

Town of Parish Zoom Meeting

Minutes of the Parish Town Board Meeting held July 16th, 2020 by Zoom. Supervisor Phillips called the meeting to order at 6:33 pm.

PRESENT:

John Dunham, Councilor
G. Richard Horning, Councilor
Doug Jordan, Councilor
Gary Wood, Councilor
Mary Ann Phillips, Supervisor
Kelly Reader, Town Clerk

ALSO PRESENT: Those that could be identified.

Carrie Tuttle, DANC; Gregor Smith, Mike Altieri, BC&A Engineers; Joe Russell, Legal Counsel; Bob Genant, Town Attorney; Matt Johnson, Tug Hill, Paul Baxter, Tug Hill; Craig Petit, Hwy Sup't; Jim Bernys, CEO; Paul Gage, PL Brd Chair; Kevin Dwyer, Tax Collector; Kathryn Perkins, Village Mayor; Jack Rucynski, John Brunetti, Robin Eaton-Novak, Deputy Supervisor; Jackie Murphy, Village Trustee; Joe Lesnau Assessor; and Diane Spaziani.

WATER PROJECT REPORT: DANC, BC&A, Legal Counsel

Water District 1: BC&A reviewed the Water Project Budget Update, User Rate Updates, and Funding Updates:

Discussion was held that after reviewing the former Water District 1 Budget. Water District Budget costs would increase from a 9.2 million dollar project to \$16,630,520.00. Project Costs without Laterals would be \$18,783,594.00 with Laterals.

These cost estimates were based on 2023 pricing.

The prices were reviewed with OCWA and they had developed a comparison cost budget with other projects that they have completed and information they had received from OCWA.

The EDU's need to be updated to insure that it is correct and everyone would be paying their fair share.

Councilor Wood is concerned that the taxpayers in Water District 1 can not afford the increase from \$700 to \$1,300 plus. That was not what they were told when they voted for the water.

Councilor Wood expressed that the increase per EDU's should be brought back up to the voters in District 1 as that is who it affects.

Councilor Horning doesn't think that the people's income can handle that kind of increase.

The State will allow \$912.00 for 2020 to be charged to those in Water District 1.

Approval would need to be given from the Comptroller's Office for the increase.

The average cost to hookup to the water roughly is \$32.00 per foot that includes labor and materials.

The people that it's going to affect the most should have the say.

The exact costs are-Current cost per EDU \$707.90

Increase per EDU \$603.02

Total per EDU-\$1,310.92 in addition to lateral hook-up at \$32.00 per ft.-

Average Cost.

It was the consensus of the Town Board to bring the increase for the Water Project back to the voters in District 1. This would require a Public Hearing and a Mandatory Referendum. The price that would be presented in the referendum would be without laterals.

Attorney Russell will prepare the order to adopt the resolution for a Mandatory Referendum for the Board to adopt and this will indicate the maximum amount per EDU's.

Discussion was held regarding BC&A to review and update the EDU's to apply for the USDA Grant..

For every additiona 10 EDU's, the cost decreases by \$22.00. Currently there are 429 EDU's designated in Water District 1.

USDA have their own formula to determine the accurate amount of EDUs.

Discussion was held regarding BC&A completing the application and updating the EDU's for the USDA Grant.

\$8,400 was designated for the portion to complete some of the requirements.
To determine the correct amount of EDUs would be roughly \$2,000.00 .

Engineering Contract: The contract has been reviewed by Attorney Russell and he indicated that there was one minor change. Mr. Russell suggested that a contract be in place before the engineers continue.

Councilor Dunham informed the Board that he reviewed the contract and he caught a lot that needed to be changed throughout the document as some of the information was not applicable to the Town's Water Project.

Carrie Tuttle explained that this was a standard form that USDA uses as a Boiler Plate Contract even though it looks messy. That this is what they require.

Carrie Tuttle reminded the Board that they asked BC&A to do work for the Water Project. The Board selected BC&A by Board Vote. They have completed the work as requested under good faith so the Board had the information necessary to make determinations on the project. They have completed the items that are necessary that the Board needs to make decisions on how to move forward.

Telling them at this point that the Board don't want to execute a contract with them really goes against professional ethics. Carrie has never seen this happen in any project she has been involved in. Carrie feels that it impacts DANC's reputation. DANC was asked to put together RFPs for the project. The process needs to continue to provide the information needed.

Carrie does not know who will be there to explain the information to the public if the contract was not executed with the engineers.

