

ORGANIZATIONAL MEETING MINUTES
1/05/2023

Minutes of the Organizational Meeting of the Parish Town Board held January 5th, 2023 at 2938 E. Main Street, Parish, NY in the Village Gym. The meeting was called to order at 6:30 pm.

Present:

Doug Houghton, Councilor
G. Richard Horning, Councilor
Gary Wood, Councilor
Robin-Eaton Novak, Councilor
Jim Bernys, Councilor
Kelly Reader-Petit, Town Clerk

Also Present: John Dunham and Paul Baxter, Tug Hill Rep.

Present by Zoom: Sue Halbritter, Queen Central Reporter and Ray Crandall

Town of Parish 2023 Designations:

Supervisor Bernys reviewed the following Town of Parish 2023 Designations-

Motion: A motion was made by Councilor Wood, seconded by Councilor Eaton-Novak to approve the Town of Parish-2023 Designations as presented. Roll taken...All in favor...Motion carried. Aye-(5) Nay-(0). See Attached-Page 1.

Town of Parish 2023 Designations Continued:

Supervisor Bernys reviewed the following Town of Parish 2023 Designations-

Motion: A motion was made by Councilor Wood, seconded by Councilor Houghton to approve the Town of Parish-2023 Designations continued as presented. Roll taken...All in favor...Motion carried. Aye-(5) Nay-(0). See Attached-Page 2.

Town of Parish 2023 Legal Holidays:

Supervisor Bernys reviewed the following Town of Parish 2023 Legal Holidays-

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to approve the Town of Parish 2023 Legal Holidays as presented with the correction that March 20th, 2023, Town of Parish Day will be removed and replaced with June 19th, 2023, Juneteenth Day. Roll taken...All in favor...Motion carried. Aye-(5) Nay-(0). See Attached-Page 3.

Town of Parish-2023 Fee Schedule (Building Permits):

Supervisor Bernys reviewed the following 2023 Fee Schedule for (Building Permits)-

Motion: A motion was made by Councilor Houghton, seconded by Councilor Eaton-Novak to approve the Town of Parish 2023 Fee Schedules (Building Permits) as presented. Roll taken...All in favor...Motion carried. Aye-(5) Nay-(0). See Attached-Page 4.

Town of Parish-2023 Fee Schedule (Non-Building Permits).

Supervisor Bernys reviewed the following 2023 Fee Schedule for (Non-Building Permits)-

Motion: A motion was made by Councilor Horning, seconded by Councilor Wood to approve the 2023 Fee Schedule (Non-Building Permits) as presented. Roll taken...All in favor...Motion carried. Aye-(5) Nay-(0). See Attached-Page-5.

Town of Parish-2023 Appointments:

Supervisor Bernys reviewed the following 2023 Appointments-

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Wood to approve the 2023 Appointments as presented with the correction that the Historian Clerk will be paid \$1,000 for the year salaried. Roll taken...All in Favor...Motion carried. Aye-(5) Nay-(0). See Attached-Page 6.

Town of Parish-2023-Appointments by the Board:

Supervisor Bernys reviewed the 2023 Appointments by the Board-

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Wood to approve the 2023 Appointments by the Board as presented with the correction that Kevin Dwyer's term on the BAR will expire on 9/30/2027 and Patrick Dolan, Deputy CEO/ZEO salary will be increased from \$18.00 to \$19.00. Roll taken...All in favor...Motion carried. Aye-(5) Nay-(0). See Attached-Page 7.

Town of Parish-2023-Highway Employees List:

Supervisor Bernys reviewed the 2023 Highway Employees List-

Motion: A motion was made by Councilor Houghton, seconded by Councilor Horning to approve the 2023 Highway Employee List as presented with the correction to raise Senior Wing Operators to

\$16.00 per hr and new Wing Operator will receive \$15.00 per hr. Roll taken...All in Favor...Motion carried.

Aye-(5) Nay-(0). See Attached-Page 8.

Motion: A motion was made by Councilor Wood, seconded by Councilor Houghton to approve a 4 hour minimum call-in for wing operators. Roll taken...All in favor...Motion carried.

Aye—(5) Nay-(0). See Attached-Page 8.

Discussion: Discussion was held regarding court hours and Dog Control issues.

Motion: A motion was made by Councilor Bernys, seconded by Supervisor Bernys to invite the new judge to our next meeting to discuss the court hours. Roll taken...All in favor...motion carried. Aye-(5) Nay-(0).

Employee Handbook: Discussion was held regarding the Town's Employee Handbook and the need to update it. The clerk will provide copies to the Board Members for further discussion.

A motion was made by Councilor Wood, seconded by Councilor Eaton-Novak to adjourn at 8:48 pm. Roll taken...All in favor...Motion carried.

Respectfully submitted,

Kelly Reader-Petit
Parish Town Clerk