

**Minutes of the Parish Town and Village Planning Board
and Conservation Advisory Council
Parish Village Gym
August 24, 2020 at 6:30 PM**

The meeting was called to order at 6:30 pm by Paul Gage, Chairman. This meeting was not a virtual meeting.

**Roll Call: Paul Gage, Chairman
Ben McDonald
Virginia Brown, Clerk**

**Diane Spaziani
Kevin Dwyer**

Old Business: Chirag Corp. (Parish Mini Mart) Their representative was present with photos of the new signage and canopy. He stated that they are open from 6am to 9pm, lights will be turned off at closing time each night. Paul G. asked Jim B. if he wanted a letter from the board asking the signage and canopy for the Parish Mini Mart. Paul asked for a motion for the acceptance for the signage and canopy, Kevin D. made the motion and Diane S. seconded the motion. All in favor, carried. Paul said he would get the letter to Jim B.

New Business: Maureen Stetson wants to put a pre manufactured home at 2992 Main Street in the village. Paul had pictures to show what the home will look like. Maureen sent a state law issued by the governor, but that it is up to the board. The current village zoning law prohibits mobile homes in the village. The village board has a mobile home overlay off of route 26, so that there is room for them in the village. This home will have a cinder block foundation on a concrete pad. The wheels will be removed. Kevin D. is recusing himself as he lives just down from the site.

Paul G. thinks we should turn this over to the ZBA to let them take a look at this. The planning board deals with land use, and the ZBA deals with the interpretation of the laws. Paul G. asked for a motion to turn this over to the ZBA. Diane S. made the motion to turn this over to the ZBA and Ben seconded the motion. Three in favor, one abstained. Motion carried. Mike Mueller asked for a letter stating the planning board is denying the permit or whatever she applied for and he will have her fill out an application for the ZBA.

Ruffos Subdivision - Patti Ruffos on behalf of George Ruffos. Patti Ruffos had maps showing where they wanted to put a line to split the property. Paul G. asked that the new lot will be for Dan Ruffos, and the old one will be for George Ruffos, correct? Patti R. said yes. They are asking to waive the full subdivision review procedure. All they are doing is drawing a line on the map. They are not building anything at this time. They are just putting the line in place. The road frontage and distance from buildings are all good. Jim B. looked at the map and said that everything looked good from his standpoint. Diane asked if environmental survey was done, and Paul said if they waive the subdivision, they do not need that. Paul G. read the email from Matt Johnson, stating that if Jim B. agreed that the new lot conformed to the zoning, the waiver could be granted. It would take the entire Planning Board to sign off.

If the PB waives the review, the SEQR would not come into play.

Paul G. asked for a motion to allow a waiver of the complete subdivision procedures for the division line on the Ruffos property. Diane S. made the motion and Kevin D. seconded the motion. All in favor. Motion carried.

Comprehensive Plan Discussion: Paul G. said they will get more information after Thursday night on the comprehensive plan. The town board has a zoom meeting Thursday night to review the new zoning laws. Matt J. will talk about the zoning laws revisions that the Planning Board suggested. After those laws are in place, the Planning Board can move forward and correct the old comprehensive plan that the Planning Board sent to the Town Board several years ago.

Ben M. mentioned that everyone coming in for public meetings needs to sign in for contact tracing for Covid. There should be a note on the door regarding this. Ben M. offered to do this before the meeting. We will set up the gym in future for meetings as it gives more space to spread out.

Communications/Reports of Committee:

Paul Baxter-Tug Hill Commission: There are two training sessions for Board members coming up in September.

Jim Bernys-CEO/ZEO: Handed in his report to board members. He has been very busy.

Paul asked if everyone received the minutes from the July 27, 2020 meeting. He asked if there were any comments or concerns. Paul G. asked for a motion to accept the minutes. Kevin D. made the motion and Ben M. seconded. All in favor. Motion carried.

Paul asked for a motion to adjourn the meeting. Diane S. made the motion to adjourn and Ben M. seconded the motion. All in favor. Motion carried. Meeting adjourned at 7:18pm.

Respectively Submitted,

/s/ Virginia Brown, Clerk