Councilor Wood appreciates her concern and dedication to the people she works with and her organization. He is also offended that it was said that the Board is not acting professional.

BC&A and all other agencies need to remember that this decision was made by the Town of Parish Board Members. Councilor Wood informed that the Town of Parish does pay their bills and they have no intention in sticking anyone and the Board has no intentions in sticking the people of the Town of Parish. The Board can be trusted.

Discussion was held that BC&A would only charge for the work that they completed.

Councilor Jordan feels that a contract should not be required and they could invoice the Town per work completed and payment could be made that way.

A motion was made by Councilor Wood, seconded by Councilor Jordan to proceed with updating the EDU Total and execute the contract with BC&A for only the work that they complete. Roll taken...

Councilor Horning: Aye Councilor Wood: Aye Councilor Dunham: Aye
Councilor Jordan: Nay Supervisor Phillips: Aye
motion carried.

The paperwork for the EDU's should be wrapped up in about a week.

An Amended Resolution would be subject to permissive referendum.

A Special Meeting can be scheduled.

A Time Window was discussed.

Councilor Wood made reference to a letter that was sent out to the Supervisor thanking her for selecting BC&A for the Water Project. Councilor Wood thought it was nice, however it should be noted that everyone is here because of the total Board and it should have been addressed to the Town of Parish Town Board. All the Board Members were involved not just the Supervisor and they should be communicating with the entire Board.

BC&A concurred with Councilor Wood.

Zoning Law Amendment: Matt Johnson was present and informed the Board that the Planning Board has put together some Zoning Law amendments that they had worked on in 2019. Discussion was held regarding going over the amendments.

It was the consensus of the Board to review the proposed amendments at a workshop.

Solar Panel Moratorium: A motion was made by Councilor Horning, seconded by Councilor Wood to hold a Public Hearing on the Solar Panel Moratorium Extension on July 30th, 2020 beginning at 6:00 pm. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Aye Supervisor Phillips: Aye
Councilor Horning: Aye Councilor Wood: Aye
motion carried.

EXECUTIVE SESSION:

A motion was made by Councilor Horning, seconded by Councilor Wood to enter into Executive Session at 8:18 pm. to discuss matters leading to the appointment, employment, discipline, dismissal or removal of a particular person or corporation, and contract negotiations. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Aye Supervisor Phillips: Aye
Councilor Horning: Aye Councilor Wood: Aye
motion carried.

A motion was made Councilor Wood, seconded by Councilor Jordan to remove Robin Eaton-Novak, Deputy Supervisor from Executive Sessions. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Aye Supervisor Phillips: Nay
Councilor Horning: Nay Councilor Wood: Aye
motion carried.

A motion was made by Councilor Horning, seconded by Councilor Dunham to adjourn from Executive Session at 9:49 p.m.. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Aye Supervisor Phillips: Aye
Councilor Horning: Aye Councilor Wood: Aye
motion carried.

APPROVAL OF BILLS:

Budget Transfers/Modifications: None

General Fund A: A motion was made by Councilor Horning, seconded by Councilor Dunham to approve the claims to the General A Fund, those being claims #139-#164 at \$13,120.10. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Aye Supervisor Phillips: Aye
Councilor Horning: Aye Councilor Wood: Aye
motion carried.

Councilor Jordan wanted to make a motion to rescind the motion from June to transfer \$75,000.00 to the H Fund as he feels that it will have to be put back to get the Town through to the end of the year. Councilor Jordan does not want to put more expense on those that live in Water District 1 without another vote..

Supervisor Phillips informed Councilor Jordan that it came from savings and what is not used will be refunded to the General Fund. Bills have to be paid.

Councilor Jordan responded that we have no savings. Supervisor Phillips suggested that he look at the information that she provided regarding the transfers and he would understand.

General Fund B: A motion was made by Councilor Horning, seconded by Councilor Wood to approve the claims to the General B Fund, those being claims #137 & #138 for a total warrant of \$341.43. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Aye Supervisor Phillips: Aye
Councilor Horning: Aye Councilor Wood: Aye
motion carried.

Capital H Project Fund: A motion was made by Councilor Horning, seconded by Councilor Dunham to approve the claim to the H Fund, those being Claim # 165 for a total warrant of \$1,032.00. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Nay Supervisor Phillips: Aye
Councilor Horning: Aye Councilor Wood: Aye
motion carried.

