

**TOWN OF PARISH
WORKSHOP MINUTES
APRIL 7, 2022**

Minutes of the Parish Town Board Workshop held on April 7, 2022 at 2938 E. Main Street in the Village Gym, Parish, NY. Supervisor Bernys called the workshop to order at 6:30 pm.

PRESENT:

Doug Houghton, Councilor
G. Richard Horning, Councilor
Robin Eaton-Novak, Councilor
Jim Bernys, Supervisor
Kelly Reader, Town Clerk

ABSENT/EXCUSED: Councilor Wood

ALSO PRESENT: Jack Rucynski, Confidential Clerk, and Paul Baxter, Tug Hill Rep.

ARPA FUNDS:

Councilor Eaton-Novak reported that the ARPA Committee has not met since the last meeting. Supervisor Bernys spent today and yesterday looking for paperwork to set up an account for ARPA Funds. The former supervisor was contacted to inquire if she had information regarding the required forms. The former supervisor responded that she may have some information at her residence. However, she would have to look at a later time as she was currently unavailable. Currently, there is around \$400,000.00 in Fund Balance. Greg Evans from the Bondario Group could aid with the forms, however the cost is quite expensive. Clerk Reader suggested to contact Dave Turner from Oswego County as it was mentioned at a prior meeting that Mr. Turner could aid municipalities with the ARPA Funds process. Supervisor Bernys will continue to work on the ARPA Fund process and Councilor Eaton-Novak is aiding him.

TOWN PARK BREAK-INS:

Councilor Houghton informed the Board that there had been some damage at the park in the restrooms due to vandalism. Installation of cameras were discussed. Discussion was also held on the best option to pursue for the installation of the security cameras as well as other security options. Discussion was held regarding establishing a date for opening the park and closure of the park in the fall. It was the consensus of the Board that when the dates are determined for the opening and closing of the park to remain consistent when possible. A tentative date for the opening of the park is April 15th pending weather conditions. More information should be available at the next Regular Meeting in April. The Board discussed making improvements at the park and possibly using ARPA Funds. Possible improvements include-resurfacing basketball and tennis courts, repairing ball diamonds and the Frisbee Golf Course. Councilor Houghton will obtain some quotes for resurfacing the tennis and basketball courts. Discussion will continue on the proposed improvements.

There is a drainage issue at the park due to a plugged culvert pipe. Jack Rucynski offered to volunteer his time and use of his equipment to aid in unplugging the culvert pipe. Councilor Houghton has a recommendation for someone to mow and maintain the park.

Park Coordinator Position:

A motion was made by Supervisor Bernys, seconded by Councilor Eaton-Novak to appoint Councilor Houghton as Park Coordinator. Roll taken...Councilor Horning, Councilor Eaton Novak, and Supervisor Bernys-Aye (3) Nay-(0) Councilor Houghton-Abstained...motion carried.

HIGHWAY GARAGE REPAIRS:

Councilor Houghton has been reviewing the needed repairs at the Highway Garage. Councilor Houghton suggested to prioritize the repairs. All the repairs at the Highway Garage were discussed. Bids had been received. Councilor Houghton contacted those that had submitted bids. VanDusen Exteriors will honor their previous bid for replacement of the roof at the Highway Garage with a 20 year guarantee. Discussion was held that the payment for the roof replacement could be paid for by APRA Funds and other Town funds.

A motion was made by Councilor Eaton-Novak, seconded by Supervisor Bernys to award the bid for the roof replacement for the amount of \$69,650.00 providing the bid does not change. Roll taken...All in favor...motion carried.

SOCIAL MEDIA POLICY:

Supervisor Bernys discussed the Social Media Policy that had been presented. Attorney Genant had reviewed the policy as well. Jack Rucynski and Councilor Eaton-Novak worked on the Social Media Policy.

A motion was made by Councilor Robin Eaton-Novak, seconded by Councilor Houghton to approve the Social Media Policy as presented. Roll taken...All in Favor...motion carried.

TOWN MEETING RULES POLICY:

Supervisor Bernys presented a Town Meeting Rules Policy: The Board Members had an opportunity to review the policy. Attorney Genant also reviewed the The Town Meeting Rules Policy.

A motion was made by Councilor Houghton, seconded by Councilor Horning to accept the Town Meeting Rules Policy as presented. Roll taken...All in Favor...motion carried.

BOND FUND POLICY: The Bond Fund Policy will be discussed in May..

DOG ENUMERATION: Supervisor Bernys discussed conducting an Enumeration due to the decrease in dog licensing. Supervisor Bernys reviewed the dog licensing activities from 2010-723 dogs licensed to 2021-325 dogs licensed. A signification drop in licensing has occurred. Currently, some towns in Oswego County and the City of Oswego are conducting a Dog Enumeration utilizing a company called Dog Enumeration.Com. They conduct an Enumeration by sending out postcards @ .44 cents per post card. The cost would be around \$600.00. Supervisor Bernys will obtain additional information.

LEASE: The current lease is a 2 year lease and will expire on 12/31/2022. More discussion will be held on the 2023 Lease with the Village in the fall.

BUSINESS OFF THE FLOOR:

EXECUTIVE SESSION: A motion was made by Supervisor Bernys, seconded by Councilor Eaton-Novak to enter into Executive Session to discuss employment for the Town Park at 8:20 pm.. Roll taken...All in Favor...motion carried.

A motion was made by Supervisor Bernys, seconded by Councilor Houghton to adjourn from Executive Session at 8:32 pm. Roll taken...All in Favor...motion carried.

A motion was made by Supervisor Bernys, seconded by Councilor Houghton to adjourn the meeting at 8:33 pm. Roll taken...All in Favor...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk