

**Minutes of the Parish Town & Village Planning Board
And Conservation Advisory Council
Parish Village Gym
November 28, 2016 at 6:30 PM**

Regular meeting was called to order at 6:30 pm.

Roll Call was called:

Present:	Bill Scriber, Chairman	Kevin Dwyer
	Paul Gage	Paul Baxter
	Jennifer Reeher	Ben McDonald
	Doug Jordan	Lynn Wood, Clerk

Minutes for October 24, 2016 meeting.

Motion to accept the minutes was made by Doug Jordan and Ben McDonald second.

All in favor.

Motion carried.

Communications

- Nuggets & Nibbles was given to the Board members .

Report of Committee

- Paul Baxter – The postcards should be going out soon for the Tug Hill Conference. He also has no training planned at the moment but is working on it. Paul gave the Board a draft of the 2017 schedule for monthly meetings. If all agree they can adopt it. The only change will be for December and May because of the holidays. This will be posted if the Board agrees. A motion was made to accept the 2017 schedule by Paul Gage and second by Doug Jordan.
All in Favor.
Motion Carried.
This will be posted on the web site.
- Codes – The Codes Officer was not in attendance and no report was given.
- Jen Reeher – Nothing to report.

Unfinished Business

- Bill Scriber stated there is no unfinished business. Bill is holding off until he receives the applications from the two campgrounds.
- There has been no information as of yet from the Town on the sign ordinance as Bill Scriber has anticipated them reviewing it and also the Comprehensive Plan. Doug Jordan

stated he had read the information on signs from the last Town Board meeting that the Board does not recall receiving anything. They are waiting on the Highway Superintendant to resubmit everything and hope they will take action on this at some point. Kevin Dwyer stated that as far as the Village on the signs they will be meeting on December 14, 2016 to discuss signs and fences.

New Business

- Robert Genant – Bill Scriber stated they have a site application approval and has no questions on it other than will Robert have full size maps available for the Planning Board. Bill explained he will need five maps in total to be stamped. A list of what is needed for the Public Hearing was given which will include:
A full size of the maps to be stamped, a list of all adjacent property owners and also SEQOR. Bill Scriber asked for a motion to schedule a public hearing on the Robert Genant subdivision which will be scheduled on December 19, 2016 at 6:30pm. Motion was made by Doug Jordan and second by Paul Gage.
All in Favor.
Motion Carried.
- A discussion took place on Pathfinder Bank with Robert Genant. Robert stated he was sent information that Ed Mervine would like to do as originally proposed with the leech fields and Robert stated it is up to the Planning Board recommendations. Bill stated the only issue he has on that is it states it's the law that you are to have the sewers within so many feet of the property line and it is not meeting the requirements. Doug Jordan commented Mr. Mervine may have to ask for a variance. Bill Scriber agreed and stated he will need to go before the ZBA. Robert Genant stated he will let Mr. Mervine know this. Bill Scriber made note to these minutes that Ed Mervine requests that the Planning Board is going to reject the proposal and suggests Mr. Mervine go before the ZBA to ask for a variance. A motion was made by Doug Jordan and second by Paul Gage.
All in Favor.
Motion Carried.
Robert Genant stated he will send an email to Mr. Mervine that the Planning Board made a motion that they will deny it as it stands and he must go to the ZBA.
- Bill Scriber asked if anyone had any further discussion to bring before the Board. Doug Jordan spoke asking where the Board stands with the list of questions that was given to the Zoning Officer as he was to report back. It was November or December he was to get back to the Planning Board but there was no response. The Planning Board all agree that the Zoning Officer should attend all Planning Board meetings and has been asked to attend as they need a closer working relationship with the Codes Department.
Conclusion: to have the Codes Officer in attendance at all or most Planning Board meetings.

Agenda

Unfinished Business
Robert Genant – Public Hearing
New Business
Election of Officers

Next meeting December 19, 2016

Adjournment

Bill Scriber called for adjournment.
Motion was made by Paul Gage and second by Doug Jordan
Adjourn 7:10 p.m.

All in Favor.
Motion Carried.

Respectfully submitted,

Lynn Wood, Clerk