

SPECIAL MEETING

Minutes of the Special Meeting of the Parish Town Board held on January 30th, 2020 at 2938 E. Main Street, Parish, NY in the Village Gym. Supervisor Phillips called the Meeting to order at 6:30 pm.

Present: Doug Jordan, Councilor
Gary Wood, Councilor
John Dunham, Councilor
Mary Ann Phillips, Supervisor
Kelly Reader, Town Clerk

Absent/Excused: G.R. Horning, Councilor

Also Present: Jack Rucynski, Paul Baxter, Tug Hill Rep.; Kathryn Perkins, Mayor; Rodney Perkins, Robin Eaton-Novak; Jackie Murphy, Village Trustee; David Welytok, Village Trustee; Doug Miller, Engineer; Jeff Dickerson, Carrie Tuttle, Development Authority of the North Country, Director of Engineering; Ian Yerdon, Village Engineer.

Development Authority of the North Country: Carrie Tuttle, Director of Engineering was present to answer questions about the services that their company provides to municipalities for Water Projects. The Development Authority would be involved from start to finish. Their agency is a state authority and currently they are active with 100 contracts with municipalities and their Capital Projects. They provide technical service to small communities and guide them and acts as the Town's engineer to oversee Capital Projects. The service is considered a Professional Service and it is not necessary to obtain RFP's for their services. They work hand and hand with the engineer to make sure all requirements are met and they work with the funding agencies.

Carrie reviewed some of the steps required to move forward with the Water Project.

Councilor Jordan expressed concerns regarding the price increasing to residents for the Water Project when additional expenses are added on.

Councilor Dunham expressed that the Village should be included in the decisions because it was a joint venture.

Councilor Wood expressed that transparency is important and all Board Members should be informed of all activities and progress of the Water Project. Also, information should be discussed at the Meetings to keep the public informed.

Carrie recommended that a legal opinion from Bond Counsel should be obtained in writing that the water formation is good and then the Town can move forward with a Bond Resolution. The Bond Resolution's language needs to be reviewed.

A motion was made by Councilor Wood, seconded by Councilor Dunham to hire Development Authority of the North Country as the Town of Parish's Project Manager for the Parish Water Project. Roll taken...

Councilor Dunham: Aye Councilor Jordan: Nay
Councilor Wood: Aye Supervisor Phillips: Aye
motion carried.

Planning Board Clerk & Deputy Supervisor: Supervisor Phillips informed the Board that the Planning Board appointed Virginia Brown as the Planning Board Clerk. Also, Bernie Horning will be stepping down as Deputy Supervisor as of February 3rd, 2020. Supervisor Phillips is appointing Robin Eaton-Novak as Deputy Supervisor.

Audit: Discussion was held on conducting an audit on Town Official's Books in February. Also, discussion was held regarding hiring an auditor and what type of audit they would like conducted. More discussion will be held at the February Meeting.

Executive Session: Supervisor Phillips wanted to entertain a motion to enter into Executive Session: Discussion was held that the meeting was not for that purpose and it could wait until the Regular Meeting.

Supervisor Phillips explained that the Legal Notice included language that the Board could discuss other issues.

Discussion was held by the other Board Members that the issues could wait until the Regular Board Meeting on February 20th.

A motion was made by Councilor Jordan, seconded by Councilor Wood to table the Executive Session until the Regular Board Meeting. No roll was taken.

Supervisor Phillips informed the Board that if they didn't want to go into Executive Session, then she would entertain a motion to adjourn the Meeting.

A motion was made by Councilor Jordan, seconded by Councilor Dunham to adjourn at 7:25 pm. Roll taken... All in Favor...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk