

**Minutes of the Parish Town & Village Planning Board
May 18, 2015 at 7PM**

Meeting was called to order by Board Member Paul Gage sitting in for Chairman Scriber at 7 PM.

Roll Call:

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|----------|--------------|-------------|
| Present: | Paul Gage | Kevin Dwyer |
| | Ben McDonald | Jen Reeher |
| | Paul Baxter | |
| Excused: | Bill Scriber | |
| | Lynn Wood | |
| | Doug Jones | |

Reading of Minutes: Minutes from 4/27/15 not received.

A motion was made by Paul Gage and seconded by Kevin Dwyer to review and approve the April minutes at the June meeting.

Communications:

CEO / ZEO Report

Report of Committees:

- **Paul Baxter** – A Planning Board Training Session will be held in Watertown in early June. Details will be posted soon on the Tug Hill Commission website. Presentations from the spring Local Government Conference are now posted on the THC website.
- **Jen Reeher** – The Burn Ban has been extended until the 21st. The final Environmental Impact Review for hydrofracking has been completed and the decision on whether it will be allowed in New York State is expected within the next ten days.

Old Business:

Brownell – not present again this month. Remove from future agendas until we hear from him.

Butcavage Subdivision

- Preliminary review was completed last month. Board reviews full application. Application is complete. Paul Gage made motion to approve, seconded by Ben McDonald. Motion carried.
- Mr. Butcavage writes check for \$170 fee for two-lot subdivision application. Lynn will provide a receipt for Mr. Butcavage's file by the next meeting.
- Public Hearing to be scheduled for our June meeting Monday 6/22 at 7PM.

**** Reminder for Paul Gage: get a second receipt book.***

New Business

Franz Ponds Subdivision

- Preliminary review of application with Dave Bardoun, surveyor. Mr Franz was unable to make the meeting. A (235?**) acre lot will be subdivided into 5 lots: one lot of 201 acres, and another four small frontage lots of 5-9 acres.
- Dave Bardoun will inform Town of Amboy of proposed subdivision. The parcel is on the Parish / Amboy border. All adjacent landowners have been notified.
- Dave asked whether this qualifies as a major subdivision. No new infrastructure for roads or stormwater will be needed, but it will dividing the parcel into more than two lots.
 - o **Question will be discussed at the next meeting.**
- Lot 1: does not meet the minimum road frontage requirement of 220 ft. This lot only has 199 feet of frontage on Voorhees Road, and no other frontage options.
- **Motion made by Paul to have Lynn draft a letter of refusal for the short frontage on Lot 1, and refer issue to ZBA for a variance. Seconded by Kevin. Motion carried. Letter and referral to be cc'd by email to Dave Bardoun and/or John Franz.**
- Lot 2: the driveway will need to pass through a wetland buffer zone. Application for permit has been made to DEC, and DEC has indicated verbal approval. Permit from DEC anticipated by June mtg.
- No issues with lots 3, 4, or 5.
- **Keep on agenda for final review next month. Application check of \$250 will be due then, and receipt will be given at that time.**

Unfinished Business:

- Comprehensive Plan. Could be discussed at next meeting if Matt Johnson is available.

Agenda for next meeting:

- **Review and approve April minutes**
- **Butcavage Public Hearing**
- **Franz Ponds Subdivision final review**
- **Comprehensive Plan**

Adjournment:

A motion to adjourn meeting was made by Paul Gage. Ben McDonald seconded. Motion carried. Meeting adjourned at 8:20 PM.