

**TOWN OF PARISH ZOOM MEETING**

Minutes of the Parish Zoom Meeting held April 30<sup>th</sup>, 2020. The Zoom Meeting was held due to the Corona Virus Pandemic. Supervisor Phillips called the Meeting to order at 7:01 pm. The purpose of the Meeting was to review and discuss proposals that were received for the Town & Village of Parish Joint Water Project.

**PRESENT:**

**Town Board:**

R. Horning, Councilor  
Gary Wood, Councilor  
John Dunham, Councilor  
Mary Ann Phillips, Supervisor

**Village Board:**

Doug Houghton, Trustee  
Jackie Murphy, Trustee  
David Welytok, Trustee  
Neil Chatterton, Trustee  
Kathryn Perkins, Mayor

**ALSO PRESENT:**

Kevin Dwyer, Deputy Clerk; Robin Eaton-Novak, Deputy Supervisor; Bob Genant, Town Attorney,

**The Development Authority of the North Country Reps:**

Carrie Tuttle, Manasseh Burt, and Star Carter

**Absent/Excused:** Doug Jordan, Councilor; Stephen Ganetis, Village Attorney

Mannasseh Burt- Development Authority of the North Country reviewed brief instructions on how to evaluate each RFP (Request For Proposal).

4 RFP’s were received from engineers and 1 proposal was received from G&G Consulting.

A memo of schedules with deadlines was presented and reviewed.

The procedures of the evaluation were explained.

The selection process of the RFP’s was discussed.

Explanation of the Request for Proposals and their purpose was discussed.

**Executive Session:**

A motion was made by Councilor Wood, seconded by Councilor Horning to enter into Executive Session at 7:37 pm to review and discuss the RFP’s received for the Parish Joint Water Project.

Roll taken...motion carried.

A motion was made by Councilor Wood, seconded by Councilor Horning to adjourn from Executive Session to the Regular Meeting at 9:02 pm. Roll taken...motion carried.

Discussion was held regarding forming a Water Committee:

- 2 Members-Town Board
- 2 Members-Village Board
- 2 Town Residents
- 2 Village Residents

A motion was made by Councilor Wood, seconded by Councilor Dunham to form a Water Committee as outlined above: Roll taken...

Councilor Horning: Aye	Trustee Houghton: Aye
Councilor Dunham: Aye	Trustee Murphy: Aye
Councilor Wood: Aye	Trustee Welytok: Aye
Supervisor Phillips: Aye	Kathryn Perkins, Mayor: Aye

Trustee Chatterton was not present for the vote.

Motion carried.

A motion was made by Councilor Horning, seconded by Councilor Wood to adjourn at 9:14 pm. Roll taken...motion carried.

Respectfully submitted,

Kevin Dwyer, Deputy Clerk