

Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0)

Current Contingency balance-\$23,000.00

APPROVAL OF BILLS:

General Fund A:

Motion: A motion was made by Councilor Houghton, seconded by Councilor Wood to approve the claims to the General Fund, those being claims #139-#160 for a total warrant of \$15,549.95. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

Highway Fund DA:

Motion: A motion was made by Councilor Wood, seconded by Councilor Eaton-Novak, to approve the claims to the Highway DA Fund, those being claims #80-#92 for a total warrant of \$6,621.92. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

Highway Fund DB:

Motion: A motion was made by Councilor Eaton-Novak. Seconded by Councilor Houghton to approve the claims to the Highway DB Account, those being claims #13-#17 for a total warrant of \$13,496.47. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

Adjourn:

Motion: A motion was made by Councilor Houghton, seconded by Councilor Eaton-Novak to adjourn at 7:36 pm. Roll taken...All in favor...Motion carried.

Next Regular Meeting-August 15, 2024-6:30 pm.

Old Home Day-August 3rd, 2024-10am-3pm.

Respectfully submitted,

Kelly Reader-Petit
Parish Town Clerk