

## REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held on February 21<sup>st</sup>, 2019 at 2938 E. Main Street, Parish, NY in the Village Gym. Supervisor Phillips called the Meeting to order at 6:30 p.m.

**Present:**

Mary Ann Phillips, Supervisor  
John Dunham, Councilor  
Doug Jordan, Councilor  
Kelly Reader, Town Clerk

**Excused:** G.R. Horning, Councilor and John Horning, Councilor

**Also Present:** Dale Chapman, Jim Bernys, CEO; Lori Grist, Debra Groome, Independent Mirror Reporter; Bob Genant, Town Attorney; Jack Rucynski, Kathy Perkins, Mayor; Rodney Perkins, Shanvalee Lee, Bill Alsworth, L.J. Harvey, Fire Chief; Mike Butcavage, Mike Trumble, Tom Shepherd, Robin Eaton-Novak, Jeff Dickernson, Paul Baxter, Tug Hill Rep; Paul Gage,, PL Brd Member; Karen Gage, Doug Miller, Engineer; Kevin Dwyer, Tax Collector; Richard Lopitz, Assessor; and Paula Aldridge, Queen Central News Reporter.

**MEETING OPEN TO THE PUBLIC:**

Discussion was held regarding more transparency and getting information out to the public in a more timely manner.

Creating an e-mail list for Listserve to get information out to the public was discussed. Jack Rucynski offered to assist the Webmaster to help provide more open communication with Town and Village Government.

Paul Baxter is the Webmaster for 9 different municipalities. Changing the design of the website was discussed. Paul is working with other towns for this purpose.

Tom Shepherd stated that this would possibly prevent miscommunication and avoid he said-she said conversations.

Every one would have access to the same information.

Supervisor Phillips stated that she, Mayor Perkins, and Trustee Houghton met with Engineer Miller. The Village agreed to move forward with the Water Project. Delaying the project is not to our advantage. Discussion was held regarding the cost to each property owner in District One if the grant was not received.

**MEETING CLOSED TO THE PUBLIC.**

**APPROVAL OF MINUTES:**

**Organizational Meeting Minutes:** A motion was made by Councilor Jordan, seconded by Councilor Dunham to approve the Organizational Meeting Minutes held January 3<sup>rd</sup>, 2019 with two corrections. Discussion-Supervisor Phillips stated that most of the corrections were made but there were still more to be made.

Roll taken...

Councilor Dunham-Aye

Councilor Jordan-Aye

Supervisor Phillips-Nay

motion did not carry

**Regular Meeting:** A motion was made by Councilor Dunham, seconded by Councilor Dunham to approve the Minutes of the Regular Town Board Meeting held January 24<sup>th</sup>, 2019 as received. Roll taken...motion carried.

**Special Meeting Minutes:** Tabled-1/31/19-Correction-Minutes should read that Lori Grist stated that she was told that if we do not get accepted for a WIIA Grant, we cannot apply for another WIIA Grant for 5-7 years.

**Special Meeting Minutes:** Tabled until clarification from Councilor John Horning.

**FINANCIAL REPORTS:**

All Financial Reports were tabled until the next meeting.

**LIASON REPORTS:**

All Liaison Committees to be established upon receipt of the NYS Comptroller's Report.

**REPORTS:**

**Hwy Report:** Hwy Sup't Petit submitted a written Hwy Report for February, 2019.

**Assessor Report-**Assessor Lopitz

**CEO Report:** Jim Bernys

**Justice Report:** Justice Dayger submitted a written Justice Report

**Town Clerk's Report:** Clerk Reader

**DCO Report:** DCO Spriggs submitted a written DCO Report.

The Dog Enumeration was discussed again for 2019.

**Tug Hill Circuit Rider Report:** Paul Baxter, Tug Hill Rep.

**Tax Collector Report:** Kevin Dwyer

**CORRESPONDENCE COMMUNICATIONS & PETITIONS:**

**NYS Municipal Insurance Reciprocal Training:** Seminars for Discrimination & Harassment Complaint/Investigation Process -Offered at different locations March 21<sup>st</sup>-May 1<sup>st</sup>. and May 30th at various locations. Mandatory class for elected, appointed, and employees for municipalities.

**Oswego County Emergency Management Office Correspondence:** Comprehensive Emergency Management Plan-Countywide is being revised. The Town's Comprehensive Emergency Plan needs to be reviewed and revised.

