

**Minutes of the Parish Town & Village Planning Board
And Conservation Advisory Council
Parish Village Gym
December 19, 2016 at 6:30 PM**

Public hearing was called to order at 6:30 on the Robert Genant subdivision.

Bill Scriber asked if anyone would like to speak to please come forward and state your name, address. The hearing was held open for two minutes for any discussion. Public hearing closed at 6:32, there were no comments.

Regular meeting was called to order at 6:32 pm.

Roll Call was called:

Present:	Bill Scriber, Chairman	Kevin Dwyer
	Paul Gage	Paul Baxter
	Jennifer Reeher - excused	Ben McDonald
	Doug Jordan	Lynn Wood, Clerk
		Don Paul

Minutes for November 28, 2016 meeting.

Motion to accept the minutes was made by Doug Jordan and Paul Gage second.

All in favor.

Motion carried.

Communications

- Bill Scriber passed around the codes report. The Zoning Officer was not in attendance. The Planning Board feels that he should attend the monthly meetings and hasn't done so.

Report of Committee

- Paul Baxter – There are two items that were reported. A copy of the 2017 meeting schedule was given to all the Board members with extras to be given to the Village Board member and also to be posted at the Town Hall. Paul also has a press release drafted to be carried out with the dates on it and to be sent to the local paper. Paul Baxter also has a couple dates set for training sessions, one will be held on Tuesday, January 31, 2017 from 7 p.m. to 9 p.m. which will be a ZBA oriented session to be held in Amboy located on Route 69, if it is free that evening. Another session would be a request from Constantia if the Town Hall is available, for a training session on SEQOR and project review also to be held from 7 p.m. – 9 p.m. possible on January 5, 2017. Paul Baxter also mentioned the brochures have been mailed out for the Conference.

- Jen Reeher – None as she is excused.

All in Favor.

Motion Carried.

Unfinished Business

- Bill Scriber- Robert Genant subdivision. Mr. Genant approached the Board. The application was in order per Bill. At that time Bill asked to have the SEQOR read. Kevin Dwyer volunteered to read the questions for responses from the Board members and recorded these on the SEQOR form. Motion for negative declaration was made by Paul Gage and second by Doug Jordan.

All in Favor.

Motion Carried.

Motion to accept the Robert Genant Subdivision was made by Paul Gage and second by Ben McDonald.

All in Favor.

Motion Carried.

Bill Scriber stamped and signed the maps and returned them to Robert Genant. Kevin Dwyer was asked to make copies of the SEQOR. Bill asked for a motion on the Article 470 to go exempt on the Subdivision. Motion was made by Doug Jordan and second by Paul Gage. All in Favor. Bill Scriber added that the 470 is that the notification went out in the paper but we did not receive the names in time for the individuals, therefore we are allowed to exempt.

All in Favor.

Motion Carried.

- Kevin Dwyer stated that the Town Board meeting has been rescheduled to December 29, 2016 and combined with the end of year meeting. Doug Jordan asked if the quick meeting was held and Kevin responded yes.

New Business

- Election of Officers. Doug Jordan motioned to keep the same officers to the Planning Board. Paul Gage second.

All in Favor.

Motion Carried.

Agenda

Next meeting January 23, 2017

Adjournment

Bill Scriber called for adjournment.

Motion was made by Paul Gage and second by Doug Jordan

Adjourn 6:56 p.m.

All in Favor.

Motion Carried.

Respectfully submitted,

Lynn Wood, Clerk