

ORGANIZATIONAL MEETING MINUTES
1/6/2022

Minutes of the Organizational Meeting of the Parish Town Board held January 6th, 2022 at 2938 E. Main Street, Parish, NY 13131 in the Village Gym. Supervisor Bernys called the meeting to order at 6:00 pm.

PRESENT:

G.R. Horning, Councilor
Doug Houghton, Councilor
Gary Wood, Councilor
Robin Eaton-Novak, Councilor via Zoom
Jim Bernys, Supervisor
Kelly Reader, Town Clerk

ALSO PRESENT: Robert Genant, Town Attorney; Paul Baxter, Tug Hill Rep.; Krista Houghton, William Hamacher, CEO/ZEO Applicant; and Barb Horning.

VIA Zoom: Carol Dwyer, Eleanor Kinney, and Paul Gage.

MEETING OPEN TO THE PUBLIC:

No Comments

MEETING CLOSED TO THE PUBLIC:

EXECUTIVE SESSION:

A motion was made by Councilor Houghton, seconded by Councilor Wood to enter into Executive Session at 6:04 pm. to interview an applicant for the vacant CEO/ZEO position. Roll taken... all in favor...motion carried.

A motion was made by Councilor Wood, seconded by Councilor Houghton to adjourn from Executive Session at 6:11 pm. Roll taken...all in favor...motion carried.

SUPERVISOR COMMENTS:

Supervisor Bernys thanked John Dunham, Doug Jordan, Craig Petit, Mercedes Seeber, and Mary Ann Phillips for their past service to the Town. Supervisor Bernys informed the Board that Mary Ann had been very helpful in the transition. Mary Ann aided the new Bookkeeper Trudie Engst with the first payroll. Supervisor Bernys appreciates Mary Ann's support and thanked her for her help. Supervisor Bernys welcomed the newly elected officials: George Horning-Hwy Sup't, Doug Houghton and Robin Eaton-Novak-Town Council, and also welcomed Trudie Engst as the Town's new bookkeeper.

COUNCILOR'S COMMENTS:

Councilor Wood commented that he looks forward to the new year.

Councilor Eaton-Novak is looking to help with improving the digital footprint on Parish. She would like to help promote a positive and more inclusive way to communicate with the community.

Councilor Horning commented that the Board worked hard to get finances where they are and he hopes to keep it that way.

APPOINTMENTS:

A motion was made by Councilor Wood, seconded by Councilor Houghton to appoint William Hamacher as the Town of Parish CEO/ZEO effective immediately. Roll taken...

Councilor Wood, Councilor Horning, Councilor Houghton, Councilor Eaton-Novak and Supervisor Bernys-Aye (5) Nay (0)...motion carried.
motion carried.

Supervisor reviewed all appointments:

Elected Officials

Appointment by Supervisor

Appointments by Department

Appointments by the Board

Highway Employees

Supervisor Bernys asked if he could entertain a motion to approve all appointments as read:

Councilor Eaton-Novak has issues with the appointment of the Town Attorney as she did not think he was municipal attorney and was not in favor of the re-appointment.

A motion was made by Councilor Wood, seconded by Councilor Houghton to re-appoint Robert Genant as the Town Attorney for the Town of Parish...

Roll taken...

Councilor-Houghton: Aye Councilor Horning-Abstain Supervisor Bernys-Aye
Councilor Wood-Aye Councilor Eaton-Novak was off Zoom by audio but sent a message
through the computer to Paul Baxter voting nay. motion carried.

Councilor Eaton-Novak could not be reached by Zoom Communication for the rest of the meeting.

A motion was made by Councilor Houghton, seconded by Councilor Wood to approve all appointments as read. Roll taken... All in favor...motion carried.

Supervisor Bernys reviewed all of the following:

**ADMINISTRATIVE SALARIES:
EMPLOYEE WAGE SCHEDULE
DESIGNATIONS
LEGAL HOLIDAY-2022**

FEE SCHEDULES-2022-Non Bldg Permits & Bldg Permits.

Discussion was held on some of the employee wages and fee schedules.

A motion was made by Councilor Houghton, seconded by Councilor Wood to approve A-F on the agenda with changes in section 5,6,7,8. Roll taken...

Councilor Wood-Aye Councilor Horning-Aye
Councilor Houghton-Aye Supervisor Bernys-Aye
motion carried

See all attached Appointments and Designations.

Discussion was held regarding the idea of the Town Board setting up a Town of Parish Website to provide informative and positive information to the public. Also, it was discussed that Councilor Eaton-Novak may be an administrator with one other person.

More discussion will be held with Councilor Eaton-Novak at the next Town Board Meeting and go over details.

Councilor Wood thinks that it should be a goal.

A motion was made by Councilor Horning, seconded by Councilor Wood to adjourn at 7:25 pm.

Respectfully submitted,

Kelly Reader
Parish Town Clerk