

**REGULAR MEETING**  
**August 15, 2024**

Minutes of the Regular Meeting of the Parish Town Board Meeting held August 15, 2024 at 2938 E. Main Street, Parish, NY in the Village Gym. The meeting was called to order by Supervisor Bernys at 6:30 pm.

**Present:** Doug Houghton, Councilor  
Gary Wood, Councilor  
Robin-Eaton-Novak, Councilor  
Jim Bernys, Supervisor  
Kelly Reader-Petit-Town Clerk

**Absent/Excused:** John Horning, Councilor.

**Also Present:** L.J. Harvey, Fire Chief; Nate Metcalf, Hwy Sup't; Heidi Thompkins, Tug Hill Rep.; and Bob Genant, Town Attorney.

**MEETING OPEN IN THE PUBLIC:**

No Comments.

**MEETING CLOSED TO THE PUBLIC.**

**SUPERVISOR'S COMMENTS:**

No comments at this time.

**COUNCILOR'S COMMENTS:**

Councilor Eaton-Novak thanked Shannon, Mandy, and Michelle for the outstanding job they did for Old Home Day. There were 96 vendors that signed up and 30 that didn't show. Councilor Eaton-Novak commented that it was well attended and a success.

**APPROVAL OF MINUTES:**

**Motion:** A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to approve the Minutes of the July 18<sup>th</sup>, 2024 Regular Minutes as received. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

**DEPARTMENT REPORTS:**

**Assessor's Report-**No report.

**CEO/ZEO Report:** Supervisor's Bernys read the CEO/ZEO Report submitted by CEO/ZEO Hamacher for July, 2024.

**Fire Chief's Report:** Fire Chief Harvey gave the Fire Report for July 2024.

**Highway/Park Report:**

**Park Report:**

Hwy Sup't Metcalf commented that the horseshoe pits were removed at the park and the holes will be filled. A Pavilion In Use sign for the park's pavilion rental was discussed. Discussion was held regarding rental of the pavilion it is only the pavilion not the whole park.

**Hwy Report:**

Hwy Sup't Metcalf reported that they have completed a lot of mowing. They are mowing on the south side of town. A quote for replacing the furnace at the Hwy Garage was received for \$19,785.00.

Hwy Sup't Metcalf doesn't think it has to be placed out for bid because the cost it's under \$20,000.00. He will obtain two more quotes for the replacement and check with Supervisor Bernys regarding the process on Monday. The paving season is wrapping up.

**Tug Hill Circuit Rider's Report:**

Heidi Thompkins reported that the Salmon River's Council of Gov't Meeting will be held on August 27, 2024 in Altmar.

The Tug Hill Circuit Rider's upcoming vacancy has received 14 applicants. The applicant that will be selected will be announced at a later meeting.

There will be a meeting in Oswego County on August 21<sup>st</sup>, 2024 regarding National Grid's transmission lines.

There will be a meeting in Oswego regarding approving Broadband and expanding it in those areas that currently have no access to Broadband.

Sept 19<sup>th</sup> is the annual Tug Hill Dinner Meeting. Reservations are needed and the cost is \$30.00. The meeting starts at 6:00 pm.

**Motion:** A motion was made by Councilor Wood, seconded by Councilor Eaton-Novak to allow the Board to attend the annual dinner meeting on September 19<sup>th</sup>, 2024 if they choose and for the Town to absorb the cost. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

**Motion:** A motion was made by Supervisor Bernys, seconded by Councilor Wood to change the Regular September 19<sup>th</sup>, 2024 to September 12<sup>th</sup>, 2024 at 5:00 pm prior to the Joint Town/Village Board Meeting that begins at 6:30 pm. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

**OLD BUSINESS:**

**Getman Cemetery Head Stones Repair:** Supervisor Bernys reported that the stones have been repaired and the check has been received from the individual's auto insurance. Hwy Department will be working on repairing the fence at the cemetery.

**Merrill Park:**

**Cameras:** Councilor Houghton and Councilor Eaton-Novak are working on getting them set up.

**Shed:** Councilor Houghton reported that a 6 ×10 shed is \$1,200.00 from an Amish gentlemen on Redmill Road. A Zoning Permit was discussed and it was determined it was not required.

**Dog Enumeration:**

Clerk Reader-Petit gave the report:

The Enumerator has been out collecting the information and he has counted many unlicensed dogs.

Those that are not licensed have received postcards on instructions to license their dog(s).

Discussion was held on how the Board wants to proceed with enforcement. It was the consensus of the Board to have tickets issued if the dog owners do not comply.

**Motion:** A motion was made by Councilor Eaton-Novak, seconded by Councilor Wood to hire through contract, the Enumerator at a rate of pay of \$15.00 per hour and a \$1.00 to the serve summons signed by the DCO.

Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

**Comprehensive Plan Update:** The Comprehensive Plan update has been sent to County Planning for review.

A Public Hearing will be held that at the Joint Town/Village Meeting on September 12<sup>th</sup>, at 6:30 pm.

**OLD BUSINESS OFF THE FLOOR-None.**

**NEW BUSINESS:**

**IMA with the Village for Lease of New Copier:**

**Motion:** A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to approve and sign the IMA with the Village of Parish for the lease for the new copier. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

**ROA for Kevin Dwyer:**

**Motion:** A motion was made by Supervisor Bernys, seconded by Councilor Houghton to pass a Resolution that the Town of Parish hereby established a Standard Work Day of 6 for the position of Tax Collector for Kevin Dwyer. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

**NEW BUSINESS OFF THE FLOOR-None.**

**Supervisor's Financial Report:** Supervisor Bernys presented the Supervisor's Financial Report for July, 2024 for the Board's review.

**Budget Transfer's:**

**Motion:** A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to approve the following transfers:

**From:** A1990.4-Contingency

**To:** A8810.41-Cemeteries Contractual

**Amount:** \$1,295.00

Current Contingency Balance-\$23,000.00

**From:** A1990.4-Contingency

**To:** A3510.4-Dog Control Contractual for the Enumeration.

**Amount:** \$2,000.00

Current Contingency Balance-\$21,705.00.

**From:** DA5130.2 Machinery Equipment

**To:** DA5130.4 Machinery Contractual

**Amount:** \$10,000.00

Current Machinery Equipment Balance-\$21,696.01

Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

**APPROVAL OF BILLS:**

**General A Fund Account:**

**Motion:** A motion was made by Councilor Houghton, seconded by Councilor Wood to approve the claims to the General A Fund Account, those being claims #161-#175 for a total warrant of \$15,677.56. Roll taken...All in Favor...Motion carried. Aye-(4) Nay-(0).

**Highway DA Fund Account:**

**Motion:** A motion was made by Councilor Wood, seconded by Councilor Eaton-Novak to approve the claims to the Highway DA Fund Account, those being claims #93-#99 for a total warrant of \$5,331.35. Roll taken...All in Favor...Motion carried. Aye-(4) Nay-(0).

**Highway DB Fund Account:**

**Motion:** A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to approve the claims to the Highway DB Fund, those being claims #18-#23 for a total warrant of \$11,955.46. Roll taken...All in favor...Motion carried.

**Motion:** A motion was made by Councilor Houghton, seconded by Councilor Wood to adjourn at 7:35 pm. Roll taken...All in favor...Motion carried.

Respectfully submitted,

Kelly Reader-Petit  
Town Clerk