

REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held September 15, 2016 at the Village Gym. Deputy Supervisor Dunham called the Regular Meeting to order at 6:30 p.m.

Present: John Dunham, Deputy Supervisor/Councilor
G.R. Horning, Councilor
Carra Watson, Councilor
John Horning, Councilor
Kelly Reader, Town Clerk

Excused: Supervisor Stelmashuck

Also Present: Craig Petit, Hwy Sup't; L.J. Harvey, Fire Chief; Paul Baxter, Tug Hill Rep.; Bob Genant, Town Attorney; Dale Chapman, Kim Harding, and Alishia Mahar.

APPROVAL OF MINUTES:

August Meeting: A motion was made by Councilor J. Horning, seconded by Councilor Watson to approve the Minutes to the August Meeting as received. Roll taken...motion carried.

SUPERVISOR'S REPORTS:

Supervisor's Financial Reports: The Supervisor's Financial Report was presented to the Board and filed with the Clerk.

Revenue Reports: The Regular and Justice Revenue Reports were presented to the Board and filed with the Clerk.

October Calendar: Waived until next week.

PRESENTATION: Alishia Mahar spoke in regards to the annual Halloween Parade and Festival.

Alishia stated that the parade will be held on October 22, 2016 and begin at 10:30 am. Activities will follow at the Parish Fire Department.

Alishia stated that she would contact the Sheriff's Department.

Setting up an event account was discussed for the event.

Alishia and Fire Chief Harvey will meet to discuss the process of setting up an account for nonprofit organizations.

COMMISSION REPORTS:

CARPP Committee: Councilor Watson stated that they are getting ready for winter events.

The Christmas Tree Lighting Ceremony is being planned for December.

Emergency Services, Engineering, Public Safety, and Water: Councilor Dunham stated that there is a Water Informational Meeting scheduled for September 29th at 7:00 pm. to be held at the Fire Station.

Rural Water spoke at the Joint Meeting. The Town of Hastings is on Board with the Water Project. Placing a water tower on State Rte 104 was discussed.

Councilor Dunham stated that he would contact the Gas Company's Rep. as it would save money if gas and water was installed together.

Councilor Dunham stated that the Water Committee is ready to file papers to apply for grants for Water Projects. The Water Meeting is the next step. The Water Meeting has been placed on the Town's Website, Face book and advertised in the local paper.

Budgeting and Financial Affairs: Councilor J. Horning stated that there is no report at this time other than the Board is getting ready to begin the Budget Process soon.

General Government & Policy: No Report.

Infrastructure and Public: No report at this time.

REPORTS:

Legislator's Report: No report at this time.

Hwy Report: Hwy Sup't Petit gave the following report:

Jobs Completed:

Road Maintenance: Dozed out drainage swales on White Road in two locations.
Hauled in gravel to do shoulders on White Road within the next few weeks.
Completed some ditching and replaced a few more culvert pipes.
We are continuing to mow two passes around the north side of town.

Equipment Maintenance:

Approved bid from Auction International for sale of the 2014 pickup truck for \$29,200.00

In the process of replacing the radiator in the lower part of the Bantam.

Quotes were submitted for the replacement of the 2014 pickup truck.

Hwy Sup't Petit stated that he would like a decision soon as it takes 4-6 weeks to order the truck and get it in depending on what the Board decides.

Mowing back was discussed.

Hwy Petit stated that mowing back prevents drainage problems and helps maintain the Town's right-of-way.

Councilor J. Horning stated that Budget Workshops will begin soon and he would like the total cost of the White Road Project.

Hwy Sup't Petit stated that he too would like a financial status on the highway account to get an accurate balance so he can continue to complete road maintenance. To date he has not received a report as requested.

Councilor J. Horning stated that he would make sure that Hwy Sup't Petit gets a report.

Clerk's Report: Clerk Reader submitted a written Clerk's Report and Dog Control Report for August, 2016.

Assessor's Report: Assessor Lopitz submitted a written Assessor Report.

CEO Report: No report at this time.

