

REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held September 21, 2017 at the Village Gym. The Meeting was called to order at 6:30 p.m. by Deputy Supervisor Dunham.

Present: John Dunham, Deputy Supervisor
G.R. Horning, Councilor
Carra Watson-Porter, Councilor
John Horning, Councilor
Kelly Reader, Town Clerk

Excused: Stephen Stelmashuck, Supervisor

Also Present: L. J. Harvey, Fire Chief; Doug Jordan, Pl Brd Member; Bob Genant, Town Attorney; George Bennett, CEO; Paul and Phyllis Dayger, Mary Ann Phillips, Diane Spaziani, Barb Tyo, Jim Peet, Kim Harding, and Lori Grist.

Approval of Minutes:

August Regular Meeting Minutes A motion was made by Deputy Supervisor Dunham, seconded by Councilor J. Horning to approve the August Minutes as received. Roll taken...motion carried.

Supervisor's Reports:

Supervisor's Financial Report: The Supervisor's Financial Report was reviewed by the Board and filed with the Clerk.

Revenue Reports: The Regular and Justice Reports were reviewed by the Board and filed with the Clerk.

October Calendar: Tabled.

COMMISSION REPORTS:

CARPP Committee Report: Councilor Watson-Porter stated that the committee is looking into reinstating the Chamber of Commerce in Parish. The Mexico Chamber has offered to aid Parish with re-establishing an active Chamber. The Halloween Parade has been scheduled for October 28th, 2017. Currently, we do not have information at this time.

Emergency Services, Engineering, and Public Safety: Deputy Supervisor Dunham stated that the Fire Advisory Board had met on Monday, September 18th and has approved a new CAD System.

Water Report: Deputy Supervisor Dunham stated that the Water Committee has met several times throughout the month to obtain and discuss information to present to the public. A Public Water Meeting has been scheduled for October 3rd, 2017 at the Parish Fire Station beginning at 7:00 p.m.

Water Project Pamphlet: A motion was made by Councilor J. Horning, seconded by Councilor Watson-Porter to approve the Water Committee Pamphlet with minor corrections for distribution to the public. Roll taken...motion carried.

Budgeting, Financial Affairs, & Personnel: Councilor J. Horning stated he had nothing to report at this time.

General Gov't & Policy: Supervisor Stelmashuck was excused-No report at this time.

Infrastructure & Public Facilities: Councilor G.R. Horning stated that he received some complaints on the road dust on Bidwell Road due to the recent road project. Councilor, G.R. Horning stated that he discussed the issue with Hwy Sup't Petit. Hwy Sup't Petit stated that he had scheduled use of the Town of Hasting's Water Truck to

broom off the road to reduce the dust. Also, the Hwy Crew has been patching roads throughout the town.

REPORTS:

Legislator's Report: No report at this time.

Highway Sup't Report: Hwy Sup't Petit submitted the following written report:

Road Maintenance:

The Hwy Crew has cut shoulders and has been sealing Bidwell and Crosby Roads.

Culvert Pipe replacements have been changed on these roads as well.

Trees have been removed on Bangall Road that were deemed road hazards.

Culvert pipes have been dug out on Chapman Road that has caused drainage problems for years. The drainage problem has been slowly washing out the road and causing the road to drop.

The crew has begun patching and sealing bad spots throughout the town with the use of the Town of Hasting's Oil Truck.

Equipment:

The used sander that the Town purchased from the Town of Albion is being prepped for winter utilizing some parts from the old sander.

2004 Dump Truck: The 2004 Dump Truck is need of clutch work before winter.

A motion was made by Councilor G.R. Horning, seconded by Deputy Supervisor Councilor to authorize Hwy Petit to repair the clutch in the 2004 Dump Truck. Roll taken...motion carried.

Advertise for Seasonal Workers/Wingmen: A motion was made by Councilor J. Horning, seconded by Councilor G.R. Horning to authorize Hwy Sup't Petit to advertise for Seasonal Workers/Wingmen for the upcoming winter season. Roll taken...motion carried.

Clerk's Report: Clerk Reader submitted a written Clerk's Report and Dog License Report for August, 2017.

Assessor's Report: No report at this time.

CEO/ZEO Report: CEO stated that he would like to post 10 office hours and utilize the remaining 10 hours for field work.

