

**Minutes of the Parish Town & Village Planning Board
And Conservation Advisory Council
Parish Village Gym
June 22, 2015 at 7 PM**

Regular meeting was called to order by Bill Scriber at 7:00 pm.

Roll Call was called:

Present:	Bill Scriber, Chairman	Kevin Dwyer
	Paul Gage	Paul Baxter
	Jennifer Reeher	Lynn Wood, Clerk
Excused:	Doug Jordan	
	Ben McDonald	

Let the record show there is a quorum to do business and the alternate members are acting in behalf of the excused members this evening.

Minutes for April 27 and May 18, 2015 meeting.

Bill Scriber asked for a motion to accept the minutes. Kevin Dwyer motioned to accept and Paul Gage seconded.

All in favor.

Motion carried.

Public Hearing- Brought to order at 7:00 p.m.

There were no comments on the Butcavage Subdivision.

Public hearing closed at 7:02 p.m.

Paul Gage gave receipts to Dave Bardoun for the application fees for both Mike Butcavage and also for the Franz Subdivision's.

Communications

Bill Scriber passed around the copy of Town/Topics and also the CEO/ZEO Report. Paul Gage stated that Harold Petre, long time Chairman of the Board and member, passed away at age 89. Kevin Dwyer noted that in lieu of flowers, a request by Harold, that when he passed he would like flowers planted behind trees in his memory.

Report of Committees

- Codes Report – Already passed around to Board Members.
- Jen Reeher – Had nothing to report.

- Paul Baxter – There is a discussion on planning a Workshop for Site Plan Review to be set for August to be held possibly in West Monroe. Paul also informed the Board that John Bomtow of the Tug Hill Commission will be retiring.

Unfinished Business

- Comprehensive Plan – Matt Johnson is half done with the draft, Bill Scriber has questions for Matt which will be asked at the end of the meeting.

New Business

- Butcavage Subdivision – The Planning Board went through the EAF for Mike Butcavage Subdivision. Bill Scriber, Chairman read the questions for the Board to respond to. The EAF is attached to the Butcavage file. After completion, Bill Scriber asked for a motion to accept. Paul Gage motioned to accept, Kevin Dwyer seconded.

All in Favor.

Motion Carried

Negative Declaration declared.

Bill Scriber, Chairman asked for a motion to accept the application. Kevin Dwyer motioned, Jen Reeher seconded.

All in Favor.

Motion Carried.

Bill Scriber, Chairman asked for motion to accept Subdivision. Bill Scriber motioned, Paul Gage seconded.

All in Favor.

Motion Carried.

Bill Scriber asked Dave Bardoun for the maps to be stamped and signed.

Franz Subdivision – Bill Scriber, Chairman stated that a copy of the EAF goes to the ZBA showing that the Planning Board did complete it.

Bill Scriber asked for a motion to accept the Preliminary Application. Paul Gage motioned to accept and Kevin Dwyer seconded.

All in Favor.

Motion Carried.

Paul Gage read the questions on the EAF to the Planning Board members for their response. After completion Bill Scriber asked for a motion to declare negative

declaration for the Franz Subdivision. Paul Gage motioned to accept, Kevin Dwyer seconded.

All in Favor.

Motion Carried.

Bill Scriber asked for a motion to hold a public hearing on the final Plat for the Franz Subdivision on July 27, 2015, the next Planning Board meeting, at 7:00 p.m. Kevin Dwyer motioned to accept, Jen Reeher seconded.

All in Favor.

Motion Carried.

Bill Scriber stated for the record that this is within 500' (foot) boundary on the State Highway so the Board will be issuing a 239 to the County which Bill Scriber will be keeping the whole package to be given to the County. The Board is at a point which they have a noncompliant parcel, the EAF is complete the board will refer it under the subdivision, which the ZBA will review the one parcel which is noncompliant and completes the EAF, Bill Scriber will 239 the complete parcel. The Planning Board will be ready for the next meeting and the ZBA should also have completed all necessary paperwork. Lynn Wood, Board Member for the ZBA, will speak with the ZBA Chairman, John Pierce, to set up a meeting to discuss the parcel (19 feet) that is non-compliant. The ZBA must do a 239. Bill Scriber stated, for the record, that they must be 500' of the ROW of State Road. Lynn will contact Dave Bardoun as to the date of the meeting.

Oswego County Health Department Pesticide – Bill Scriber stated the DEC will be issuing some opinion on this, and we are also waiting on the Health Department. Let the record show that the research done the acreage will not kick in the Oswego County Public Health regulations for the subdivision.

Certificate of Approval from Attorney on covenants - Bill Scriber sent it all to Bob (Town Attorney) who has yet to answer and does not see it as an issue. If Bill does not hear from Bob this week he will contact him by phone or email. A copy of the letter was passed around to all Board members in attendance to view. This became an issue because of the ROW to the pond. It is a personal access to the pond which falls under Section 515 of our subdivision major regulations. Bill asked Dave Bardoun to give him a letter stating that it is not used as a road, and it will only be used by the owners so the Fire Company will not be involved and will not be liable if there were a fire and that it will not be turned into a road. Per Dave Bardoun it is an easement only for lots 1-5 in access to the pond. Bill Scriber stated for the record attached to the major subdivision approval on the final Plat proposed with the parcel. Bill will move ahead with the 239 on Tuesday and get it over to Marty at the County. Dave Bardoun will have the final Plat marked for the public hearing where they will accept the final application.

Matt Johnson joined the board. Bill Scriber stated that he and the Vice Chairman had a discussion Ms. Vender and she had a concern about a fence. Paul Gage explained that the fence was built on another owner's property (next door) so the fenced was moved but it was placed on the property line. There is nothing in the ordinance or in the Village Law. Bill Scriber asked Matt if he could draft up a normal amendment of the Village and Town on this issue on distance from the property lines and Matt stated that he could get information from other towns on their laws and Bill agreed. Matt will draw up the information and have it available for next month's meeting.

Unfinished Business

Continued – As stated in the beginning of the meeting Matt Johnson informed the Board that he is halfway through the Comprehensive Plan and will have it available by the next Planning Board meeting.

Matt Johnson stated that he also was at the meeting to listen to the subdivision plan. Matt added that the Board may want to send a letter on the subdivision to Amboy explaining that nothing is changing that it is just another lot. Bill Scriber stated he will draft a letter that there was no change in the parcel on the subdivision. Matt Johnson then went on to inform the Board that he plans to have the Comprehensive Plan ready for the July meeting.

Reports –

Paul Baxter reported

Agenda

Public Hearing on the Franz Subdivision

Final Plat review

Comprehensive review

Review Fence Zoning Amendment

Discuss having Public input at the Board meetings (items on agenda)

Adjournment

Motion to adjourn – Paul Gage motioned to adjourn, Jen Reeher second.

Adjourn 7:45 p.m.

All in Favor.

Motion Carried.

Respectfully submitted,

Lynn Wood, Clerk

