

REGULAR MEETING

Minutes of the Regular Town Board Meeting of the Parish Town Board held December 19, 2018 at 2938 E. Main Street, Parish, NY in the Village Gym. The Meeting was called to order by Supervisor Phillips at 6:30 p.m.

Present:

Mary Ann Phillips, Supervisor
John Dunham, Councilor
Doug Jordan, Councilor
G.R. Horning, Councilor
John Horning, Councilor
Kelly Reader, Parish Town Clerk

Also Present: Bob Genant Town, Attorney; L.J. Harvey, Fire Chief; Jack Spriggs, DCO; Jim Bernys, Temporary CEO; Kevin Dwyer, Parish Fire Company President; Paul Baxter, Tug Hill Commission Rep.; Paul Gage, Karen Gage, Dale Chapman, Carl Dayger, Town Justice; and Rich Lopitz, Assessor.

MEETING OPEN TO THE PUBLIC:

Jack Rucynski spoke in regards to the Parish Fire Company and requirements to disclose financial records when in a contract under Section 105 of Town Law.

Also, Mr. Rucynski suggested to reduce costs to consider eliminating the Confidential Secretary position and to consider to lease or sell the Town Park.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF MINUTES:

Public Hearing -11/8/2018-A motion was by Councilor Jordan, seconded by Councilor J. Horning to accept the Minutes of Public Hearing to exceed the Tax Cap Levy held on 11/8/2018. Roll taken...motion carried.

Public Hearing-11/8/2018-A motion was made by Councilor G.R. Horning, seconded by Councilor J. Horning to accept the Minutes as received of the Public Hearing on the 2019 Budget, and contracts for the Parish Fire Dept. and McFee Ambulance. Roll taken... motion carried.

Special Meeting: A motion was made by Councilor Jordan, seconded by Councilor Dunham to approve the Minutes of the Special Meeting held on November 8, 2018 to adopt or amend the 2019 Budget and to approve the contracts for the Parish Fire Company and McFee Ambulance. Roll taken...motion carried.

Regular November Town Board Meeting: A motion was made by Councilor J. Horning, seconded by Councilor Jordan to accept the Minutes as received with the correction that Nancy Butler, Bookkeeper was also present. Roll taken...motion carried.

Special Meeting: A motion was made by Councilor Jordan, seconded by Councilor Dunham to approve the Minutes of the Special Meeting held 12/3/2018 with the correction that Councilor J. Horning stated that the Board has to approve the contract for a payroll company not the dollar amount. Roll taken...motion carried.
This is what the Special Meeting already reflects in the Minutes.

FINANCIAL REPORTS:

Monthly Supervisor's Report
Revenue & Expenditure Reports

LIAISON REPORTS:

CARPP Committee: G. Richard Horning, Councilor

General Government & Policy: Councilor Dunham
Review Policy for Credit Card.

Budget, Finance, & Personnel: Councilor J. Horning

Infrastructure & Public Facilities: Councilor Jordan

Emergency Services, Public Safety, Engineering, and Water: Discussion was held on the Water Grants as they were unsuccessful.

DEPARTMENT REPORTS:

Highway Reports: Hwy Sup't Petit gave the Highway Reports for November and December.

Assessor's Report: Assessor Lopitz gave the Assessor's Report.

CEO Report: CEO Bernys submitted a written CEO/ZEO Report.

Town Justice Report: Justice Dayger gave the Justice Report.

The Justice Financial Report for 2018: The 2018 Justice Financial Report was reviewed by the Board.

Resolution: A motion was made by Councilor Jordan, seconded by Councilor J. Horning to pass a **Resolution** to accept Justice Dayger's Financial Records for 2018. Roll taken... Councilor Dunham: Aye Councilor G.R. Horning: Aye Supervisor Phillips: Abstained Councilor Jordan: Aye Councilor J. Horning: Aye motion carried.

Town Clerk's Report: Clerk Reader

DCO Report: DCO Spriggs submitted DCO Reports for November & December.

Tug Hill Report: Paul Baxter, Tug Hill Rep. gave the Tug Hill Report.

CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:

Grant Opportunity Portal & Local Gov Records Management Improvement Fund.

Oswego County Business Magazine renewal.

Line of Duty Sick Leave related to World Trade Center Conditions.

Letter from Mayor Perkins regarding lack of attendance at Joint Meeting on 11/12/2018.

OLD BUSINESS:

Town Signs: Addressed in Highway Report.

Thank you to Constable Wesley Yager Jr.: Thank you to Constable Yager for his years of Service to the Parish Town Court.

NEW BUSINESS:

Resignation from Jack Rucynski: A motion was made by Councilor Jordan, seconded by Councilor Dunham to accept the resignation from Jack Rucynski from the position of Deputy Supervisor. Roll taken...motion carried.

Approve McFee Ambulance 2019 Contract: Approved at November 8th, 2018 Special Meeting.

