

## REGULAR MINUTES

Regular Meeting Minutes of the Parish Town Board held October 15<sup>th</sup>, 2015 at the Village Gym. Supervisor Stelmashuck called the meeting to order at 6:30 p.m.

**Present:** Stephen Stelmashuck, Supervisor  
John Dunham, Councilor  
G.R. Horning, Councilor  
Carra Watson, Councilor  
John Horning, Councilor  
Kelly Reader, Town Clerk

**Also Present:** Barb Horning, Dan Burns, Bookkeeper; Dale Chapman, George Korthas, Hwy Sup't; Krista Alsworth, Bill Alsworth, Bob Genant, Town Attorney; Doug Jordan, Paul Baxter, Tug Hill Rep.

### APPROVAL OF MINUTES:

**September Minutes:** A motion was made by Councilor J. Horning, seconded by Councilor Dunham to approve the September Minutes as received. Roll taken...motion carried.

### SUPERVISOR'S REPORTS:

**Supervisor's Financial Report:** The Supervisor's Financial Report was presented to the Board for review and filed with the clerk.

**Revenue Report:** The Regular and Justice Revenue Reports were presented to the Board for review and filed with the clerk.

**November Calendar:** (Waived until next Budget Workshop)

### COMMITTEE REPORTS:

**CARPP:** The Tree Lighting Ceremony is scheduled for the Saturday after Thanksgiving. The 2<sup>nd</sup> Annual Halloween Parade has been scheduled for October 24<sup>th</sup> beginning at the Parish Fire Station beginning at 11:00 am. Alicia Maher, Kyle Maher, Amy O'Hara and Brock O'Hara are the organizers.

Discussion was held regarding allocating funds in the 2016 Budget to replace picnic tables at Merrill Park.

It was suggested that possibly BOCE students could construct the tables if the Town supplied the materials.

**Emergency Services, Engineering, Public Safety and Water:** Councilor Dunham stated that the Water Committee has met. There is interest on more residents serving on the Water Committee.

Another Water Committee Meeting is scheduled for November. No news on the grant for Engineering Fees.

Senator Richie has secured a \$50,000 Grant for the Oswego County Emergency Training Center. The Natural Gas Survey conducted by the Village was discussed. It was the consensus of the Board to get the results from the Village.

**Budgeting and Financial Affairs:** Councilor J. Horning stated that he is fielding complaints on the progress of New Visions from the residents. The residents are frustrated on New Visions projected time frame to supply service and their pricing. It was suggested that New Visions hold an Informational Meeting to answer questions and address concerns. Hwy Sup't Korthas stated that he had spoke with an installer and they stated that they are running lines to a main hub 37 miles away.

### Infrastructure and Public Facilities:

Councilor G.R. Horning stated that he and Sup't Korthas attended NYMIR Training for highway and safety rules and procedures as well as ADA compliance. In order to protect municipalities regarding potential road and street maintenance liabilities, local laws must be in place regarding prior notification from the motorist. The Clerk will check to see if the Town already has the adoption of this law in place.

ADA requirement were discussed regarding the stones at the Park Pavilion as they do not meet ADA requirements. Paul Baxter stated that other municipalities use a fine stone dust that meets ADA requirements. It would be less expensive than concrete.

**General Government and Policy:** Supervisor Stelmashuck stated that discussion will be held further down on the agenda.

**Highway Sup't Report:** Hwy Sup't Korthas gave the following report:

Transitions of plows and safety inspection have been completed.

Major Repairs and improvements.

Completed upgrades.

Future Bldg Repairs.

County Highway

Village

Chips Billing

Park

Administration

**Clerk's Report:** Clerk Reader submitted a Clerk's Report and Dog License Report for September, 2015.

**Assessor's Report:** Assessor Lopitz submitted a written Assessor's Report.

**CEO/ZEO Report:** CEO/ZEO Bennett submitted a written CEO/ZEO Report for September, 2015.

**DCO Report:** No Report at this time.

**Planning Board Report:** Planning Board Chair submitted a Planning Board Report for September, 2015. Planning Board Minutes were submitted by Lynn Wood.

**Fire Chief's Report:** Councilor Dunham gave the Fire Chief's Report for September, 2015.

**Tug Hill Circuit Rider's Report:** Paul Baxter distributed an Oswego County Comparison Salary Sheet to aid the Board with the 2016 Budget. Training sessions on Planning and ZBA procedures were held in September and October presented by Phil Street.

#### **CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:**

E-mail from State Attorney General's Office.

#### **OLD BUSINESS:**

**Open and Award Fuel Bids:** Two bids were received:

North Shore Oil-#2 Heating Oil-\$1.82 per gallon

Mirabito-#2 Heating Oil-\$2.07 per gallon

A motion was made by Councilor J. Horning, seconded by Councilor Watson to award the Fuel Oil Bid to North Shore Oil as submitted. Roll taken...motion carried.

#### **NEW BUSINESS**

Memo from Village Mayor: Regarding repairing or replacing culvert on Tannery Hill Drive.

Response from Village Mayor requesting a detailed list of material, costs for wages and equipment used.

The consensus of the Town Board is that the project should be engineered and the Village should get a private contractor at this time.

**Set Public Hearing for Tax Cap:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to set a Public Hearing to consider passing local law #1 of 2015 for the purpose of overriding the Tax Cap Law for the 2016 Budget. Roll taken... motion carried.

**2016 Budget Public Hearing:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to hold a Public Hearing on the 2016 Proposed Budget, 2016 Fire Contract, and the 2016 McFee Ambulance Contract. Roll taken...motion carried.

**MEETING OPEN TO THE PUBLIC:**

No Comments.

**MEETING CLOSED TO THE PUBLIC.**

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve claims to the General Fund, those being claims #253-#273 excluding claim #253 Basile CPA's for the amount of \$4,062.50 and to approve the total warrant of \$9,072.82. Roll taken...motion carried.

**Highway Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the Highway Fund, those being claims #228 to #238 for a total warrant of \$4,018.10. Roll taken...motion carried.

**EXECUTIVE SESSION:**

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to enter into Executive Session taking a 3-Minute recess at 7:49 p.m. to discuss litigation. Roll taken...motion carried.

Hwy Sup't Korthas and Attorney Genant were invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn from Executive Session to the Regular Meeting at 8:10 p.m. Roll taken... motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn at 8:11 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Clerk