

**Minutes of the Parish Town & Village Planning Board  
And Conservation Advisory Council  
Parish Village Gym  
May 21, 2018 at 6:30 PM**

**Regular meeting was called to order at 6:54 pm.**

**Roll Call was called:**

<b>Present:</b>	Bill Scriber, Chairman	Kevin Dwyer
	Paul Gage	Paul Baxter
	Don Paul	Ben McDonald
		Lynn Wood, Clerk

**Minutes for April 23, 2018 meeting.**

Bill Scriber asked for any questions, corrections on the minutes from last month's meeting.

Paul Gage motion to accept minutes, Ben McDonald second.

All in Favor.

Motion Carried.

**Communications**

- Bill Scriber- Site Plan for Kovacs. There have been numerous FOILS filed on this. Bill has no other communications other than the letter on the Van Dusen property which will be discussed.
- Codes Officer - None
- Paul Baxter – Local Leader Survey – Goes to area local officials in the Tug Hill area. One week from Wednesday will be the Super Cog Meeting to be held in Redfield which will start at 7:00 p.m. between all the Council's in the Tug Hill Region and the Tug Hill Commission. The will be releasing the preliminary results from the local survey and discussing other issues.

**Unfinished Business**

- Bill Scriber – None

**New Business**

- Van Dusen Site Plan – Change of use. The SEQOR will need to be done tonight. Paul Gage asked if the Codes Officer was up to speed on this, (was not in attendance). Bill stated everyone should have received the letter from the County Planning which was amended to show the exact locations and if all are satisfied with that it can be

accepted. We also have the SEQOR and the application is complete. Bill Scriber asked Don Paul to read the SEQOR for responses from the Board members. After completion of the SEQOR Bill Scriber asked for a motion to declare a Negative Declaration for Van Dusen to change use plan to change from the former Village Pub. Paul Gage made the motion and Kevin Dwyer second. All in Favor. Motion Carried. Bill Scriber at that time asked for a motion to accept the Counties recommendation to put the site plan scale with parking and exits and entries. Motion was made by Paul Gage and second by Don Paul. All in Favor. Motion Carried. Bill Scriber at this time asked for a motion to accept the site plan application as submitted with the Counties request. Motion was made by Don Paul and second by Paul Gage. All in Favor. Motion Carried. The fee of \$200 for the site plan will be paid to the Town Clerk as the Van Dusen's did not have a check available with them per the Board.

- At this time per Bill Scriber the Board will discuss the first ten pages of the Zoning Ordinance. Matt Johnson gave Bill a copy on Word to make any changes they feel are needed.

Page 1 – Article 1

Introduction – Section 110 ~ Bill stated not much change here as the law hasn't changed that he is aware.

Page 2 – Article definitions

Apartments – Board looking over what is written. Accessory building which is accessory structure. Continue to look over what is written and Don Paul asked about the Accessory structure and it's meaning. Paul Gage explained this.

Agriculture use – ok

Alteration –

Bill is adding notes for any possible changes in wording for Matt.

Bed/Breakfast – add to have owner occupied – occupiable dwelling. Paul stated reason being so there is someone available to let possible rescue know how many people if any are in the building.

Building - ok

Page 3 –

Campground – Harmony Acres is a campground no doubt. Bill explains why considered this. There is water, showers and they camp there which determines it to be a campground. A discussion continued on what may or may be considered a campground.

How to determine this:

Any lot open to public or private.

Camping trailer needs to be defined.

Tents

Campsite

Page 4

Car Wash – Any Commercial building used for washing vehicles

Cemetery – nothing to add

Certificate of Compliance- Is law.

Commercial Signs – To be discussed at a later time.  
Commercial Use – Goods and Services  
Convenience Store – May/may not have gas pumps.  
Corner lot –  
Distribution Center –  
Dumping – Quantity?  
Recreational Vehicles- No storage in Town

Page 5

Dwelling  
Dwelling Unit- housekeeping facility  
Multiple Dwelling/Family  
Eating and Drinking place – Establishment  
Mobile Facility – Food Trucks  
Essential Facility –

Page 6

Family – one or more unit  
Farm Stand – portables only not permanent  
Flood Hazard area – have checked and update  
Floor Area – ok  
Golf Course – ok  
Home Based Business – ok  
Industrial use – ok  
Institutional use –  
Kennel –  
Light Manufacture – ok  
Lot corner, lot through, lot area, lot depth, lot frontage, lot line, lot line rear- ok, lot line front, lot line side, lot width  
Manufactured Home- Have Matt check definition if still current.  
Manufactured Home Park – 2 parks – Crosby and S & E  
Motor Vehicle repair garage –  
Motor Vehicle Sales – ok  
Motor Vehicle Service Station –  
Motor Vehicle Park –

Page 7

Nonconforming –  
Office – one family dwelling, parking area, special permit  
Principal bldg./structure/use  
Recreational Camping Vehicle – ok  
Residential use – ok

Page 8

Retail Sales Indoor – ok

sales outdoors – ok

Retail Services – ok

Private Roads – ok

Public Roads - ok

Road Line – ok

Side Yard

Sign Commercial, free stand, noncommercial, projecting and wall

Page 9

Site Plan –

Solar Energy/System

Special Use Permit

Storage Facility

Structure

Structure Principle

Accessory Structure

Structure Height

Warehousing-

Wet Land – need to check for updates.

Yard-

Yard front/rear/side

Zoning Officer

Zoning Permit

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Article – Next Meeting

Having nothing more to discuss.

### **Agenda**

- Review Zoning Ordinance

Next meeting June 24, 2018

### **Adjournment**

Paul Gage motioned for adjournment second by Ben McDonald.

Adjourn 8:00 p.m.

All in Favor. Motion Carried.

Motion Carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Lynn Wood". The signature is fluid and cursive, with the first name "Lynn" written in a larger, more prominent script than the last name "Wood".

Lynn Wood