DCO Report: Deputy DCO LaFlair submitted a written DCO Report for August, 2016.

Planning Brd Report: No Report at this time.

Fire Chief's Report: Fire Chief Harvey gave the Fire Report for August, 2016.

Tug Hill Circuit Rider's Report: Paul Baxter, Tug Hill Rep. stated that on October 27th at 7:00 p.m. Tug Hill and Super Cog will hold a meeting in Boonville. Tug Hill Commission will hold their annual meeting on November 10th in Altmar at the Tailwater Lodge. Paul aided Supervisor Stelmashuck with his computer transition. The Town's Website has been updated. Discussion was held in regards to holding a workshop on Zombie Properties in our area.
Paul will check into the possibility.

CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:

A letter was reviewed from Legislator Fatfaglia informing the Town of an Oswego County Public Service Website-www.oscogov.com.

OLD BUSINESS:

Fill BAR Vacancy: A motion was made by Councilor J. Horning, seconded by Councilor G.R. Horning to reappoint Lynn Wood to the Board of Assessment Review effective October 1, 2016 and term to expire on 9/30/2021. Roll taken...motion carried.

NEW BUSINESS:

Set Budget Workshop Dates: It was the consensus of the Board to hold workshops on Tuesdays. Also there is a possibility the workshops will be held at the Parish Fire Station. A definite schedule will be finalized at a later date.

MEETING OPEN TO THE PUBLIC:

Kim Harding was present and spoke in regards to snowplowing on Carr Drive. Kim had complaints on how the snow was distributed on the road and the majority of the snow goes in her driveway. The turn-a-round was discussed as well as the location of a tractor trailer that is parked at the end of the road. Hwy Sup't Petit stated the he is not permitted to plow private drive ways. Supervisor Stelmashuck and Hwy Sup't Petit measured from the center of State Rte 69 to the end of the road that the Town is legally required to plow. The remainder of the road has been legally abandoned by the Town. The Town is required to plow 454 feet from the center of State Rte 69. The Town is currently plowing more than 454 feet. It was suggested that if Mrs. Harding has an issue with the location where the tractor trailer is parked, she should call law enforcement. Mrs. Harding stated that she was reluctant to do that as she doesn't want issues with her neighbor. Town Attorney Genant will look into the matter further.

Dale Chapman asked if there was any more information on the status of placing a Stop Sign at the Crosby Road Trailer Park. It was discussed to possibly install a sign in the Town's right of way. It was the consensus of the Board to check with Crosby Road's Park owner to see if they are on board with placing the Stop Sign.

Hwy Sup't Petit stated that Pleasant Lawn Cemetery Board has asked if the Hwy Dept. could aide them with hauling in some gravel as they are installing a gravel pad. The Pleasant lawn Cemetery Association would reimburse the Town for materials and man hours. Town Attorney Genant will look into the legality of the issue.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Councilor Dunham, seconded by Councilor J. Horning to approve claims to the General Fund, those being claims #224 to #248 for a total warrant of \$33,903.20. Roll taken...motion carried.

Highway Fund: A motion was made by Councilor Dunham, seconded by Councilor G.R. Horning to approve the claims to the Highway Fund, those being claims #154-#170 for a total warrant of \$73,070.79. Roll taken...motion carried.

EXECUTIVE SESSION:

A motion was made by Councilor Dunham, seconded by Councilor J. Horning to take a 3 minute recess and enter into Executive Session at 7:34 p.m. to discuss Real Property. Roll taken...motion carried. Clerk Reader and Town Attorney Genant were invited to attend.

A motion was made by Councilor Dunham, seconded by Councilor G.R. Horning to adjourn from Executive Session at 7:40 p.m. Roll taken...motion carried.

The Clerk brought up some concerns regarding other departments notifying the public of their availability. The public is coming to the town office and asking both clerks about other departments availability. The Clerks can not respond as they are not informed of other department's schedules. This leads to frustration for the public.

The Board's consensus was that they would consider some solutions to the problem.

A motion was made by Councilor Dunham, seconded Councilor Watson to adjourn at 8:00 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk