

REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held April 20, 2017 at 2938 E. Main St. in the Village Gym, Parish, NY. The Meeting was called to order at 6:30 p.m. by Supervisor Stelmashuck.

Present: Stephen Stelmashuck, Supervisor
John Dunham, Councilor
G.R. Horning, Councilor
Carra Watson, Councilor
John Horning, Councilor
Kelly Reader, Town Clerk

Also Present:

L.J. Harvey, Fire Chief; Craig Petit, Hwy Sup't; John Hamilton, Hwy Employee; Amy Hamilton, Bob Genant, Town Attorney; Paul Baxter, Tug Hill Rep.; and RoseAnn Lehtonen.

APPROVAL OF MINUTES:

Regular Meeting Minutes: A motion was made by Councilor Dunham, seconded by Councilor Watson to approve the Minutes of the Regular March Meeting as received. Roll taken...motion carried.

Fall 2016 Joint Meeting Minutes: A motion was made by Councilor G.R. Horning, seconded by Councilor Dunham to approve the 2016 Fall Joint Meeting Minutes as received. Roll taken...motion carried.

SUPERVISOR'S REPORTS:

Supervisor's Financial Reports: The Supervisor's Reports were reviewed by the Board and filed with the Clerk.

Revenue Reports: The Regular and Justice Reports were reviewed by the Board and filed with the Clerk.

Discussion was held in regards to the Bookkeeper giving each department Budget Reports monthly. This will enable all departments to be aware of their budget amounts throughout the year.

Supervisor Stelmashuck stated that he would remind Bookkeeper Burns that all departments need their budget reports to keep track of spending.

May Calendar: Supervisor Stelmashuck noted that on May 14th, 2017 the Fire Company will be holding a Pancake Breakfast. May 27th, 2017 the Town Wide Garage Sale will be held.

COMMISSION REPORTS:

CARRP: Councilor Watson stated that Merrill Park officially opens on May 1st, 2017.

Emergency Services, Engineering, Public Safety, and Water: Councilor Dunham stated that the committee is planning to hold another Water Meeting for the public.

Budgeting, Financial Affairs, and Personnel: Councilor J. Horning stated that he attended a meeting regarding Fish Creek and raising Salmon and shipping in eggs to stock the Little Salmon River if possible. Councilor J. Horning stated that he found the meeting very interesting and he would be attending another meeting soon.

General Gov't & Policy: Supervisor Stelmashuck stated that he would be attending a meeting on May 4th at BOCES in Mexico from 6 pm. to 8 pm to discuss Shared Services and Consolidation.

Infrastructure & Public Facilities: Councilor G.R. Horning stated that he has met with Hwy Sup't Petit on the Bidwell Road Project. Councilor G.R. Horning also stated that there is a lot of road work to do this year.

REPORTS:

Legislator's Report: No report at this time.

Hwy Report: Hwy Sup't Petit gave the Hwy Report:

The two newer trucks have been converted to dump trucks to get ready for the up coming road projects. Currently, the crew has been cleaning up winter turn-arounds and cold patching holes on the roads. Hwy Sup't Petit that they have been using the Town of Richland's Gradeall as the Town's 1979 Bantam is in need of repair and parts are not available due to the machine's age.

Replacing the Bantam: Richland's Gradeall is a 1991 4 wheel drive machine. The machine came from New York City and was not used a lot. The Town of Richland is asking \$15,000 for it and will be placing the machine out on bid shortly. Hwy Sup't stated he thought the machine was decent for the money. A few things need to be repaired but he had Bob Delong go through it and he didn't find any major issues. Hwy Sup't stated that he felt the machine was affordable.

John Hamilton stated that the machine was decent overall however he felt that the Town needed something newer and bigger. John stated that there were some projects that the machine could not handle or it would take too long to complete them.

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to authorize up to \$50,000 for replacement of the 1979 Bantam and to place the Bantam out to bid. Roll taken...motion carried.

