

## REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held November 15<sup>th</sup>, 2018 at 2938 E. Main Street, Parish, NY in the Village Gym. The meeting was called to order at 6:52 pm. by Supervisor Phillips.

### PRESENT:

MaryAnn Phillips, Supervisor  
John Dunham, Councilor  
Doug Jordan, Councilor  
G.R. Horning, Councilor  
John Horning, Councilor  
Kelly Reader, Town Clerk

**ALSO PRESENT:** Jack Rucynski, Deputy Supervisor; Kevin Dwyer, Fire Dept. President; Paul Baxter, Tug Hill Rep.; Diane Spazaini, Bob Genant, Town Attorney; and L.J. Harvey, Fire Chief.

### APPROVAL OF MINUTES:

**Minutes Special Meeting Formation Water District 9/11/2018:** Deputy Clerk Dwyer stated that the minutes stand as the motion was documented as they occurred.

**September Meeting Minutes Correction:** Supervisor Phillips stated that one correction was made, but one was not that she requested.  
Clerk Reader stated that she did correct a motion that was requested and the other motion regarding a pay rate increase already reflected a nay vote from the supervisor.

Supervisor Phillips stated that she did not vote yes on a particular motion. Clerk Reader stated that the correction stand as recorded and corrected.

**October Minutes:** A motion was made by Councilor Jordan, seconded by Councilor J. Horning to accept the October Minutes with the correction under New Business-BAR & Planning Brd Vacancies-It should read J. Horning made the motion to advertise the vacancy instead of Councilor J. Dunham as he was excused. Roll taken...motion carried.

### REPORTS:

Tabled until next month.

### CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:

Tabled until next month.

### OLD BUSINESS:

Tabled until next month.

### NEW BUSINESS:

**Water Vote:** 135-Yes 69-No 1-blank

**CEO POSITION:** Accept Letter of Resignation-from CEO Bennett.

A motion was made by Councilor Jordan, seconded by Councilor Dunham to accept the resignation of CEO Bennett effective 11/17/2018. Roll taken...motion carried.

### Advertise CEO Position:

A motion was made by Councilor Dunham, seconded by Councilor Jordan to request the Clerk to advertise for the position of CEO/ZEO for the Town/Village of Parish and to be delivered by mail or in person to the Clerk by December 19<sup>th</sup>, 2018 no later than 4:00 p.m. Roll taken...motion carried.

**Temporary CEO/ZEO Appointment:** A motion was made by Councilor Jordan, seconded by Councilor by Councilor J. Horning to appoint Jim Bernys as Temporary CEO/ZEO until the Board selects a permanent CEO/ZEO. Roll taken...motion carried.

**2019 Budget:**

Discussion was held regarding amending the current Fire Contract paid by the Town to \$210,450.00 for the 2019 Budget.

A motion was made by Councilor Jordan, seconded by Councilor J. Horning to adopt the 2019 Budget with changes as discussed. Roll taken...

Councilor Dunham: Aye      Councilor G.R. Horning: Aye    Supervisor Phillips: Aye  
Councilor Jordan: Aye      Councilor J. Horning: Aye  
motion carried.

Discussion was also held on the amount paid by the Town to the Fire Co. in one payment or two payments.

Bookkeeper Butler stated that in the other municipalities that she works for pays the amount to the Fire Contract in one payment.

Supervisor Phillips stated that she would rather pay it in two to allow the Town to accumulate more interest.

The Fire Company will need to draw up a new contract to reflect the change in the amount to be paid.

The request for the payment needs to be submitted by voucher.

**OTHER:**

Councilor Jordan stated that he would like to recommend that the Board consider a payroll company suggested by Bookkeeper Butler.

Supervisor Phillips stated that there is more information that needs to be looked into and considered before a decision is made.

Councilor Jordan made a motion to allow the bookkeeper to distribute handouts to the Board for a payroll company that she is familiar with and not to do payroll in-house. No second, motion did not carry.

It was the consensus to the Board to see all options regarding payroll before a decision is made.

**Information Items:**

Tabled until next month.

**MEETING OPEN TO THE PUBLIC:**

No comments.

**MEETING CLOSED TO THE PUBLIC.**

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Councilor Jordan, seconded by Councilor J. Horning to approve the claims to the General Fund A, claims #264-#284 for a total warrant of \$34,606.25. Roll taken...motion carried.

A motion was made by Councilor J. Horning, seconded by Councilor Dunham to approve claims to the General Fund B, claims #263, #265, #285 for a total warrant of \$325.68. Roll taken...motion carried.

**Highway Fund:** A motion was made by Councilor J. Horning, seconded by Councilor G.R. Horning to approve the claims to the DA & DB Fund for a total warrant of \$51,802.16. Roll taken...motion carried.

**EXECUTIVE SESSION:**

A motion was made by Councilor J. Horning, seconded by Councilor G.R. Horning to enter into Executive Session at 7:11 p.m. to discuss Contract Negotiations and the appointment, promotion, demotion, discipline, suspension, dismissal, removal, medical, financial, credit or employment history of a particular person or persons. Roll taken... motion carried.

A motion was made by Councilor J. Horning, seconded by Councilor Dunham to adjourn from Executive Session to the Regular Meeting at 7:35 pm. Roll taken...motion carried.

A motion was made by Councilor Dunham, seconded by Councilor Jordan to adjourn at 7:38 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Clerk