

**Minutes of the Parish Town and Village Planning Board
and Conservation Advisory Council
Parish Village Gym
June 22, 2020 at 6:30 PM**

The meeting was called to order at 6:30 pm by Paul Gage, Chairman. Paul Baxter said Paul G. did not have to read an explanation about virtual meeting procedures.

**Roll call: Paul Gage, Chairman
Kevin Dwyer
Bill Scriber
Virginia Brown, Clerk**

**Via Zoom: Diane Spaziani
Paul Baxter, Tug Hill Comm.
Matt Johnson**

Paul Gage asked if everyone received the minutes from the May 18, 2020 meeting. Paul G. asked if there were any additions or corrections to be made to the minutes. Kevin commented that they needed to be signed by the clerk with a squiggle as an electronic signature. Bill motioned to accept the minutes and Kevin seconded. All in favor. Motion passed.

New Business: Paul G. said the only new business was the Jaclyn Thomas Subdivision request. Jim Brownell, Surveyor was present to submit the check for \$225.00 from Jaclyn Thomas. Jim had survey maps and SEQR to go over. Bill and Paul filled Jim Brownell on how the SEQR and environmental impact study are all done online now. Paul Baxter asked Matt Johnson about this. Matt said yes, you put in an address, and it is done automatically now. The map needs to show any wetland and such. Paul Gage asked Jim Brownell to put contour lines on the survey map.

Paul Gage mentioned he would like to set up a Public Hearing for the July meeting. Bill Scriber motioned for a Public hearing on July 27, 2020 for the Jaclyn Thomas Subdivision. Ben McDonald seconded. Motion carried.

Paul G. asked Mr. Brownell for a list of names and addresses for adjoining land owners so the neighbor notifications could be sent to them two weeks prior to the Public hearing of July 27, 2020.

Paul mentioned the old Sayer farm, and that the potential buyers wanted the Planning Board to allow them to do a site plan prior to purchasing it. Paul Gage and Jim Bernys denied them. Paul G. told them they need to be the owners of the property to file a site plan. Paul told them to read number 1 of the site plan rules. The current owner also called Paul, and he told him the same thing.

Agenda for next meeting: Thomas Subdivision Public Hearing, Comprehensive and updated zoning plan

Paul Gage asked for adjournment. Bill Scriber motioned to adjourn the meeting, Ben McDonald seconded. Meeting adjourned at 7:05pm.

Respectively Submitted,

Virginia Brown, Clerk