Purchase of Oil:

Hwy Sup't Petit stated that oil prices are down and he would like to purchase 1,500 gallons of oil for around \$6,000.00.

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to authorize Hwy Sup't Petit to purchase 1,500 gallons of oil for around \$6,000.00. Roll taken...motion carried.

April Workshop: On St. Mary's Road/Valley Gate Drive Issue: Workshop on April 27th at 6:00 pm. to discuss the St. Mary's/Valley Gate Road issue and to invite Matt Jarvis.

Hwy Sup't Petit stated that the Hwy Sup't Association in Oswego County has formed a committee of 7 Highway Superintendents throughout the county to address the County Snow and Ice Contract with the County Highway Committee.

Hwy Sup't Petit explained that Oswego County Hwy Assoc. feels that some of the language is vague and could become problematic if it was not addressed. Recently, the County has pulled the Ice and Snow Agreement with the Town of Boylston.

Quote on Door Replacements at the Highway Garage: A quote was submitted for the amount of \$11,250.00.

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve replacement of the Garage Doors at the Highway Garage for the amount of \$11,250.00 authorizing J.M. Door to perform the work. Roll taken...motion carried.

Resolution In Support of Minimum Maintenance Road Legislation: A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to support the adoption of state legislation allowing town and county legislative bodies to designate minimum maintenance roads and provide appropriate maintenance to such designated roads as provided for in bills: S02537/A00418. Roll taken...

Councilor Dunham-Aye Councilor Watson-Aye Supervisor Stelmashuck-Aye
Councilor G.R. Horning-Aye Councilor J. Horning-Aye
Resolution Passed.

Carr Drive Issue: Issue has been resolved.

Councilor J. Horning stated that at the Comptroller's Meeting they stressed that Hwy Departments should maintain an accurate inventory.
Hwy Sup't Petit stated that they do have an inventory, it just needs to be updated.

Clerk's Report: Clerk Reader submitted a written Clerk's Report and Dog License Report for March, 2017.

Assessor's Report: Assessor Lopitz submitted a written Assessor's Report.

DCO Report: No report at this time.

CEO Report: CEO/ZEO Bennett submitted a written CEO/ZEO Report for April, 2017.

Planning Board Report: The proposed Fence Ordinance was discussed. The Fence Ordinance will be given to the Village and Town Boards to consider or suggest amendments.

Fire Report: Fire Chief Harvey gave the Fire Report for March, 2017.

Fire Chief Harvey requested use of the barricades from the Hwy Dept for the Mock Fire Drill on May 17th, 2017.

A motion was made by Supervisor Stelmashuck, seconded by Councilor G. R. Horning to authorize the Fire Company to borrow the barricades on May 17th for their Mock Fire Drill. Roll taken...motion carried.

FEMA Grants begin March 3rd for air packs.

Tug Hill Report:

Paul Baxter gave the following report:

The Tug Hill Gov't Conference was held Thursday, March 20th, 2017 and it was well attended. They have begun planning for next year's conference.

The Salmon River's Council of Government met Thursday, March 23rd at the Albion-Altmar Municipal Bldg and elections were held. The Tug Hill Commission is continuing discussions on how to move forward on a possible assistant to improve coverage on busy nights.

The Tug Hill Commission is once again planning on a joint meeting with the leaders in each Councils of Gov't in the Tug Hill Region. The meeting has tentatively been planned for Thursday, May 4th in Lorraine.

A workshop has been scheduled for Planning Boards on project review to be held on May 23rd at 5:30-7:30 pm. at the Constantia Town Hall. This will be good for two hours of training credit.

Jefferson County Planning and Tug Hill Commission will be holding a workshop on Wind Power Planning and Zoning Considerations to be held at Jefferson Community College on Monday April 24, 2017 at 6:30 pm.

As requested, the Salmon River Councils of Government has moved forward in developing a draft RFP and possible distribution list for shared auditing services.

Paul stated that he has been working on the scanner/printer copier in the office to see how we can scan documents and e-mail them or send them over the networks to a user computer.

