

**Minutes of the Parish Town & Village Planning Board  
And Conservation Advisory Council  
Parish Village Gym  
November 26, 2018 at 6:30 PM**

**Regular meeting was called to order at 6:30 pm.**

**Roll Call was called:**

<b>Present:</b>	Bill Scriber, Chairman	Kevin Dwyer
	Paul Gage	Paul Baxter
	Don Paul	Ben McDonald -excused
		Lynn Wood, Clerk

**Also in attendance:**

Mike Mueller  
Jim Bernys

**Minutes for October 22, 2018 meeting.**

Motion was made by Paul Gage to accept the minutes and second by Kevin Dwyer.

All in Favor. Motion Carried.

**Communications**

- Bill Scriber – Preliminary sight which is lacking a full scale map. Bill will contact the owner and at our New Business Bill will ask for a motion for a public hearing.
- Bill Scriber would like to introduce the new Zoning Officer – Jim Bernys. Mr. Bernys introduced himself as the codes officer until January where they may appoint someone else but plans to put his name in for the position. Mr. Bernys shared with the board that he is a Village resident, has been a fire fighter for 32 years, has been a code enforcement officer for the last four years and has done a little work in Oswego and Constantia as a code deputy and has been deputy for George for the last three months. George and to retire for medical reasons. He is a local and would like to stay on if George is unable to return. Mr. Bernys is ready to retire from the fire department and will be available to anyone that may need him. He will be more available and will be using code email. A discussion continued on the planning board there to help in anyway that will be needed.

**Reports**

- Paul Baxter – Tug Hill Commission celebrating its 45<sup>th</sup> Anniversary on Thursday, November 8, 2018 and had their dinner which was successful. Tug Hill Commission released the book on its history and hoping for a copy in the near future. Paul spoke about municipalities applying for a

grant to inventory the ashes and come up with a plan for dealing with them. In some cases there is a chemical treatment to help keep the tree alive and needs to be applied on a regular basis. Paul continued to explain the process of saving the trees which is safe for also the public. Paul will bring this up again in the spring.

## **Unfinished Business**

- Matt Johnson- will be going over the comments in red and Matt looked all through it, Bill Scriber would like to go through page by page to be sure to cover everything in question. He feels the board has questions on many of the items.
- Cabins – Bill Scriber had questions on now this should be defined and controlled. A discussion continued on the cabins and roads etc. Accessory structure – a discussion on be attached or not attached. Alteration – any modification other than repairs. Services ie: no heating, plumbing etc.
- Bed and Breakfast – The board does not want it just rented out, they would like it to be owner occupied.
- Camping Ground – Bill Scriber stated that they want it open to the public for private use, no more than 2 camping vehicles, cabins no more than one and no more than two tents.
- Car wash – any commercial business.
- Convenient store – gas pumps is not written and Bill Scriber would like to add it to the definition.
- Dumping – add in recreational vehicles.
- Eating/drinking establishment – regulate food trucks (cart). Matt feels this may be difficult to do. Bill stated they should get permitted.
- Flood hazard area – is it still the same. The zone should be the same per Matt Johnson.
- Golf Course – may or may not serve food or drink.
- Page 6 – Lot line front, question size on town. Matt explained the meaning and discussion took place on road size/width.
- Manufactured housing – need to make this current if it is not.
- Motor Vehicle repair – Commercial building. Matt will clarify if it should state commercial building and must meet requirements, codes, built, constructed etc.
- Page 9 – Wetlands – are there any updates, Matt will check.
- Zoning permit – regulation of this law and granting permission to development. Only by special permit commercial reloading and ammunition sales. Matt asked on reloading and Bill stated looking at commercial only. Discussion continued.
- Article 4 – Zoning district regulations – PROH = prohibited. Agricultural a forestry structure prohibited. Home based businesses, under that it states hotel/motel and rural is prohibited in site plan in other two zones. Needs to be broken out by Matt.
- Rental units section – vacation rent by owner – Paul Gage explained this to the board.
- Section 1 – subdivision – need time limit to subdivide – cannot exist forever, after five years must subdivide.
- Section 625 – off street parking, handicap new regulation size.
- Section 630 – dumping – This will need to be checked.

- Storm water drainage – catch pond, is this necessary.
- Page 19 Section 655 – Accessory to apartments. Kevin stated should be 750 square feet with planning board approval, site plan required.
- Section 660 – Manufactured Housing – should there be a new standard. Matt does not think so. Checking on #4, exterior siding and skirting.
- Guideline USD soil- please check
- Section 675 – Crematory – add section and definition.
- Tiny houses – 960 square feet habitual space, area variance may be needed.
- Seasonal Cabin –
- Wind – are standards up to date. Matt will check.
- Tractor Trailer on residential lot – not used for storage etc. Must maintain registration.
- Kennels – check if up to date
- Sign standard – needs to be inserted
- Campgrounds – Section 805 license section 4 if access denied the permit should fall under section 810 immediately.
- Music noise – no more than 85 decibels past lot line during sleep hours
- Article 10 – telecommunications tower – new permit and new fee every year.
- Section 1035 – Inspection- can a filing fee be charged.
- Erosion and Sonic control – Is this current.
- Area Variance – ZBA granting or denying a variance the board will provide a letter of decision to the planning board to continue site plan process.
- Matt will go over notes and get done what he can by the December meeting.

### **New Business**

- Bill Scriber asked for a motion to set a public hearing on the Richard Horning subdivision for the December meeting contingent upon full paperwork. Motion was made by Paul Gage and second by Kevin Dwyer. All in Favor. Motion Carried. Bill will contact the surveyor. Lynn Wood asked about the public hearing being set and Bill Scriber stated to give it a couple days for paperwork to be turned in and he would contact Lynn as to whether or not to set the public hearing.

### **Agenda**

Matt Johnson – Zoning  
 Horning Public hearing on subdivision  
 Election officers  
 Calendar 2019

Next meeting December 17, 2018

### **Adjournment**

Paul Gage motioned for adjournment second by Don Paul.

Adjourn 7:53 p.m.

All in Favor.  
Motion Carried.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Lynn Wood". The signature is written in black ink and is positioned above the printed name.

Lynn Wood