

**Minutes of the Parish Town & Village Planning Board  
And Conservation Advisory Council  
Parish Village Gym  
May 23, 2016 at 7 PM**

**Public hearing for the Horning Subdivision was called to order at 7:00 pm. Bill Scriber asked if anyone would like to speak, this portion was held open for two minutes. If anyone is interested in speaking please state your name and address. This was closed at 7:02 pm. Let the record show that there were no comments.**

**Regular meeting was called to order at 7:02 pm.**

**Roll Call was called:**

<b>Present:</b>	Bill Scriber, Chairman	Kevin Dwyer
	Paul Gage -excused	Paul Baxter
	Jennifer Reeher	Lynn Wood, Clerk
	Doug Jordan	Don Paul – Alternate in for Paul Gage
	Ben McDonald	

**Minutes for April 25, 2016 meeting.**

Kevin Dwyer stated there were two corrections to be made. Bill Scriber would like the minutes corrected and email to give to Paul Baxter to update.

Motion to accept the minutes was made by Doug Jordan and Ben Dwyer second.

All in favor.

Motion carried.

**Communications**

- Bill Scriber stated the ZEO Report has been passed around along with Town and Topics.
- Kevin Dwyer stated that the Village Board on the fencing issue revision is still with the attorney and the Village Board under the impression that they sent back to the Planning Board the “signed” amendment which Kevin believes has not been received as of yet. Bill Scriber replied that it has not been received at this point.

**Report of Committees**

- Paul Baxter has two reports to give, one being that on 5/24/16 there will be a hearing in Oswego on the States Clean Energy Standard. It will be held at the Oswego City Hall, there will be two sessions, the first an informational session at 2 p.m., followed by a public statement hearing at 3 p.m., the other will be an informational hearing at 6 p.m., with a public hearing session at 7 p.m. The next report is on discussion of a “small”

portion of the Town of Parish is part of the Oneida Water Shed which will also be meeting on 5/24/16 from 1:30 pm to 4 pm at the Village of Cleveland Village Hall. This is on risk data on flood planes etc. Paul passed around the information on this to the Board.

- Bill Scriber stated he passed the codes report around and if any questions please contact the codes officer.
- Jen Reeher – Informed all that the burn ban has ended. Kevin Dwyer added that there should be no burn barrels and bon fires should be kept to a minimum size.

### **Unfinished Business**

- NONE.
- Bill Scriber stated there is no movement on the Comprehensive Plan so far and still waiting on amendment on fences.

### **New Business**

- Horning Subdivision – Bill Scriber asked Dave Bardoun to come forward to present the final plats. Dave Bardoun explained that it is a two lot subdivision, there is an existing home on lot one of one and a half acres and would like to build a new home on the two and a half acres. There is 220' road frontage on lot one and 220.48' on lot two. Bill Scriber asked that the plan has not changed and Dave Bardoun confirmed that it has not. At this time Bill asked to review the SEQOR. Kevin Dwyer commented on the signatures on the SEQOR and wanted clarification on this. Dave replied that Cindy Horning could not make it over to give her signature and Cindy gave the ok to sign, which is on file with Dave Bardoun. Bill Scriber asked for documentation on this for our files but Dave had nothing with him. Kevin pointed out the signature line was blank but the sponsor line was signed. Dave asked if he could sign and Bill asked the Board how they felt about this. The Board agreed that Dave could sign, Bill stated for Dave to go ahead and sign "on behalf of as retained and affirm as surveyor. In the future these need to be signed per Bill Scriber.
- SEQOR was asked by Bill Scriber to be read by Kevin Dwyer. At that time Kevin read the questions to the Board for responses. At the conclusion of the SEQOR Bill Scriber asked for a motion SEQOR negative. Motion was made by Doug Jordan and second by Ben McDonald.

Kevin Dwyer abstained as he is a Legion member and Cindy Horning also works as an employee of the Legion. Bill Scriber explained that the vote is only that of the Board members that are not abstained.

All in Favor. Motion Carried.

Let the record show one abstained.

Bill Scriber then asked for a motion to accept the Application for the Horning Subdivision. Motion was made by Doug Jordan and second by Don Paul. Kevin Dwyer abstained.  
All in Favor.  
Motion Carried.

The maps for the subdivision were stamped and signed by Bill Scriber. The check for the fee was given to the Board and a receipt was then given to Dave Bardoun for the payment. One map will be given to the Town Clerk and also a copy of the application.

- Joanne Tanner was in attendance to request a permit for a camper on 248 Bengel Rd. until October. This was on the agenda for a 687 Special Permit. There was not charge for this permit as there is no fee on the schedule. Bill Scriber asked for a motion for the Special Permit. Motion was made by Doug Jordan and second by Kevin Dwyer.

All in Favor. Motion Carried.

Bill Scriber said to expedite this he asked Joanne Tanner to stay to complete at the end of the meeting. There will be one permit issued tonight with copies made.

At this time an attendee of the meeting was there as a member of the Town of Amboy to observe and ask questions on Subdivisions on laws etc. He is inquiring how other towns do their regulations. Bill Scriber explained that Tug Hill has information that will help. Bill explained that the Board will be as helpful as they can and asked if he could be put on agenda tentatively for a work session with the Amboy Planning Board and replied yes by Amboy member. This will be put on the agenda for the June 27, 2016 Planning Board Meeting per Bill Scriber.

Bill Scriber asked the Board if there were anything else for the agenda and Kevin Dwyer stated that on the Village side, manufactured homes in the Village, currently there is one and they are contacting the Zoning Officer as they want to pull that one out and replace with likeness. Kevin has not received anything to show the Planning Board on this issue. They spoke with the Zoning Officer on this and he stated that they may want to take a look at section 660 of the Village Zoning on manufactured homes. The zoning officer suggested they may want to amend this as right now they are prohibited for residential and nonresidential purposes in all zoning districts. He was basically suggesting we amend 660 as he has received correspondence from the State indicated we cannot kick them out of the village, Bill Scriber, I believe they cannot. Kevin concluded in the event we can site them somewhere in the Village, maybe a zone change behind the Medical Center. Bill asked if there was a physical Street on it and Kevin said not at this time. The discussion continued on this issue. Bill concluded they will wait for a recommendation and will wait for a recommendation in writing before placing on the agenda.

**Agenda**

Working session with Amboy Planning Board

Next meeting June 27, 2016

**Adjournment**

Motion to adjourn – Doug Jordan motioned to adjourn, Kevin Dwyer second.  
Adjourn 7:45 p.m.

All in Favor.  
Motion Carried.

(At this time Bill Scriber completed the application for the Special Permit for Joanne Tanner)

Respectfully submitted,

Lynn Wood, Clerk