

REGULAR MEETING

Minutes of the Parish Town Board Meeting held February 16th, 2017 at the Village Gym, Parish, NY. The Regular February Meeting was called to order by Supervisor Stelmashuck at 6:30 p.m.

Present: Stephen Stelmashuck, Supervisor
John Dunham, Councilor
Carra Watson, Councilor
John Horning Councilor
Kelly Reader, Town Clerk

Excused: G.R. Horning, Councilor

Also Present: L.J. Harvey, Fire Chief; Craig Petit, Hwy Sup't; Bob Genant, Town Attorney; Rich Lopitz, Assessor; Paul Baxter, Tug Hill Rep.; Paul Gage, PL Brd Member; Karen Gage, and Shannon Masters.

APPROVAL OF MINUTES:

January Regular Meeting Minutes: A motion was made by Councilor J. Horning, seconded by Councilor Dunham to approve the January Regular Meeting Minutes as received. Roll taken...motion carried.

SUPERVISOR'S REPORTS:

Supervisor's Financial & Revenue Reports: Waived until the workshop on February 23rd at 6:30 p.m.

Calendar: Supervisor Stelmashuck reviewed dates on the March Calendar. March 2nd, 2017 at 7:00 p.m. at the Parish Fire Station-The Comptroller's Office will be hosting a workshop on Fiscal Oversight and Red Flags for Fraud. The speaker will be Laird Petrie. Pre-registration is requested.

Joint Board Meeting is on March 9th, 2017 at 7:00 p.m.

COMMISSION REPORTS:

Community Affairs, Recreation, Parks, and Preservation: No report at this time. The CARPP Committee will be scheduling a meeting.

Emergency Services, Engineering, Public Safety, and Water: Councilor Dunham stated that they are in the process in scheduling a Water Meeting. It will be posted on the Town's Website. The 911 Emergency Center has selected a director.

Budgeting, Financial Affairs, and Personnel: Councilor J. Horning stated that he had no report at this time.

General Government and Policy: No report at this time.

Infrastructure and Public Facilities: No Report at this time.

REPORTS:

Legislator's Report: No report at this time.

Hwy Sup't Report: Hwy Sup't Petit gave the following Highway Report: The Hwy Dept. has been remodeling the break room/Hwy Sup't Office. They have been completing maintenance on the trucks and loader as expected with the winter weather along with plowing and sanding the roads. Winter Snow bills have been submitted to the County for payment.

Clerk's Report: Clerk Reader submitted a written Town Clerk and Dog License Report for January, 2017.

Assessor's Report: Assessor Lopitz reported that he is working on exemptions as the deadline is March 1st, 2017.

DCO Report: The Report will be given at the Joint Meeting on March 9th, 2017 at 7:00 p.m.

Fire Chief's Report: Fire Chief Harvey gave the Fire Report for January, 2017.

Tug Hill Circuit Rider's Report: Paul Baxter gave the following report:

The Tug Hill Commission held its January Meeting in Constantia on Monday, January 23rd, 2017. Executive Director, Katie Malinowski reported that the Commission has been included in the State Budget as proposed by the governor in January.

A reminder: The Tug Hill Local Government Conference is scheduled for Thursday, March 30, 2017 at Jefferson Community College in Watertown. Registrations must be received or postmarked by Wednesday, March 15th for the best registration rate.

The Tug Hill Commission is seeking a Community Development and Planning Intern for this summer (mid-May-mid August), working out of the Commission's Office in Watertown. A copy has been attached to the report of the job description. Applications are due by March 1st, 2017.

The Tug Hill Commission has arranged for a workshop by the State Comptroller's Office on Fiscal Oversight and Red Flags for Fraud. The workshop will be held on March 2nd from 7:00pm-9:00pm at the Parish Fire Station. Pre-Registration is requested.

The Salmon River's Council of Gov't is in the process of scheduling their next meeting.

The NYS DEC is going to be holding its Annual State of Lake Ontario Meeting on Monday March 13, 2017 at 6:30-9:00 p.m. at the Pulaski High School Auditorium.

Paul Miller of the Fish Creek Atlantic Salmon Club has contacted Paul to let him know that he would be available to present information to the Town and Village on their experience in re-introducing Salmon to the Little Salmon River. A date will be scheduled.

The NYS DEC will be holding two public input sessions for the Fish Creek Unit Management Plan including lands in Amboy and Williamstown.

CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:

Letter from Association of Towns.

OLD BUSINESS:

Other: Discussion was held in regards to the Jarvis Property on Valley Gate-Saint Mary's Road. The Board directed Attorney Genant to send a letter to the County's Attorney to remind them proper procedures were not followed. The Town Board intends on coming to a resolution. The Board would like a response by the March Meeting.

NEW BUSINESS:

Snowmobile Trail Detour on Sparhawk Road: Discussion was held regarding snowmobiles using Sparhawk Road as a detour. The Town Board or Hwy Sup't was not informed of the detour or permission was not granted to designate Sparhawk Road for snowmobile use. Residents on Sparhawk Road are complaining that property damage has been caused on driveways and yards. It was the consensus of the Board to contact Legislator Holst and the president of the Snowmobile Club to inform them of the problems that are occurring.

New Computer for the Assessor's Office: Councilor Dunham distributed some information and prices for the purpose of purchasing a new Lap Top Computer for the Assessor.

Paul Baxter stated that the Assessor needs at least a 17 inch monitor and a numeric key board on the side as well as meeting the Assessor's Program Specs.

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to purchase a laptop computer for the Assessor's Office with Paul Baxter determining the best choice to meet the Assessor's needs. Roll taken...motion carried.

Discontinuing the Independent Mirror as an Official Paper of the Town of Parish:

Discussion was held regarding the paper's policies and prices implemented by the new owner of the Independent Mirror.

A motion was made by Councilor Dunham, seconded by Councilor Watson to discontinue the Independent Mirror as the town's official paper. Roll taken...motion carried.

Councilor J. Horning suggested to send a letter to the new owner's of the paper notifying them of the reasons why the Town is discontinuing them as the Town's Official Paper.

MEETING OPEN TO THE PUBLIC:

Shannon Master's asked about the Water Status, the former Key Bank Building, and Town of Parish Day.

Councilor Dunham stated that the Water Committee has met several times. They have an engineer, and have met with neighboring towns regarding the water proposal. Also, an informational meeting has been held to get public input. Currently, they are looking into securing grants and finding funding for the water project.

More Water Meetings will be scheduled and any one that is interested to serve on the committee is more than welcome. Councilor Dunham stated that if Mrs. Masters would like to serve on the committee to leave her e-mail address and he will be sure to notify her of the next Water Meeting.

Supervisor Stelmashuck addressed the Key Bank Build and Town of Parish Day questions. Supervisor Stelmashuck stated that to his knowledge that Mr. Hadwen Fuller purchased the former Key Bank Building and to his knowledge it has not been donated to any organization. Town of Parish Day is the day that the town was incorporated.

Fire Chief Harvey asked Paul Baxter if he could put the Fire Company's Pancake Breakfasts on the Town's Website. They are the 2nd Sunday of February, March, April, and May from 8:00am-11:30am.

Paul Baxter stated he would.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #31-#61 for a total warrant of \$8,995.54. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham, to approve the claims to the Highway Fund, those being claims #18 to #52 for a total warrant of \$24,400.83. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn at 7:20 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk