

**WORKSHOP/SPECIAL MEETING
SEPTEMBER 28, 2023**

Minutes of the Workshop/Special Meeting held September 25,2023 at 2938 E. Main Street, Parish, NY in the Village Gym. Supervisor Bernys called meeting to order at 6:30 PM.

PRESENT:

Gary Wood, Councilor
Doug Houghton, Councilor
G. Richard Horning, Councilor
Robin Eaton-Novak, Councilor
Jim Bernys, Supervisor
Kelly Reader-Petit, Town Clerk

Clerk Reader-Petit presented the 2024 Tentative Budget to the Board. They will review and discuss the budget at a Special Meeting/Workshop on October, 5th, 2023 at 6:30 pm.

Supervisor Bernys presented possible reserve accounts to consider for establishment of reserves and for consideration of placing money from fund balance into them.

GENERAL FUND “A”

2022 General Fund A Account reported from AUD=\$836,797.00

Policy states we must have 20-30% of budget appropriations.

2023 budgeted appropriations=\$667,252 x .30=\$200,175 for Fund Balance.

\$636,622 should be placed into a reserve account.

Acquisition of Land Reserve-\$50,000

Acquisition of Buildings Reserve-\$436,622.00

Water District Reserve-\$150,000.00

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Wood to place the amounts listed above in the Reserve Accounts listed above.

Roll taken...All in favor...Motion carried. Aye-(5) Nay-(0).

GENERAL FUND “B”

2022 General Fund B Balance reported from AUD=\$3,576

Policy stated we must have 20-#30% of budget appropriations.

2023 budgeted appropriations=\$1,250 x .30=4375 for Fund Balance.

\$3,201 should be placed into reserve accounts.

GENERAL FUND “DA”

2022 Highway Fund DA Balance reported from AUD=\$383,842

Policy stated we must have 20-30% of budget appropriations.

2023 budget appropriations=\$592,700 x .30 =\$177,810 for Fund Balance.

\$206,032 should be place into reserve accounts.

Capital Equipment Reserve-\$206,032.00

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to place the amount listed above in the reserve account listed above. Roll

taken...Motion carried...All in favor. Aye-(5) Nay-(0).

GENERAL FUND “DB”

2022 Highway Fund DB Balance reported from AUD=\$249,860

Policy states we must have 40-50% of budgeted CHIPS revenue.

2023 budgeted CHIPS revenue=\$200,000 x .50=\$100,000 for Fund Balance.

\$149,860 should be placed into reserve accounts-No reserves were established due to spending increase in 2024 for Permanant Road Improvements.

Workshop adjourned at 8:00 pm.

Respectfully submitted,

Kelly Reader-Petit,
Parish Town Clerk