

# Town – Village of Parish

Application for Site Plan/Special Use Permit

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Date of Application: \_\_\_\_\_

Name of Proposed of Development: \_\_\_\_\_

Applicant/Owner Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Location of Site: \_\_\_\_\_ Tax Map Nbr. \_\_\_\_\_

Proposed Use: \_\_\_\_\_

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Condition of Current Site: \_\_\_\_\_

Cost of Proposed Use: \_\_\_\_\_ Proposed Construction Date: \_\_\_\_\_

Total Size: (square feet or acres) \_\_\_\_\_

State or Federal Permits - needed list all: \_\_\_\_\_

Character of Surrounding Area: (detail) \_\_\_\_\_

Anticipated increase in residents, traffic flow, employees, etc. \_\_\_\_\_

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**Please use a separate paper(s) to define the following. Attach to application and include maps.**

- Locator map showing the site in relationship to the town.
- Boundaries of the site plotted to scale, including distances, bearings, and areas.
- Locator map showing the site in relationship to the town.
- Location, name, jurisdiction and width of adjacent roads.
- Location, width, and purpose of all existing and proposed easements, setbacks, reservations, and areas dedicated to public use or adjoining the property.
- Complete outline of existing or proposed deed restrictions or covenants applying to the Property.
- Existing hydrologic features together with a grading and drainage plan showing existing and proposed contours at a maximum of five foot intervals.

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- Location of any archeological resources.
- Location, proposed use, and height and dimensions of all buildings including the number and distribution by type of all proposed dwelling units, and the designation of the amount of gross floor area and gross leasable area proposed for retail sales and services, office and other commercial or industrial activities.
- Location and design of all parking and loading areas, access and egress drives, fire lanes and emergency access areas.
- Provision for pedestrian access, including public and private sidewalks.
- Location of outdoor storage.
- Location and design of all existing or proposed site improvements, including drains, culverts, retaining walls, and fences.
- Description of the method of securing water supply and disposing of sewage, and the location and design of such facilities.
- Location and design of all energy distribution facilities, including electrical, gas, and solar Energy.
- Location, size and design of all proposed signs.
- Location and design of outdoor lighting facilities.
- General landscaping plan and planting schedule, including the location and proposed development of all buffer areas.
- Erosion and sediment control plan conforming to the standards and practices contained in the USDA Soil Conservation Service Engineering Field Manual (EFM) and New York Guidelines for Urban Erosion and Sediment Control, or other erosion and sediment control manuals recognized by the planning board.
- An agricultural data statement pursuant to Town Law Section 283-a., when applicable.

**All documents shall be submitted to the chairman, at [parishplanning board@gmail.com](mailto:parishplanningboard@gmail.com), of the planning board in PDF format as is required by the Town and Village Planning Board resolution at least two weeks prior to the meeting you wish review. Failure to do so will delay review of the project.**