

REGULAR MEETING

Regular Meeting Minutes of the Parish Town Board Meeting held September 17, 2015 at the Village Gym. Supervisor Stelmashuck called the Meeting to order at 6:30 p.m.

Present: Stephen Stelmashuck, Supervisor
John Dunham, Councilor
G.R. Horning, Councilor
Carra Watson, Councilor
John Horning, Councilor
Kelly Reader, Parish Town Clerk

Also Present: Bob Genant, Town Attorney; L.J. Harvey, Fire Chief; George Korthas, Hwy Sup't; Paul Baxter, Tug Hill Rep.; Dale Chapman, Barb Horning, Krista Alsworth, Craig Petit, Rich Lopitz, Assessor; and Dan Burns, Bookkeeper.

APPROVAL OF MINUTES:

August Regular Meeting Minutes: A motion was made by Councilor J. Horning, seconded by Councilor Dunham to approve the August Regular Meeting Minutes as received. Roll taken...motion carried.

SUPERVISOR'S REPORTS:

Supervisor Financial Report: The Supervisor's Financial Report was presented to the Board for Review and filed with the Clerk.

Revenue Reports: The Regular and Justice Revenue Reports were presented to the Board and filed with the Clerk.

October Calendar: Supervisor Stelmashuck presented the October Calendar for the Board to review.

Budget Workshops: will begin on September 24, 2015 and will be scheduled for every Thursday in October.

COMMISSION REPORTS:

Community Affairs, Parks, Preservation and Recreation

Supervisor Stelmashuck stated that the CARPP committee will meet on October 7, 2015.

Emergency Services, Engineering, Public Safety and Water: Councilor Dunham stated that a team of volunteers are going door to door to educate the public.

Budgeting and Financial Affairs: A motion was made by Councilor J. Horning and seconded by Councilor G. R. Horning to transfer \$1,931.38 to the Highway Department. Roll taken...motion carried. Also, Councilor J. Horning stated that Highway Superintendent Korthas has brought in a substantial amount in CHIPS revenue.

General Government and Policy: Supervisor Stelmashuck stated that he will be attending a meeting on Monday September 21, 2015 4:00-6:00 pm in Amboy.

Infrastructure and Public Facilities:

Councilor G.R. Horning stated that the Highway Department oiled and stoned the Pleasant Lawn Cemetery roads.

They completed the work in Happy Valley.

They visited Admar to look at a chipper. A possible grant is available for 50% of cost.

They are still trying to get parts to repair the playground equipment.

REPORTS:

Legislator's Report: No Report at this time.

Hwy Sup't Report:

*Parish Elementary Signs have been removed.

*Speed Limit Signs: In order to post 30 mph signs, a local law has to be passed by the village.

*Culvert on Tannery Hill Drive: There is an issue when the Town is plowing. The culvert should be replaced prior to winter. The Village should be responsible for the cost of repair. We will give the Village a proposal on this.

*There is a request from the Village to the Amboy Highway Department to put up the Christmas lights. They are capable of putting up the lights. Contact person is Neil Chatterton.

*Access to Highway Department Computer: The computer is locked and not accessible to the Highway employees until the Highway Superintendent deems it necessary.

Fire Chief's Report: Fire Chief Harvey gave the Fire Chief's Report for September 2015.

Clerk's Report: Clerk Reader gave the Town Clerk Report and Dog License Report for, September 2015.

Assessor's Report: Assessor Lopitz gave the Assessor's Report for September 2015.

CEO Report: CEO Bennett gave the CEO Report for September 2015.

DCO Report: DCO LaFlair submitted a written report which Supervisor Stelmashuck read.

Planning Board: Regular meeting minutes were submitted by Lynn Wood.

Tug Hill Circuit Rider's Report:

*Paul Baxter stated the Tug Hill Commission Legislative summit meeting will be held October 1, 2015. This meeting brings state and local leaders together.

*Planning Board and ZBA members require 4 hours of training per year.

* On September 10th at 7:00 p.m. in Central Square training will be given on Site Plan Review and Subdivision Process.

*Laird Petrie will be providing training on the Budget Process on September 21st, Boonville 7-9, and Adams on September 24th, 7pm-9pm.

*Tug Hill Meeting will be at Amboy September 21st at 4:00 p.m.

*October 8, 2015 there will be a workshop in Constantia on paperwork, procedures and policies.

*Replacing the Executive Director is on the agenda.

*The Town's Website is up to date.

CORRESPONDENCE COMMUNICATIONS & PETITIONS:

*The Town received a letter from NYMIR.

*The Town received a letter from the Tug Hill Commission about the Budget Process.

OLD BUSINESS: None:

NEW BUSINESS:

*Purchase of Cyber Insurance: A motion was made by Councilor Dunham, seconded by Councilor Watson to obtain a firm quote from an Insurance Agent for Cyber Breach Insurance. Roll taken...motion carried.

*When to place fuel out to bid: A motion was made by Councilor Dunham, seconded by councilor G. R. Horning to authorize the Clerk and Highway Superintendent to place the heating fuel out on bid. Bids should be received no later than October 15, 2015 by 4:00pm. Roll taken...motion carried.

*Quote from New Visions: A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to work on switching the Town's phone lines from Broadview to New Visions. Roll taken...motion carried.

*Resolution from Oswego Housing Development: A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to pass a resolution from Oswego Housing Development Council offering support for a block grant program offering first time home buyers opportunities and assistance to purchase homes within the Village and Town of Parish administered by Oswego County Housing Development Council.

Roll taken...Councilor Dunham: Aye, Councilor Watson: Aye, Councilor G. R. Horning: Aye, Councilor J. Horning: Aye, Supervisor Stelmashuck: Aye. Resolution passed.

*2016 Ambulance Contract: Quote for 2016-\$16,849.09. The Board will discuss this at the budget workshop.

* Tax Cap resolution: A Public Hearing will have to be scheduled.

MEETING OPEN TO THE PUBLIC:

No comments.

MEETING CLOSED THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #231 to #252 for a total warrant of \$31,118.58. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor G. R. Horning to approve the claims to the Highway Fund, those being claims #208 to #227 for a total warrant of \$7,192.28. Roll taken...motion carried.

EXECUTIVE SESSION:

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to take a 3 minute recess at 7:47 p.m. and enter into Executive Session to discuss litigation. Roll taken...motion carried.

Highway Superintendent Korthas was invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn from Executive Session at 7:58 p.m. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to adjourn at 7:59 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk