

**Minutes of the Parish Town & Village Planning Board
And Conservation Advisory Council
Parish Village Gym
May 20, 2019 at 6:30 PM**

Regular meeting was called to order at 6:30 pm.

Roll Call was called:

Present:	Bill Scriber, Chairman	Kevin Dwyer
	Paul Gage	Ben McDonald
	Diane Spaziani	Lynn Wood, Clerk

Attendance: Jim Bernys – Codes

Minutes for April 22, 2019 meeting.

Motion was made by Paul Gage to accept the minutes and second by Ben McDonald.

All in Favor. Motion Carried.

Communications

- Zoning Report – Jim Burnys attended training in Victory, NY requested by the Village Mayor. Jim attended all three meetings in the month of April and will try to attend three each month in order to answer questions from anyone who may stop in with questions. Bill Scribe complemented Jim on being at the Planning Board meetings as it has been difficult in the past to have someone from codes attend. Jim explained that it is helpful for the board and for him to see what is happening in the town that he may need to look into. Jim stated that also in the month of April three building permits were extended, four new permits were issued. There were also other building inspections in April, one fire safety inspection was performed. There were ten violations in April and the most noticeable was the canopy in front of the Dog Grooming place, it was written up as a violation and it was repaired temporarily which was good but then came in for a demolition permit and it has been removed but some siding work needs to be done. Bill Scriber asked about the Dollar General and Jim replied that it is a mess and he did write them up. They have three violations that they were written up for by the request of the store manager. They will have 30 days to repair it but has not heard anything. Bill stated that they will need some sort of site plan. Jim traveled 52 miles in April conducting inspections and also 270 miles to attend training. Jim has questions for the board to help him with his position.

Unfinished Business

- Telecommunication Towers – There is still no application. Kevin commented that this is actually in the Village.

- Bill Scriber – stating that Matt Johnson has been out for awhile and have not received any information on political signs. Bill will contact Matt to discuss this.
- Horning Subdivision – Cannot discuss as there was no public hearing due to there was no information sent to the secretary from the surveyor to set the public hearing or send letters to the surrounding neighbors. SEQOR can be done if available but they are not available, therefore, this will also not take place. As there is no information the Horning Subdivision will need to be moved to next months meeting. Motion to have the public hearing move to the June 24, 2019 meeting, Paul Gage made the motion and Kevin Dwyer second. All in Favor. Motion Carried.
- Bill Scriber read an email from Mayor in response to an email sent by Bill. The reason for the email was there was an issue between the Village board and the Library board. Bill went on to read the email to the board. Bill commented on the email and asked if anyone could explain the gray area. Jim Burnys stated that he did look up the property as he heard being at the Village meeting and the Village owns the property. Kevin Dwyer as treasurer of the Village, the Village owns the building and the Village insures the “building” and the library insures its “contents”. A discussion continued on this issue. Bill Scriber speaking on ownership and stated that this is a legal issue and the mayor/board need to submit a plan. Planning Board can only comment. The SEQOR was done and signed by Karen Oakes-Board of Trustees.
- Chris Todd – Presentation on the Library about an 840 square foot addition on the south side of the library. There is a basement and floor plan. Chris went on to explain the plans for the addition and parking. A discussion continued on the plans with the board. Kevin Dwyer read a Charter to the Board. The owner must apply per Bill which is the Village. After a long discussion Bill Scriber stated that they will need to reach out to the Mayor.
- Wakeman Subdivision – Chris Wakeman met with surveyor Scott Whitaker for a miner subdivision. Bill Scriber explained that he will need to do the paperwork, subdivision application. This will be the first step so they will start with a plot review and the board will look it over and state whether or not it is ok, then an application and SEQOR and also provide the secretary with the surrounding names and addresses of property owners. There will be a public hearing and a SEQOR and then the vote to allow it. A discussion took place with questions on the property being subdivided. There are five acres that are being split off to allow for a double wide for his mom to reside in. The road frontage and set backs were discussed. After the discussion Bill Scriber explained what Mr. Wakeman will need to have for the next meeting. Bill asked for motion for a public hearing, Paul Gage made the motion, Diane Spaziani second. All in Favor. Motion Carried to have the public hearing.

New Business

- NONE

Jim Burnys stated at the beginning of the meeting that he would like to ask question to the board and it was move to the end of the meeting. The Planning Board went through the questions with Jim and gave him answers to help him with his position in Zoning.

Agenda

Review Zoning and Amendments
Review zoning for changes

Wakeman Subdivision
Teletower
Public hearing Horning Subdivision
Parish Library Site
Next meeting – June 24, 2019

Adjournment

Paul Gage motioned for adjournment second by Ben McDonald
Adjourn 8:56 p.m.
All in Favor.
Motion Carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Lynn Wood". The signature is written in a cursive style with a large, looping initial "L".

Lynn Wood