SW Fund: A motion was made by Councilor Horning, seconded by Councilor Dunham to SW Water District 1 Fund to approve claim #166 at a total \$20,428.46. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Aye Supervisor Phillips: Aye
Councilor Horning: Aye Councilor Wood: Aye

Chief's Report: Fire Chief Harvey distributed copies of the Fire Chief's Report in the Board's mailboxes prior to the meeting.

OLD BUSINESS:

Public Hearing for Enacting an Extension of a Temporary six (6) Month Moratorium on Free-Standing Solar Panel Installation: A motion was made by Councilor Wood, seconded by Councilor Dunham to set a Public Hearing for enacting an extension of a Temporary six (6) month moratorium on Free-Standing Solar Panel Installation on July 30th, 2020 at 6:00 p.m. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Aye Supervisor Phillips: Aye
Councilor Horning: Aye Councilor Wood: Aye
motion carried.

Resolution Recognizing the Heatsmart CNY Initiative to bring clean, sustainable, heating and cooling alternatives to residences and businesses in our community:

A motion was made by Councilor Horning, seconded by Councilor Wood to approve the Resolution recognizing the Heatsmart CNY Initiative in our community. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Aye Supervisor Phillips: Aye
Councilor Horning: Aye Councilor Wood: Aye
motion carried.

NYMIR AMENDED HARASSMENT AND DISCRIMINATION POLICY:

A motion was made by Councilor Horning, seconded by Councilor Wood to adopt the amended NYMIR Harassment and Discrimination Policy as presented. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Aye Supervisor's Phillips: Aye
Councilor Horning: Aye Councilor Wood: Aye
motion carried.

Town Lease Agreement with the Village: Attorney Genant has a proposed copy of the Lease Agreement for Town Office space for the Board to review. Suggestions were made to address the heat issue on the second floor. Tabled until the August Meeting.

Payroll: The Supervisor's Payroll Policy was discussed regarding department head's signatures on the payroll sheets. The Supervisor wants a phone call or an e-mail verification from a department head if they are unavailable to sign the payroll sheet. Discussion was held regarding emergency situations and deputies covering for the department head in their absence. The Supervisor informed everyone that was the law.

NEW BUSINESS:

Town Constable Appointment: A motion was made by Councilor Dunham, seconded by Councilor Wood to approve Frank Vadala as Constable for the Town of Parish taking the place of Mark Helt. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Aye Supervisor's Phillips: Aye
Councilor Horning: Aye Councilor Wood: Aye
motion carried.

ERS Standard Workday Approval RS 2417-A: A motion was made by Councilor Horning, seconded by Councilor Dunham to pass the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for William Scriber.

Roll taken...
Councilor Dunham: Aye Councilor Jordan: Aye Supervisor: Aye
Councilor Horning: Aye Councilor Wood: Aye
motion carried.

Unemployment Issue: Supervisor Phillips is dealing with some unemployment issues.

NYMIR Harassment and Discrimination Training Webinars: There are some upcoming NYMIR Harassment and Discrimination Webinars which are mandatory.

Issues with Franchise Agreements that are not filed: More information will be given at later date.

Tax Exempt Cards: Supervisor Phillips inquired about what departments had Tax Exempt Cards for the Town.

Town Clerk Reader reminded Supervisor Phillips that she had cards to Walmart and that they had previously discussed. The Clerk also reminded the Supervisor that she could have possession of the cards and she was welcome to them. The Supervisor will receive them from the Clerk once she signs that she has possession of them.

Audit for the Town Officials Offices: Tabled until more information is available.

CORRESPONDENCE, COMMUNICATIONS & PETITIONS:

Association of Towns Certificate

NYMIR is finalizing the appraisal process to assess the Town's buildings with valuations exceeding \$50,000 on July 6th, 2020.

Town Clerk's request.

INFORMATIONAL ITEMS:

Tug Hill Times-June and July Publications

Planning Brd Minutes-6/22/2020

Regular Town Brd Minutes: 6/18/2020

Joint Board Minutes: 6/11/2020

Old Home Days-Canceled this year due to the COVID Outbreak

Parish Town Wide Community Garage Sale: 8/22/20-8/23/2020-9am-6pm

Parish Clean Up Day: 8/29/2020

Tables at the Corner Park: Discussion was held regarding placing tables at the park with the Gazebo, Corner Park and who would be responsible for cleaning them.

It was the consensus of the Board not to provide tables during Covid 19.

Archival Space: The Records Room is full at this time for storage.

A motion was made by Councilor Dunham, seconded by Councilor Wood to adjourn at 11:28 pm.
Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk