

REGULAR MEETING MINUTES
May 16, 2024

Minutes of the Regular Town Board Meeting of the Parish Town Board held May 16, 2024 at 2938 E. Main Street, Parish, NY in the Village Gym. The meeting was called to order by Supervisor Bernys at 6:30 pm.

PRESENT:

Robin Eaton-Novak, Councilor
Doug Houghton, Councilor
Gary Wood, Councilor
Jim Bernys, Supervisor
Kelly Reader-Petit, Town Clerk

ABSENT/EXCUSED: John Horning, Councilor

ALSO PRESENT: L.J. Harvey, Fire Chief; Bob Genant, Town Attorney; Paul Baxter; Tug Hill Rep.; Steve Cronk, DCO; Nate Metcalf, Hwy Sup't, and Kevin Dwyer, Tax Collector.

MEETING OPEN TO THE PUBLIC:

No Comments.

MEETING CLOSED TO THE PUBLIC.

SUPERVISOR'S COMMENTS:

Supervisor Bernys attended the Tug Hill Conference with many of our town employees. Supervisor Bernys commented that the annual training was very informative. Supervisor Bernys also attended a two day finance school given by the Association of Towns and the NYS Comptrollers. Supervisor Bernys commented that the school was very informative and helps in his position as Town Supervisor. As Supervisor Bernys said in the past, he has all kinds of information available in his office for all the councilors that wish to learn more about government and better themselves. Finally, Supervisor Bernys received a letter from the NYSTCA concerning our clerk, Kelly Reader-Petit. She has once again been re-certified as a Registered Municipal Clerk. In order to receive this designation, she must obtain continuing education points and experience points. Supervisor Bernys congratulated Kelly on achieving this great accomplishment.

COUNCILOR'S COMMENTS:

No Comments.

APPROVAL OF MINUTES:

Regular Meeting Minutes-4/18/2024

Special Meeting Minutes-5/6/2024

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to approve the Regular Board Meeting Minutes-4/18/2024 and Special Meeting Minutes-5/6/2024 as received. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

DEPARTMENT REPORTS:

Assessor's Report: Grievance Day is coming up-May 28th, 2024, 4 pm-8 pm

CEO/ZEO Report: Supervisor Bernys read CEO/ZEO Hamacher's Report.

DCO Report: DCO Cronk discussed a dog issue that he has been dealing with.

Fire Chief's Report: Fire Chief Harvey gave the Fire Chief's Report for April, 2024. The NYS Burn Ban has expired. However, the DEC rules for burning still need to be followed.

Highway/Park Report: Hwy Sup't Metcalf gave the Highway Dept. Report for April/May, 2024.

Purchase of New International Dump Truck:

The truck will be at least a 2025 and it is at least two to two and ½ year lead time when ordered.

The order is off state bid and there is no other bid process required.

Councilor Houghton asked if the town could get out of the purchase once committed if needed.

Hwy Sup't Metcalf commented that he thought they could with good reason.

Hwy Sup't Metcalf due to the fact the price is off state bid, the price will be locked in.

Hwy Sup't Metcalf had obtained two quotes for a truck off state bid:

Tracey Road Equipment-New Truck-\$301,000.00

Viking International-New Truck-\$287,000.00

Discussion was held on the difference on the trucks.

Motion: A motion was made by Councilor Wood, seconded by Councilor Houghton to purchase an International Dump Truck from Viking International for the amount of \$287,000.00 off state bid. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

2009 Pickup Truck with utility box disposal:

Motion: A motion was made by Councilor Eaton-Novak, seconded by Supervisor Bernys to scrap the 2009 truck/with utility box. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

Park Report: Hwy Sup't Metcalf commented that all is well at the park except for the fact that the weather is making it difficult to mow.

Tug Hill Circuit Rider's Report: Paul Baxter, Tug Hill Rep. gave the following report: Paul commented that the Tug Hill Local Gov't Conference has past, May 1st-May 2nd at the Turning Stone Casino. Paul thanked all that attended. Available handouts and slides will be posted to the commission's website under training> Past LCG Presentations. Paul also thanked those that had suggestions for topics for the 2025 conference. Planning is already in progress for the 2025 Conference. Pulaski hosted the March Meeting of Tug Hill Commission's, commissioners on Monday, March 18, 2024. Central Square will be hosting the May Meeting just down the road on May 20th, 2024 at 10:00 am at the Central Square Village Offices at 3125 E. Main Street. All are welcome to attend. The Salmon Rivers Council of Government. (SRCG) is still tentatively planning to meet in June, 2024; date and location TBA. The Tug Hill Commission's Annual Report, Headwaters is now out. There is nothing new to report about salmon restoration to the Little Salmon River. The SMTC is currently in the process of a new 2050 Metropolitan Transportation Plan (MTP). This plan (also referred to as a "long range transportation plan or (LRTP) describes the current state of the transportation system, examines anticipated trends, and lays out a vision for the future of the region's transportation system. The SMTC is required to update this plan every 5 years with the next MTP due in September, 2025.

