

Regular Meeting

Minutes of the Regular Board Meeting of the Parish Town held January 18th, 2018 at the Village Gym, Parish, NY. Councilor/Deputy Supervisor called the Town Board Meeting to order at 6:30 pm.

Present: John Dunham Councilor/Deputy Supervisor
Doug Jordan/Councilor
G.R. Horning, Councilor
John Horning, Councilor
Kelly Reader, Town Clerk

Excused: Mary Ann Phillips, Supervisor

Also Present: Craig Petit, Hwy Sup't; Bill Alsworth, Hwy MEO; Katie Alsworth, L.J. Harvey, Fire Chief; Carl Dayger, Town Justice; Kevin Dwyer, Tax Collector; Bill Scriber, PL Brd; Rich Lopitz, Assessor; and Paul Baxter, Tug Hill Rep.

APPROVAL OF MINUTES:

December Minutes: A motion was made by Councilor J. Horning, seconded by Councilor Jordan to accept the December Minutes, 2017 as presented. Roll taken... motion carried.

REPORTS:

Supervisor's Reports: No reports at this time.

CEO/ZEO Reports: CEO/ZEO Bennett submitted a written CEO/ZEO Report for December, 2017.

Clerk's Report: Clerk Reader submitted a written Town Clerk's Report and DCO Report for December, 2017.

Also, the Clerk submitted an Annual Clerk's Report for 2017.

Assessor's Report: Assessor Lopitz gave the Assessor's Report and stated that his official office hours are on Wednesday from 10am-2pm and he is also available at various times throughout the week. Assessor Lopitz has been addressing questions on STAR Exemption Applications as well as other exemptions. The Assessor stated that he has been working on the Assessment Roll and will be meeting with the State in February.

Planning Board Report: Bill Scriber was present and stated that the Planning Board was asked to consider decreasing the current Road Frontage from 220 ft to 50 ft. The Planning Board has also been working on the Rice Site Plan and it has been passed on to County Planning for Review.

A Special Use Permit was issued for 6 months to allow for residence in a Camping Trailer on Kipp Road.

Also, the Planning Board has been working on the Kovac's Property Site Plan which is allowable on his property because the property is located in a Rural Development Zone. Planning Board Member Scriber stated that the Planning Board has held their election of Officers and the slate of officers are: William Scriber, Chairman, Kevin Dwyer, Vice Chair, and Paul Gage, Secretary.

Highway Report:

Hwy Sup't Petit gave the following report:

Road Maintenance:

The Highway Crew has been busy plowing and sanding. They have also been pushing back banks and moving snow.

Equipment:

The 1301 & 1302 trucks are experiencing problems and it has been an on going issue. Hwy Sup't Petit stated that he was trying to get prices for repairs.

The floor grates can not be repaired as the concrete around the floor is cracked and creates an issue. 80%-90% of the Angle Iron is gone. Hwy Sup't Petit stated that he ordered separate pieces of steel to cover the grates for the time being.

The roof is leaking and should be looked at in the spring. The heat tapes may need to be replaced.

Fire Dept. Report:

Fire Chief Harvey gave the Fire Report for December 2017 and the 2017 Annual Report.

Tug Hill Report:

The North Shore Council of Governments and Salmon Rivers Council of Governments are in the process of arranging a joint meeting sometime in the week of January 22, 2018. An e-mail went out to all North Shore and Salmon Rivers Chief electeds last week requesting feedback on a proposed dated that week. The most probable date looks to be Thursday, January 25th.

The January Meeting of the Tug Hill Commission has been scheduled for Monday, January 22, at 10:00 am at the West Monroe Town Hall. All are welcome to attend. Commission Meetings are open to the public.

As discussed at the December Town Board Meeting, Paul has created a Code Office Complaint Form based on the existing paper form, and it has been posted to the town web site. It is on the codes office page and the documents page, and has been announced on the homepage.

Tax Collector's Report:

The Original Tax Warrant is \$2,264,022.37. Total collections to date are \$447,531.49. Taxes outstanding-\$1,816,490.88. The early tax payment period that the governor imposed-41 taxpayers participated and \$61,861.12 was collected.

Justice Dayger's Revenue:

Justice Dayger submitted a check to the Town for December, 2017 Revenue received by the court.

Annual Check List was reviewed and completed by the Town Board for Justice Court Records for 2017.

OLD BUSINESS:

Grant Writer Information: \$41,245.00 is the MHI (Medium Household Income with a 43% response rate. We needed a 25% response rate. The grant writer went door to door and obtained 52 more Water Surveys. The grant writer is going to go door to door until the end of January. Councilor/Deputy Supervisor Dunham stated that they are waiting for a response for a Special Use District and a final number.

Hwy Deputy Position: A motion was made by Councilor Jordan, seconded by Councilor/ Deputy Supervisor Dunham to approve the motion to appoint Belden Dawley as Parish Deputy Hwy Sup't . Roll taken...motion carried.

CORRESPONDENCE, COMMUNICATIONS & PETITIONS:

Invitation to Tug Hill Annual "COG Chairs" Dinner/Meeting. January 29th, 2018 at 6:00 p.m. at the Lorraine Town Hall.

Councilor/Deputy Supervisor Dunham stated that he would attend.

NEW BUSINESS:

Delegate & Alternate for the 2018 Association of Towns Annual Meeting & Training School-February 18-21 in NY City: The designations were taken care of at the Organizational Meeting on January 4th, 2018.

MEETING OPEN TO THE PUBLIC:

The Water Project Timeline was discussed. Deputy Supervisor/Councilor Dunham stated that Engineer Miller is waiting for figures from the Comptroller's Office in reference to the Debt Service that can not exceed \$900.00 per EDU.

Possibly a Public Hearing will be scheduled for March, 2018.

Melanie Chapman asked if Annual Performance Reviews are going to be conducted on appointed officials.

Councilor/Deputy Supervisor Dunham stated that he believes that Supervisor Phillips can address that as it has been discussed.

Melanie Chapman stated that she feels that Annual Performance Reviews are important. It was suggested that perhaps Tug Hill Commission can assist with the performance evaluations.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Councilor J. Horning, seconded by Councilor Jordan to approve the claims #1-#38 for a total warrant of \$56,984.91. Roll taken... motion carried.

Highway Fund: A motion was made by Councilor Jordan, seconded by Councilor/Deputy Supervisor Dunham to approve the claims to the Highway Fund, those being claims #1-#26 for a total warrant of \$31,157.34. Roll taken...motion carried.

A motion was made by Councilor J. Horning, seconded by Councilor Jordan to adjourn at 7:00 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Town Clerk