Approve Parish Fire Company 2019 Contract: Approved at November 8th, 2018 Special Meeting.

Consideration of Fee Schedule Recommendation by CEO for Non-Building Permits and Building Permits: It was the concensus of the Board to review and approve all items at the Organizational Meeting in January.

Personnel/Payroll Policy Enhancement: Motion to approve for 2019.

Tug Hill Meeting of Town Supervisors' regarding Happy Valley: January 7, 2019 at 7:00 p.m. in the Village Gym.

Tax Rate Sign Off Sheet: Steve Loadwick-10.3 % Increase
Councilor G.R. Horning asked how could that happen as that was not the amount the Board approved.
Discussion was held regarding differences between dollar amounts and percentages.

Discussion was held by the Board regarding the Village Taxes decreasing and Town Taxes increasing.

Supervisor Phillips stated that she was putting out a press release explaining the tax rate and tax bills and distributed copies of the Press Release to the Board and those in attendance. There was discussion from the Board as this was the first any of them had seen the information.

Approve Walter Borland: Village Appointment on the ZBA: A motion was made by the Councilor J. Horning, seconded by Councilor Jordan to accept the Village's appointment of Walter Borland on the ZBA. Roll taken...motion carried.

Approve Stephen Ganetis: Village Appointment as alternate on the Planning Board Joint Board. A motion was made by Councilor J. Horning, seconded by Councilor Jordan to accept Stephen Ganetis as a Village Appointment as alternate to the Planning Board. Roll taken...motion carried.

Approve new payroll company: Mary G. Tax Service, Dale Bigalow is the company selected by Supervisor Phillips. Supervisor Phillips has contacted other payroll companies. Councilor G.R. Horning stated that he wanted it understood if there is any issue with this company; the Board would have the ability to change to another company.

Approve Payroll Company: A motion was made by Councilor G.R. Horning, seconded by Councilor J. Horning to approve Mary G. Tax Service, Dale Bigalow as the Town's Payroll Company. Roll taken...

Councilor Dunham: Nay Councilor G.R. Horning: Aye Supervisor Phillips: Aye

Councilor Jordan: Nay Councilor John Horning: Aye
motion carried.

Other: Councilor Jordan asked if the Board could have the agenda for the Organizational Meeting prior to the meeting as there is a lot of information to review. Supervisor Phillips stated that she would try.

Information Item:

Planning Board Meeting: Agenda: 11/26/18, 12/17/2018 **Minutes:** 10/28/2018

Tug Hill Times: 11/16/18, 11/30/2012 & 12/14/2018.

Information for Municipal Advisory Clients

P-2 Business Solutions follow-up

New NY Broadband Program Phase 3 Hughs Network Systems

Pleasant Lawn Cemetery Association 2018 Newsletter

C2AE Christmas Card

Employee Federal Withholding 2019-Paychex

NYS Assembly Judiciary Committee News

CiTi Spotlight

MEETING OPEN TO THE PUBLIC:

Hwy Sup't Petit asked if the Press Release could be reworded because it implies that the increase is caused by the Highway Department. Supervisor Phillips stated that the Press Release has already been submitted for publication. Hwy Sup't Petit stated that the increase was not just due to highway costs and that's what it implies.

Jack Rucynski expressed concerns regarding a Press Release being sent for publication without the entire Board's input. Jack stated that he has done a lot of research on Town Law and he is well aware of some of the procedures of a municipality.

A heated discussion was held regarding the involvement of outside individuals when putting the 2019 Budget together.

Karen Gage spoke in regards to the difference between percentages and dollar amounts. Karen stated that Supervisor Phillips was the Chief Fiscal Officer of the Town.

Councilor Jordan stated that there were too many fingers involved when the Budget was being put together and things were changed.

Paul Baxter stated that he appreciated everyone's efforts when the 2019 Budget was being put together.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Councilor Jordan, seconded by Councilor G.R. Horning to approve the claims to the General Fund, those being claims #286-#308 decreasing claim #301 Paychex by \$49.00-\$278.95 for a total warrant of \$17,711.84. Roll taken...motion carried.

Highway Fund: A motion was made by Councilor Jordan, seconded by Councilor G.R. Horning to approve the claims to the Highway Fund, those being claims #214-#229 for a total warrant of \$18,410.66. Roll taken...motion carried.

EXECUTIVE SESSION: A motion was made by Councilor Jordan, seconded by Councilor J. Horning to enter into Executive Session to discuss collective negotiations and the appointment, discipline, dismissal, removal, or employment history of a particular person or persons. Roll taken...motion carried.

A motion was made by Councilor J. Horning, seconded by Councilor G.R. Horning to adjourn from Executive Session at 8:20 p.m. Roll taken...motion carried.

A motion was made by Councilor Jordan, seconded by Councilor J. Horning to adjourn at 8:27 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk