

Town of Parish
Regular Board Meeting
Parish Village Gym-May 18, 2023

Supervisor Bernys called the meeting to order at 6:30 pm, followed by the Pledge of Allegiance.

Present: Supervisor Bernys; Councilor Eaton-Novak; Councilor G. R. Horning; Councilor Houghton; Councilor Wood; Parish Deputy Town Clerk Stelmashuck.

Also Present: L. J. Harvey, Fire Chief; John Dunham, Planning Board Member; Paul Baxter, Tug Hill Rep.; Bob Genant, Town Attorney; Kevin Dwyer, Tax Collector (6:35 pm).

Public Comments: Deputy Clerk Stelmashuck called the Board's attention to a problem that she had told the Board before about a male dog coming on her property. She called the DCO several times from Sept. 2022 to Dec. 2022. She caught the dog with her tied female dog who was in heat on Nov. 10, 2022 and 2 months later on Jan. 11, 2023 the dog had 7 puppies (6 alive). The dog wasn't licensed until a summons was issued in Jan. 2023. The dog is on the loose again and Stelmashuck wants something done in a timely manner. Attorney Genant said he would contact the DCO.

Supervisor Comments:

1. Sup. Bernys said he attended a Finance Seminar in Geneva, N. Y 2 days last week that was sponsored by the Assoc. of Towns and the State Comptroller's Office.
2. Sup. Bernys informed the Board that he has a large inventory of material on all aspects of town government that they are welcome to peruse.
3. The Supervisor said the Bookkeeper has completed her second class given by the State Comptroller and continues working hard.
4. Sup. Bernys also thanked CEO/ZEO Hamacher for all his hard work for the Town..

Councilors' Comments: None.

Approval of Minutes: Councilor Eaton-Novak made a motion to accept the Regular Board Meeting minutes of April 13, 2023 which was seconded by Councilor Wood. Roll taken... carried.

Councilor Wood made a motion to accept the April 27, 2023 Workshop minutes which was seconded by Councilor Horning. Roll taken... carried.

REPORTS

1. **Assessor's Report:** Assessor Trudell was not present and did not leave a report. Sup. Bernys noted that the BAR would meet next week for Grievance Day.
2. **CEO/ZEO's Report:** In the absence of CEO/ZEO Hamacher, Sup. Bernys read his written report.
3. **DCO's Report:** DCO Cronk was not in attendance and did not submit a report.
4. **VFD Report:** Fire Chief Harvey read his written report. Councilor Horning thanked him and his crew for the times they responded to his home for a rescue call.
5. **Highway Superintendent's Report:** Highway Superintendent Horning was not present or did not turn in a report.
6. **Tax Collector's Report:** Tax Collector Dwyer gave Sup. Bernys the final collection check in the amount of \$2,742.96. The Board thanked Dwyer for his work.
7. **Tug Hill Circuit Rider's Report:**

1. Paul reported the annual email renewal is coming up in May and there is no need for change at this time.
2. Paul said the Village of Pulaski has joined the Salmon Rivers Council of Governments.
3. Baxter said Tug Hill will be having a webinar on abandoned cemeteries on Fri. May 19, 2023, 10:00 am-11:30 am. If someone can't participate at that time, Tug Hill will have it on its YouTube channel.
4. Baxter said there will be an in-person workshop on Highway Depts., Town Boards and Town Budgets on Tues. May 30, 2023 at 6:30 pm at the Village of Adams Municipal Building.
5. Paul said many of the Tug Hill presentations are now available on the Tug Hill website.
6. Paul said State Senator Mannion has signed onto the senate version of the bill for the Wildlife Management Area payment from the State to Municipalities.
7. Baxter said there is no news regarding salmon restoration in the Little Salmon River.
8. Paul said Tug Hill is once again sending out a survey to Municipal Local Leaders, including Chief Elects, Clerks, Planning Board Chairs, Highway Superintendents and Public Works Chiefs. Participation is essential to provide feedback and direction for Tug Hill to continue to serve their communities. This happens every 5 years.

OLD BUSINESS

NYMIR Recommendations- Sup. Bernys said he wanted to wait until Highway Superintendent Horning was present to go over this matter. Councilor Houghton asked what had and hadn't been done on the list NYMIR had suggested the Town Highway do. Bernys said they would have to wait and find out exactly from Superintendent Horning.

Highway Garage Alarm System- Sup. Bernys said work on the alarm system would start on May 30, 2023.

Merrill Park Lighting- 3 new poles and lights will be set at the park. The new lights at the Highway Garage will be done at the same time.

Records Room- Sup. Bernys said he finished installing the shelves and paid the final bill for the shelving.

Audits- Councilors Houghton and Wood will get together to do the audits for the different departments. Tax Collector Dwyer asked that he be present when they do his audit so he could answer any questions they may have.

Records Room- Sup. Bernys said he finished installing the shelves and paid the final bill for the shelving.

Employee Handbook- Sup. Bernys said the Board has to do more work on it, preferably during the winter months when things are not so hectic.

OLD BUSINESS OFF THE FLOOR

Community Clean-Up Day- Sup. Bernys reminded the Board that the Community Clean-Up Day has been set for Sat. June 3, 2023, 7:30 am-11:30 am. The Village are the ones in charge this year. No Highway workers have signed up yet. The Board said they should be allowed to use the loader if no highway workers are present. Pl. Bd Member Dunham said he would help also.

NEW BUSINESS

50 Year Commendation- Sup. Bernys presented John Dunham a proclamation which he read, for John having served the Parish Volunteer Fire Company for 50 years.

Parish Olde' Home Day- The Sup. has been in contact with Shannon Masters who is in charge. It will be at the Fireman's Barn and Field on Aug. 5. Local business Biospherix, said their parking lot and grounds could be used for a Cruise-In Car Show also.

Transfer of Funds- Sup. Bernys said he was going to move our monies to the N. Y. Class but he spoke to Jennifer Wright from Pathfinder Bank and she said they could give us 4% interest on our monies. The Sup. will now put ½ our monies in N. Y. Class and keep the other ½ in Pathfinder Bank.

Standard Work Day Resolution- The Sup. said that CEO/ZEO Hamacher wants to enroll in the N. Y. State Retirement System. Therefore, there needs to be a resolution for him to enroll in the system with a standard work day which consists of 6 hrs. Bernys read the Resolution and Councilor Eaton-Novak made a motion to enroll Hamacher in the retirement system which was seconded by Councilor Horning. Roll taken.... carried.

Merrill Park Fence Quotes- The Sup. called 3 companies about installing fencing at Merrill Park. He didn't hear back from one. Butler Fence quoted \$17,840 and Atlas Fence quoted \$11,015. Councilor Wood made a motion to go with Atlas Fence, which was seconded by Councilor Eaton-Novak. Roll taken....carried. The Paving Co. will come in mid June and after that the fence can be put in.

Merrill Park Playground Equipment- Councilor Wood presented some photos and literature of equipment he found. The cost would be \$12,000-\$13,000 with \$850 extra for a delivery and set-up fee. Councilor Houghton wants the present metal slide to stay, which the Board agreed to. We have \$50,000 in ARPA funds and another \$50,000 budgeted for the playground equipment. The Board wants to do more research into equipment before they decide.

NEW BUSINESS OFF THE FLOOR: None.

Motion to enter Executive Session- Councilor Eaton-Novak made a motion to enter into Executive Session to discuss personnel at 7:50 pm, which was seconded by Councilor Houghton. Roll taken.... Carried.

Come Out of Executive Session- A Motion to come out of Executive Session and continue the Regular Board Meeting was made by Councilor Wood at 8:00 pm, which was seconded by Councilor Houghton. Roll taken.... carried.

Justice- A motion was made by Councilor Wood and seconded by Councilor Houghton to appoint Carl Dayger as Justice, and Sheila Dayger as Justice Clerk, from July 1, 2023 until Jan. 1, 2024 when a new Justice will take over. Roll taken.... carried.

Assessor- A motion was made by Councilor Wood and seconded by Councilor Horning to accept the resignation of Tax Assessor Denise Trudell on May 19, 2023, and rehire her on May 23, 2023. Roll taken... carried.

BAR Clerk- A motion was made by Councilor Horning and seconded by Councilor Houghton, to appoint Venita Ackley as BAR Clerk. Roll taken... carried.

APPROVAL OF BILLS:

Supervisor's Report- Sup. Bernys gave the Board copies of his April 2023 report.

1.Transfer- Sup. Bernys asked for a motion to transfer \$37.50 from the Contingency Fund to the Payroll Personnel Fund, which was made by Councilor Eaton-Novak and seconded by Councilor Wood. Roll taken.... Carried.

1. General Fund A- vouchers #71-98 in the amount of \$22,936.36. A motion was made by Councilor Horning and seconded by Councilor Houghton to approve the General Fund A bills. Roll taken.... Carried.

1. Highway Fund DA- vouchers #51-63 in the amount of \$79,103.12. A motion was made by Councilor Houghton and seconded by Councilor Eaton-Novak to approve the Highway Fund DA bills. Roll taken.... Carried.

2. Highway Fund DB- vouchers #64-68 in the amount of \$8,176.48. A motion was made by Councilor Wood and seconded by Councilor Houghton to approve the Highway Fund DB bills. Roll taken.... carried.

Workshops: (if needed) May 25, 2023 and June 8, 2023 @ 6:30 pm. Not needed.

Joint Meeting: (Town), June 8, 2023 (if needed). Not needed.

Regular Meeting: June 15, 2023 @ 6:30 pm.

Clean-up Day: June 3, 2023 @ 7:30 am.

Olde' Home Day: August 5, 2023.

ADJOURN: Councilor Wood made a motion to adjourn at 8:10pm, which was seconded by Councilor Houghton. Roll taken.... Carried.

Respectfully,
Evelyn M. Stelmashuck
Deputy Town Clerk