**Open Gov't Data Act is now law.**

**Labor Class Employees & Disciplinary Rights form NYS Dept. of Civil Service:**

**McFee Ambulance Invitation:** 2/27/2019

**AIM Grants:**

**Letter/email from Community Member**

**OLD BUSINESS:**

**Language for State County Approved Bid List:** Councilor Dunham stated that he provided Supervisor Phillips with the link to the website. Councilor Dunham stated that he would give it to Supervisor Phillips again.

**Review Credit Card Policy:** Tabled as it was discussed that the entire Board should be present to vote on the policy.

**Review Service Record Policy with/Meeting Record Form:** Discussion was held regarding the Planning Board, the Zoning Board of Appeals, and the Assessment Board of Review.

Councilor Jordan stated that how can we go back when the Planning Board was set at salary pay at the Organizational Meeting.

Councilor Jordan stated that it is his understanding that there is not an attendance issue and those in attendance are reflected in the Minutes.

Supervisor Phillips stated that there are times Minutes are not received prior to payroll.

The Comptroller's Office was discussed and clarification is needed.

Tabled until the March Meeting.

**Payroll Issue:** Discussion was held regarding what day payroll was on and what day checks are received.

Councilor Jordan asked Supervisor Phillips when the payroll was picked up.

Supervisor Phillips responded Tuesday or Wednesday, however she needed time to go through them.

Discussion was held regarding Supervisor Phillips getting the checks to

officials/employees by Thursday or at the latest Friday Mornings prior to the lunch hour.

**Resolution 20-WMA Lands-**Supports legislation to amend Real Property Law Section 532, subsection (g) to add to the list of Wildlife Management Area Lands found within the County of Oswego, in the Towns of Albion, Amboy, Parish, Williamstown, Boylston, West Monroe, and Constantia to the State Legislature by State Senator Patty Ritchie, and Assemblyman William Barclay.

Councilor Jordan stated that he just received the Resolution and would like time to read it over. Councilor Jordan also stated that he felt it would look better if all Board Members signed the Resolution.

Discussion was held regarding the timeframe for submitting the resolution. Paul Baxter, Tug Hill Rep. stated that he would do what ever the Board was comfortable with.

Discussion was held that the resolution is in support of something that would benefit the Town.

A motion was made by Supervisor Phillips, seconded by Councilor Dunham to pass Resolution 20-1- that the Town of Parish hereby supports legislation to amend Real Property Tax Law Section 532, subsection (g) to add to the list of Wildlife Management Area Lands found within the County of Oswego in the Towns of Albion, Parish, Williamstown, Boylston, West Monroe, and Constantia to the State Legislature by State Senator Patty Ritchie and State Assemblyman William Barclay to see if it is possible to receive if it is possible to receive some kind of payment in lieu of taxes. Roll taken...

Councilor Dunham: Aye

Councilor Jordan: Aye

Supervisor Phillips: Aye

Motion carried to pass the Resolution.

#### **NEW BUSINESS:**

**Deputy CEO:** A motion was made by Councilor Dunham, seconded by Councilor Jordan to approve Wayne Hall as Deputy CEO @ \$18.00 per hour for a total of \$1,500.00. Roll taken...motion carried.

**Wing Operator:** A motion was made by Councilor Jordan, seconded by Councilor Dunham to approve George M. Wisner Jr. as Wing Operator @ \$13.00 per hour. Roll taken...motion carried.

#### **Barclay & Damon as Bond Councilor for the Town of Parish:**

A motion was made by Councilor Dunham, seconded by Supervisor Phillips to approve Barclay & Damon as Bond Council for the Town of Parish. Roll taken...

Councilor Dunham: Aye

Councilor Jordan: Nay

Supervisor Phillips: Aye

Motion did not carry.

Councilor Jordan stated that he feels that the entire Board needs to be present when these decisions are made.

Supervisor's Phillips stated that we cannot move forward with the Water Project if the Board does not pass these resolutions required to proceed with the grant application.

Councilor Jordan stated that these people that are doing the work are going to want to get paid regardless if we receive the grant. Where are we going to get the money?

Supervisor Phillips responded that time is running out and as we have a very short timeframe to get things done for the grant deadline in June.

Councilor Jordan stated that the entire Board is responsible and he would like to hear what they have to say.

The Water Grant was discussed.

The wording on the ballot was discussed/

**Fiscal Advisors & Marketing, Inc as the Town's Fiscal Advisor's:** Tabled until next month.

**Rebeka Prosachik Law Firm as the Town's Municipal Attorney for the Water Project:** Tabled until next month.

**Resolution for Bond/BAN of \$300,000. to cover costs for studies, reports and work needed required for the WIA Grant Application that has been filed:** Tabled until next month.

**Tug Hill Commission 30<sup>th</sup> Annual Local Gov't Conference-3/28/2019 in Watertown at JCC:** Deadline for registrations is 3/8/2019 for the \$50.00 fee. After that date the fee increases.

**Planning Board Resignation:** A motion was made by Councilor Dunham, seconded by Councilor Jordan to accept the resignation of Donald Paul effective March 1<sup>st</sup>, 2019. Roll taken...motion carried.

Discussion was held regarding the alternate moving up into the Planning Board Vacancy.

**Informational Items:**

**Tug Hill Times**

**Planning Board December Minutes**

**Bruce Cranston email**

**Joint Board Meeting:** March 14<sup>th</sup>, 2019 at 7:00 p.m. Those that cannot be in attendance, please notify someone prior to the Joint Meeting.

**MEETING OPEN TO THE PUBLIC:**

Mike Butcavage state that the \$300,000 is already figured in the 9.2 million Water Project. The Town will be reimbursed by the grant for the \$300,000.

Councilor Jordan expressed concern that the Town is already in the hole \$200,000. Now we are asked to go in debt for an additional \$300,000. How are we going to pay these bills when they start rolling in?

Supervisor Phillips stressed that if we continue to delay, we are unlikely that the Town and Village would meet the deadline for the June 1<sup>st</sup>, Grant Application.

Councilor Jordan stated that there was a lot wrong with the Water Project process from the beginning. Councilor Jordan stated that he feels that at least Councilor J. Horning should be present for the motion to move forward with the Water Project.

Councilor Dunham stated that we can't move forward unless we pass these resolutions to meet the requirements for the grant. Councilor Dunham stated that it's not fair to the Village or the people that voted for the water in that district.

Jack Rucynski stated that he is strong advocate of water. The situation has been totally muddled from the beginning. Jack stated that he supports Councilor Jordan's position that at least one more Board Member should be present.

Discussion was held that Councilor G.R. Horning stated he would come back if needed. It was suggested that he be contacted to vote on decisions that the Board needs to make.

Discussion was held that delaying the cost another year could possibly increase costs.

Lori Grist thanked Councilor Jordan for his position on the Water Project.

Mr. Shepherd asked Councilor Jordan if he would change his vote if there were more than 3 Board Members present. Councilor Jordan responded that he wasn't sure as he wanted to hear what the other two Board Members have to say.

Mr. Shepherd stated that he didn't think Councilor Jordan would vote any different.

Suggestions were given to the Board on the topic of making Town and Village news more accessible by placing more information on the Town's Website.

Robin-Eaton Novak stated that she feels that the Board should have more transparency. Ms. Novak also stated that she didn't appreciate Councilor Jordan's attitude at this meeting and past meetings.

Dale Chapman stated since we need a Municipal Attorney, will we be paying for two attorneys?

Supervisor Phillips responded that the sole purpose of hiring a Municipal Attorney is to handle the legal issues for the Water District.

Miscommunication and transparency were a focal point as many comments were made on that issue.

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Councilor Dunham, seconded by Councilor Jordan to approve the claims to the General Fund, those being claims #26-#57 for a total warrant of \$16,411.89. Roll taken...

Discussion was held on Claim #50-Williamson Law Book for \$744.00.

Supervisor Phillips stated that the claim was for training and some other towns were suppose to help with the cost.

...motion carried.

**Highway Fund:** A motion was made by Councilor Dunham, seconded by Councilor Jordan to approve the claims to the Highway Fund, those being claims #17-#46 for a total warrant of \$103,563.93. Roll taken...motion carried.

A motion was made by Councilor Dunham, seconded by Councilor Jordan to enter into Executive Session at 8:02 p.m. for the purpose of discussing Collective Bargaining. Roll taken...motion carried.

A motion was made by Councilor Dunham, seconded by Councilor Jordan to adjourn from Executive Session at 8:12 p.m. Roll taken...motion carried.

A motion was made by Councilor Jordan, seconded by Councilor Dunham to adjourn at 8:12 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Clerk