Also, CEO Bennett stated that the ISO Rating is down to 3 out of 10. The last ISO Rating was 9 out of 10. The lower the number is results in better insurance ratings for the town. ISO is an abbreviation for Insurance Service Organization.

DCO Report: No report at this time.

Planning Board Report: Planning Board Minutes were submitted by Clerk, Lynn Wood.

Fire Chief's Report: Fire Chief Harvey gave the Fire Report for August, 2017.

Tug Hill Circuit Rider's Report:

Paul attended the Oswego County Shared Services Panel Meeting on September 7th, 2017.

The Tug Hill Commission met Monday, September 18th at Orwell Town Hall. Their next meeting will be Monday, October 16th in Floyd.

The Tug Hill Commission is planning on having its annual meeting and dinner on Thursday, November 2nd at the Boonville VFW.

Tug Hill is working on the fall schedule for training opportunities for area Planning and Zoning Boards.

The County Emergency Management Office is holding a kickoff meeting for the Mitigation Plan Update on Wednesday, September 27th at 5:30 p.m. at CITI-BOCES, Mexico.

CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:

Other.

OLD BUSINESS:

Vacancy on the ZBA: A motion was made by Deputy Supervisor Dunham, seconded by Councilor Watson-Porter to appoint Michael Mueller to fill the upcoming vacancy on ZBA beginning 1/1/2018 and term to expire on 12/31/2020.

Vacancy on Planning Board: Village Appointment.

Vacancy on the BAR: A motion was made by Deputy Supervisor Dunham, seconded by J. Horning to reappoint Kevin Dwyer to the BAR beginning 10/1/2017 and term to expire on 9/30/2022. Roll taken...motion carried.

NEW BUSINESS:

Meeting to begin to update the County Emergency Management Plan-September 27th at BOCES beginning at 5:30 p.m.

2018 McFee Ambulance Contract: Deputy Supervisor Dunham stated that more discussion will be held at the upcoming Budget Workshops. McFee Ambulance is requesting a small increase.

New Use of Facilities Form Recommended by NYMIR-Town Attorney is reviewing.

New Notice of Highway Defects recommended by NYMIR-Town Attorney is reviewing.

New Harassment Prevention Policy recommended by NYMIR-Town Attorney is reviewing.

MEETING OPEN TO THE PUBLIC:

Kim Harding was present and stated when the Town implements the “no parking on Town Roads in the winter, she would like a No Parking Sign placed on Ellis Carr Drive. The request will be forwarded to the Highway Superintendent.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Deputy Supervisor Dunham, seconded by Councilor Watson-Porter to approve the claims to the General Fund, those being claims #206-#237 for a total warrant of \$29,692.11. Roll taken...motion carried

Councilor Dunham stated that he was not in favor of approving claim #210 for the amount of \$433.92 as it was not in the budget for Deputy CEO Training and it was suppose to have prior approval.

A motion was made by Councilor J. Horning, seconded by Councilor G.R. Horning to approve the claims to the General Fund, those being claims #206-#237, excluding Claim #210 for \$433.92. Roll taken...motion carried.

CEO Bennett stated that it was in the budget as the City of Oswego paid for his training and the money was still in the budget.

A motion was made by Councilor J. Horning, seconded by Councilor G.R. Horning to ion to rescind the motion to exclude Claim #210 for the amount of \$433.92 for CEO Training this time only. Roll taken...motion carried.

Highway Fund: A motion was made by Deputy Supervisor Dunham, seconded by Councilor J. Horning to approve the claims to the Highway Fund, those being claims #205-#226 for a total warrant for the Highway Fund of \$105,573.44. Roll taken...motion carried.

EXECUTIVE SESSION:

A motion was made by Deputy Supervisor Dunham to take a 3 minute recess and then enter into Executive Session at 7:17 p.m. to discuss possible litigation. Roll taken... motion carried.

Town Attorney Genant, CEO Bennett, and Clerk Reader were invited to attend.

A motion was made by Deputy Supervisor Dunham, seconded by Councilor J. Horning to adjourn to the Regular Meeting at 7:25 p.m. Roll taken...motion carried.

A motion was made by Deputy Supervisor Dunham, seconded by Councilor J. Horning to adjourn at 7:35. p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk