

**SPECIAL MEETING**  
**5/11/2022**

Minutes of the Special Meeting of the Parish Town Board held May 11, 2022 at 2938 E. Main Street, Parish NY in the Village Gym. Supervisor Bernys called the Special Meeting to order at 5:30 pm.

**PRESENT:**

Doug Houghton, Councilor  
Robin Eaton-Novak, Councilor  
Gary Wood, Councilor  
G.R. Horning, Councilor  
Jim Bernys, Supervisor  
Kelly Reader, Town Clerk

**ALSO PRESENT:** Sue Halbritter, Queen Central Reporter

**RESCIND MOTION: USDA BOND RESOLUTION:**

A motion was made by Councilor Houghton, seconded by Councilor Eaton-Novak to rescind the USDA Bond Resolution for the 2021 Snowplow that was passed on April 21, 2022. Roll call taken...  
Councilor-Houghton-Aye      Councilor Eaton-Novak-Aye      Councilor Horning-Aye  
Councilor Wood-Aye      Supervisor Bernys-Aye  
motion carried.

**NEW MOTION: USDA BOND RESOLUTION:**

A motion was made by Councilor Houghton, seconded by Councilor Eaton-Novak to pass a Resolution authorizing the issuance of Serial Bonds, A Statutory Installment Bond or An Installment Purchase Agreement for the purchase of a 2021 Western Star 4700SF Plow Truck for an amount not to exceed \$240,000.00. Roll taken...  
Councilor Houghton-Aye      Councilor Eaton-Novak-Aye      Councilor Horning-Aye  
Councilor Wood-Aye      Supervisor Bernys-Aye  
motion carried.

The Resolution will be posted in the paper within 10 days of passage and added as an attachment to the Minutes.

**INTERNAL AUDIT:**

Discussion was held regarding contacting Laird Petrie, a consultant with Tug Hill Commission to go over the steps with the Town Board on how to conduct an Internal Town Audit. Supervisor Bernys will contact Mr. Petrie to see if he is available to attend our next Town Board Meeting and review the guidelines for an Internal Audit.

**ARPA FUNDS:**

Supervisor Bernys reported that he has finally made some headway on downloading the information for ARPA Funds for the 1<sup>st</sup> quarter.

**PROJECTS:**

**Merrill Park Resurfacing Project:** Councilor Houghton received a quote for blacktopping the basketball and tennis courts and it was around \$75,000.00.

**Hwy Roof Project:** Councilor Houghton also has been in contact with Van Dusen Exteriores regarding the roof at the Highway Garage. The insulation that was used is not made any more. The current figure was about \$75,000.00.

Councilor Houghton will meet on Wednesday, May 18<sup>th</sup>, to obtain an exact amount before the Town enters into an agreement.

**Boiler Project:** Precision Plumbing has not gotten back to Councilor Houghton yet.

Capital Reserve Funds were discussed.

Supervisor Bernys has also contacted Jay Grasso, our Grant Writer to discuss grant availability and opportunities. Mr. Grasso will attend our next Town Board Meeting.

**MEETING DATE CHANGE:** A motion was made by Councilor Houghton, seconded by Councilor Eaton-Novak to reschedule the Town's Regular Board Meeting on May 19<sup>th</sup>, 2022 to May 26<sup>th</sup>, 2022 at 6:00 pm. Roll taken...All in Favor...motion carried.

A motion was made by Councilor Wood, seconded by Councilor Horning to adjourn the Special Meeting at 5:43 pm. Roll taken...All in Favor...motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Clerk