We're coming up on renewal time for e-mail addresses for the town and village. Cost should be about \$65.00 for each for another's year worth of service.

The Tug Hill Communities have been interested in legislation for minimum maintenance for designated town roads. Paul has a sample resolution if the town has an interest to support more local control over designation of specific town roads and how you wish to

maintain them. If the Town does pass the resolution, Paul will pass it along to the Commission as they work at your direction to try and get action on this in Albany. The Tug Hill Commission is considering a review and updates if its 2011 white paper, Property Taxes in the Tug Hill Region. Whether we do so depend on whether our towns and villages would find that interesting and useful.

CORRESPONDENCE, COMMUNICATIONS & PETITIONS:

Newsletter from CiTi

Letter & E-mail from the Association of Towns.

Letter & Flyers from Oswego County Department of Solid Waste.

Article about the Consolidation Plan

Article about the Taylor Law.

Letter from NYS DOT.

OLD BUSINESS:

Appoint 2017- Dog Enumerator-Supervisor Stelmashuck stated that the position currently has had no applicants apply for the advertised position. Supervisor Stelmashuck stated that Barb Kempf works for the City of Syracuse with Dog Control. Supervisor Stelmashuck stated he would like to contact her to see if she has an interest.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to appoint Barb Kempf as Dog Enumerator for Parish if she has an interest. Roll taken... motion carried.

Contract with the City of Oswego for Dog Boarding Services:

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to contract with the City of Oswego for Dog Boarding and services pending Attorney Genant's review of the contract. Roll taken...motion carried.

Contract with G&G Municipal Consulting & Grant Writing for MHI Survey: The cost of the grant is \$5,900 plus postage for \$600.00. The contract requires 30% down and 70% paid upon on completion.

A motion was made by Councilor Dunham, seconded by Councilor J. Horning to contract with G&G Municipal Consulting and Grant Writing for a MHI Survey pending review by Attorney Genant and he feels that entering into contract would be in the best interest of the Town. Roll taken...motion carried.

Thriftology to use Central Park May 26th – May 29th – A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to allow Thriftology to use Central Park-May 26th-May 29th. Roll taken...motion carried.

Appoint 2017 Parks & Cemeteries Superintendent: 3 Applicants have expressed interest. Further discussion will be held in Executive Session.

May Workshop Topic: Venita Ackley, Cemetery Coordinator will give the Board a presentation on rural cemeteries.

MEETING OPEN TO THE PUBLIC:

RoseAnn Lehtonen asked who was cutting trees down in the area as they were leaving a lot of debris and it was creating a mess. The Board responded that National Grid had contracted with Nelson Tree Service. Also NY Power Authority was removing trees along the Power Lines. Both of those agencies should be contacted if she had concerns regarding cleaning up. Mrs. Lehtonen asked if there were any more discussion on proposed Yurts being located on the Petrie Property that borders her property.

The Board responded that she needed to contact the Planning Board as the proposal would have to be reviewed by the Planning Board. The Planning Board Meetings are held on the 4th Monday of every month beginning at 6:30 p.m.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by G.R. Horning to approve the claims to the General Fund, those being claims #90-#112 for a total warrant of \$18,295.00. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the Highway Fund, those being claims #83-#99 for a total warrant of \$163,689.16. Roll taken...motion carried.

EXECUTIVE SESSION:

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to enter into Executive Session at 8:31 p.m. after a 3 minute break to discuss personnel. Roll taken...motion carried. Attorney Genant and Clerk Reader were invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn from Executive Session to the Regular Meeting at 9:10. p.m. Roll taken...motion carried.

A letter was received from the State DOT stating as requested, they will be changing the passing zone markings on State Rt. 69 near Bergdorf Road as it presented a safety hazard.

Parks and Cemeteries Sup't Appointment: A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to appoint Casey Rowe as Park Sup't, two month provisional. Roll taken...motion carried.

The Board has some other avenues to pursue regarding the rural cemeteries before making any further appointments.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn at 9:14 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk