

REGULAR MINUTES
12/14/2022

Minutes of the Regular Town Board Meeting held 12/14/2022 at 2938 E. Main Street, Parish, NY in the Village Gym. Supervisor Bernys called the meeting to order at 5:00 pm.

Present: Doug Houghton, Councilor
G. Richard Horning, Councilor
Gary Wood, Councilor
Robin Eaton-Novak, Councilor
Jim Bernys, Councilor
Kelly Reader-Petit, Town Clerk

Also Present: L.J. Harvey, Fire Chief; John Dunham, PL Brd Member; Will Hamacher, CEO/ZEO; and Paul Baxter, Tug Hill Rep.

MEETING OPEN TO THE PUBLIC:

John Dunham suggested that money be put back into Fund Balance as a designated line item for District 1.

MEETING CLOSED TO THE PUBLIC.

SUPERVISOR COMMENTS:

Supervisor Bernys commented that he and the Bookkeeper Bice attended a two day class presented by Laird Petrie on budgeting and accounting. The class provided a lot of knowledge in the areas of budgeting and accounting. Bookkeeper Bice is in contact with Williamson Law Book to continue to obtain information on their accounting program. Supervisor Bernys attended the County Wide Shared Services Meeting in the beginning of the month. The county continues to look at ways we can save money through cooperation between towns and the county.

Supervisor Bernys is continuing to work on the town's Fund Balance Policy and he hopes to have it available to discuss at our next meeting.

Supervisor Bernys reminded taxpayers to contact Assessor Trudell at 315-625-4669 if they think may qualify for a reduction in property taxes due to their income level.

Supervisor Bernys wanted to thank Trustee Chatterton with putting up the Christmas Decorations.

Supervisor Bernys wished everyone a Happy Holiday Season.

Councilor's Comments: Councilor Eaton-Novak thanked the Board for changing the Board Meeting date and time to accommodate her schedule.

APPROVAL OF MINUTES:

Motion: 11/17/2022 Regular Meeting Minutes: A motion was made by Councilor Wood, seconded by Councilor Houghton to approve the November 17, 2022 Meeting Minutes as received. Roll taken...All in favor...Motion carried. Aye: (5) Nay: (0).

DEPARTMENT REPORTS:

Assessor Report: Tabled.

CEO/ZEO Report: CEO/ZEO Hamacher

DCO Report: Tabled

Fire Chief's Report: Fire Chief Harvey gave the Fire Chief's Report for November, 2022.

Highway Report: Tabled.

Tug Hill Rep. Report: Paul Baxter, Tug Hill Rep. reported that Tug Hill is in the process of scheduling the next Salmon River Councils of Governments Meeting. It's looking like it will be in the second half of January, 2022. Let Paul know of any suggestions for a date, location, and any other agenda items. Once a year, all chairs of the area Councils of Government meet with the Tug Hill Commission for a briefing on the commission's activity in the past year. The commission discusses what they see coming up in the year ahead, and what the Tug Hill towns and villages can identify as needs and concerns in the new year. If there are any priorities for Parish in the next year that Tug Hill can help with let SRCG Chair, William Potter know so he can share them with the group at their meeting at the end of January, 2023.

The mailing by Tug Hill for the next local Government Conference at Turning Stone Resort and Conference Center on Thursday, April 6th, 2023 with an optional afternoon session and evening reception on Wednesday April 5th is due to be mailed out soon.

Paul has a bill for the town's calendar year 2023 membership in the Salmon Rivers Councilor of Governments.

Paul assisted the Town Supervisor in verifying the accuracy of the tax warrant as prepared by Oswego County.

UNFINISHED BUSINESS:

Highway Garage Roof Repair: The Highway Roof repair has been completed for the total amount of \$41,700. The roof has been inspected by the warranty company. The roof repair has a 20 year warranty and a copy of the warranty certificate is on file in the clerk's office.

Highway Garage Column Repair: The Column Repair has been completed by C&S Companies for the amount of \$4,700.00.