Tax Collector's Report:

Tax Collector Dwyer stated that he has reconciled with the County Treasurer. Tax Collector Dwyer will report final balance in the tax collector's bank account next month when he receives the bank statement and reconciles.

OLD BUSINESS:

Getman Cemetery Accident Report:

Currently, Supervisor Bernys has been in contact with fence companies and monument companies to obtain price quotes as there was damaged to both the fence and stones.

Merrill Park Updates:

Playground Equipment:

The company has contacted Supervisor Bernys and installation has been delayed due to rain. Supervisor Bernys commented that the company will not be paid in full until the installation was complete. Currently, the company has been paid half of the cost.

Basketball Backboards and Nets:

Councilor Houghton reported that as soon as they obtain a man lift, they can complete the installation. They are hoping to get them up in the next week. Councilor Houghton suggested that the horseshoe pits be eliminated.

Discussion was held in regards to spreading millings to expand the parking lot.

Purchasing an Amish Shed:

Discussion was held in regards to possibly purchasing an Amish Shed to use as a concession stand. Councilor Houghton will check with the American Legion to see if they would donate money to purchase a shed.

Councilor Wood commented that he has seen a lot of people using the park.

Councilor Eaton-Novak, Councilor will get with Hwy Sup't Metcalf to discuss placement of the security cameras at the park.

Repairing more potholes at the park was discussed.

The wet areas and drainage at the park was discussed.

OLD BUSINESS OF THE FLOOR:

None.

NEW BUSINESS:

Approve Updates Harassment Policy:

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Wood to approve the updates to the Harassment Policy as presented. Roll taken...All in favor...Motion carried.

Aye-(4) Nay-(0).

Approve Workplace Violence Prevention Statement:

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to approve the Workplace Violence Prevention Statement as presented. Roll taken...All in favor...Motion carried.

Aye-(4) Nay-(0).

Dog License Report:

Clerk Reader-Petit reported that there are many unlicensed dogs in the Town of Parish. Many times residents come in to license their dog and ask if their neighbor's dog is licensed. Sadly, many are not. Discussion was held in regards to conducting a door to door enumeration.

The cost and process was discussed. More discussion will be held regarding the issue.

ROA Resolution for Nathan Metcalf: Form-RS2417-A

Motion: A motion was made by Supervisor Bernys, seconded by Councilor Eaton-Novak to pass a ROA Resolution to hereby establish a Standard Workday of 8 hrs for Nathan Metcalf, Highway Sup't based on his Record of Activities (log). Roll taken. Roll taken...All in favor...Motion carried. Aye-(4)

Nay-(0).

Standard Work Day: Form-RS2418

Motion: A motion was made by Supervisor Bernys, seconded by Councilor Houghton to pass a Resolution, that the Town of Parish, Town Board, Location Code 30195, hereby establishes the Titles and Standard Work Days of Town Officials as indicated on Form RS2418 and will report days worked to the NYS and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body. Roll taken...All in favor...Motion carried.

Aye-(4) Nay-(0).

NEW BUSINESS OFF THE FLOOR: None.

SUPERVISOR'S FINANCIAL REPORT: Tabled.

APPROVAL OF BILLS:

Budgetary Transfers:

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to approve the following Budgetary Transfer as presented:

From: DA5142.1-Snow Removal P.S.

To: DA9089.1-Work Clothing

\$200.00

due to the new contracted amount is higher than budgeted.

Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

General Fund A Account:

Motion: A motion was made by Councilor Houghton, seconded by Councilor Wood to approve the claims to the General Fund A Fund Account, those being claims #93-#113 for a total warrant of \$17,641.98. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

Highway Fund DA Account:

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to approve the claims to the Highway DA Fund Account, those being claims #53-#67 for a total warrant of \$88,282.62. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

Highway Fund DB Account:

Motion: A motion was made by Councilor Wood, seconded by Councilor Houghton to approve the claims to the Highway DB Fund Account, those being claims #5-#9 for a total warrant of \$7,762.15. Roll taken...All in favor...Motion carried. Aye-(4) Nay-(0).

EXECUTIVE SESSION: Motion: A motion was made by Councilor Houghton, seconded by Supervisor Bernys to enter in Executive Session at 7:54 pm to discuss pending litigation. Roll taken...All in favor...Motion carried.
Aye-(4) Nay-(0).

Motion: A motion was made by Councilor Wood, seconded by Councilor Eaton-Novak to adjourn from Executive Session at 8:00 pm. Roll taken...All in Favor...Motion carried. Aye-(4) Nay-(0).

Supervisor Bernys reviewed the following dates:

Next Regular Board Meeting-June 20, 2024

Town-Wide Yard Sale-May 18, 2024

Clean-up Day-June 1, 2024-7:30 am-11:00 am

Old Home Day-August 3rd, 2024-10:00 am -3:00 pm

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to adjourn at 8:05 pm. Roll taken...All in favor...Motion carried.

Respectfully submitted,

Kelly Reader-Petit
Parish Town Clerk