

**WORKSHOP/SPECIAL MEETING**  
**4/11/2024**

Minutes of the Workshop/Special Meeting at 2938 E. Main Street, Parish, New York in the Village Gym. Supervisor Bernys called the meeting to order at 6:30 pm.

**Present:**

Doug Houghton, Councilor  
Robin Eaton-Novak, Councilor  
Gary Wood, Councilor  
Jim Bernys, Supervisor

Kelly Reader-Petit, Town Clerk

**Absent/Excused:** John Horning, Councilor

**Also Present:** Nate Metcalf, Hwy Sup't.

**MERRILL PARK:**

**Discussion:**

Councilor Houghton commented that American Legion has donated \$1,100.00 to the APW Little League. Councilor Houghton has been discussing the ball fields with someone that is familiar with the requirements that are needed to utilize the fields.

Councilor Houghton wants to take inventory to determine if there is any equipment left from the prior little league organization.

Councilor Houghton needs the keys back so he can have access to the park.

**Open & Closing of Merrill Park for the season:**

It was determined that Hwy Sup't Metcalf will open the gate at the park and get the nets up.

It was determined that the Board initially chooses when the park opens. Hwy Sup't Metcalf will monitor the weather and make recommendations to the Board in the future.

The bathrooms need to be opened and Hwy Sup't Metcalf will make some calls to get the bathrooms opened.

**Park Employees:**

Discussion was held regarding the hiring and firing of park employees. It was determined that it will be left up to Hwy Sup't Metcalf to hire and fire employees at the Merrill Park. The Board will be kept informed on that process.

**Possible goals for Merrill Park for the future:**

Discussion was held regarding installing of a walking trail around the park.

Discussion was held regarding installation of a soccer field in the near future.

Upgrades to Merrill Park roadways.

**Ball Fields:**

Discussion was held on what organizations are going to utilize the fields. The organizations that are going to utilize the fields are APW Little League and Oswego County Women's Softball Little League.

Maintenance of the fields and portable mounds were discussed.

**Time frame for installation of equipment:**

**Scheduling playground company for installation of playground equipment:** Supervisor Bernys will call the company to schedule a time for installation of the playground equipment.

1 more load of stone is needed.

**Installations of Security Cameras, Basketball Backboards, and replacement of Frisbee Golf Goals and determine where the holes are located on the course:**

Hwy Sup't Metcalf will get the security cameras installed. The time frame for the hardware for the Basketball Backboards will be checked on as the county highway is assisting the town with that project. Also an inventory and review will be taken of the Frisbee Golf.

Application for permits with the DEC was discussed.

**Other:**

**Travel Policy:** Supervisor Bernys presented a Travel Policy for the Board's review.

**FOIL Request:** Supervisor Bernys discussed a FOIL Request submitted by Paul Gage regarding finds spent at Merrill Park.

A motion was made by Councilor Wood, seconded by Councilor Houghton to adjourn at 7:25 pm. Roll taken...All in favor...Motion carried.

Respectfully submitted,

Kelly Reader-Petit  
Parish Town Clerk