UNFINISHED BUSINESS OFF THE FLOOR:

Discussion was held regarding upgrades in Merrill Park and ARPA Funds.

NEW BUSINESS:

Global Led Solutions Report: Supervisor Bernys met with Mark French from Global LED Solutions for proposals to change to LED lighting at the highway garage and Merrill Park. Supervisor Bernys reviewed proposals.

Merrill Park Proposal: Changing lighting to LED lights-Dust to Dawn-5-6 watt lights and 8-4ft tubes. Estimated cost would be \$1,270.00 with an estimated savings of \$226.00 a year.

Highway Garage Electric Proposal:

Estimated cost: \$2,320.00

Estimated savings: \$16,000.00

Discussion was held regarding making sure that the lights have directional covers. Discussion was held regarding if the cost included replacing fixtures.

NEW BUSINESS OFF THE FLOOR:

Discussion was held regarding the District 1 Water project and if the district still exists. Discussion was held regarding on how the town can assist the village in bringing water to the village.

SUPERVISOR'S REPORT: Tabled.

APPROVAL OF BILLS:

Transfers:

From: A1990.4-Contingency-\$850.00

To: A9060.8-Hospital Medical Insurance.

Motion: A motion was made by Councilor Eaton-Novak, seconded by Councilor Wood to approve the transfer listed above. Roll taken...All in Favor...motion carried. Aye: (5) Nay: (0).

Motion: A motion was made by Councilor Wood, seconded by Councilor Eaton-Novak to approve the following transfers:

From: A1320.4-External Auditor

To: A5132.4-Garage Contractual
Amount-\$15,000.00

From: A1420.4-Specialized Attorney

To: A5132.4-Garage Contractual
Amount-\$7,000.00

From: A1440.4-Engineer

To: A5132.4-Garage Contractual
Amount-\$9,000.00

Roll taken...All in favor...Motion carried. Aye: (5) Nay (0).

Motion:

General Fund A: A motion was made by Councilor Horning, seconded by Councilor Houghton to approve the claims to the General Fund A Account, those being claims #233-#258 for a total warrant of \$65, 930.08. Roll taken...All in favor...Motion carried. Aye: (5) Nay (0).

Motion:

Highway DA Fund: A motion was made by Councilor Houghton, seconded by Councilor Eaton-Novak to approve the claims to the Highway DA Fund, those being claims #139-#149 for a total warrant of \$10, 564.00. Roll taken...All in favor...Motion carried. Aye: (5) Nay (0).

Motion:

Highway DB Fund: A motion was made by Councilor Horning, seconded by Councilor Houghton to approve the claims to Highway DB Fund, for claim #150 for a total warrant of \$9,024.95. Roll taken...Motion carried. Aye (5) Nay (0).

Motion:

December 28th Public Hearing/Year End Special Meeting: A motion was made by Councilor Eaton-Novak, seconded by Councilor Houghton to hold a Public Hearing on 12/28/2022 beginning at 5:00 pm at 2938 E. Main Street, Parish, NY in the Village Gym for consideration of passing Local Law 1 of 2023 for the purpose of the administration and enforcement of the NYS Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Code (the Energy Code) for the Town of Parish with a Special Meeting/Year End Meeting to immediately follow. Roll taken...All in favor...Motion carried. Aye: (5) Nay (0).

Motion:

Organizational Meeting: A motion was made by Councilor Eaton-Novak, seconded by Councilor Horning to hold an Organizational Meeting on 1/5/2023 beginning at 6:30 pm. to be held at 2938 E. Main Street, Parish, NY in the Village Gym. Roll taken...All in favor...Motion carried. Aye: (5) Nay: (0).

A motion was made by Councilor Houghton, seconded by Supervisor Bernys to adjourn at 6:15 pm. Roll taken...All in favor...Motion carried.

Respectfully submitted,

Kelly Reader-Petit
Parish Town Clerk