

REGULAR MEETING

Minutes of the Regular Meeting of the Town Board of the Town of Parish held April 16th, 2015 at the Village Gym. The meeting was called to order by Supervisor Stelmashuck at 6:30 pm.

Present: Stephen Stelmashuck, Supervisor
John Dunham, Councilor
G. Richard Horning, Councilor
Carra Watson, Councilor
John Horning, Councilor
Kelly Reader, Town Clerk

Also Present: Kathryn Perkins, Mayor; Rodney Perkins, David Holst, Legislator; George Korthas, Hwy Sup't; L.J. Harvey, Fire Chief; Carl Dayger, Town Justice; Rich Lopitz, Assessor; Paul Baxter, Tug Hill Rep.; Dan Burns, Bookkeeper; Doug Houghton, Trustee/Deputy Mayor; Dale Chapman, Craig Petit, Bill Alsworth, Krista Alsworth, Jake Petit, Shannon Mayo, John Fadden, and Doug Jordan.

APPROVAL OF MINUTES:

March Regular Minutes: A motion was made by Councilor J. Horning, seconded by Councilor Dunham to approve the March Meeting Minutes as received. Roll taken... motion carried.

SUPERVISOR'S REPORTS:

Supervisor Stelmashuck asked for a moment of silence for former town officials due to their recent passing, Don Merritt, B. Gail Mullen, and Maude Williams.

Supervisor's Financial Reports: The Supervisor's Financial Report was reviewed by the Board and filed with the Clerk.

Revenue Reports: The Regular and Justice Reports for March, 2015 were reviewed by the Board and filed with the Clerk.

May Calendar: Supervisor Stelmashuck reviewed the May Calendar and upcoming events.

COMMISSION REPORTS:

Community Affairs, Parks, Preservation, & Recreation: Supervisor Stelmashuck stated that on May 16th, CAARP will host a 5K run/walk to help with Brain Cancer Research and awareness.

Jennifer Reeher has submitted a permit to the DEC for Merrill Park to allow creating a 2nd Boardwalk.

Emergency Services, Engineering, Public Safety, and Water: Councilor Dunham received a Water Report from Doug Miller, Engineer. The Water Report included a rough

sketch Map of the scenarios found and has been reviewed for potential water sources for the Town and Village of Parish. The scenarios reviewed included discussion with municipal representatives from the Towns of Richland, Mexico, and Hastings. The cost of funding with each municipality was explained. The next step is to create a Water Committee. Councilor Dunham stated that he would advertise to get individuals to serve on a Water Committee.

New Visions: Supervisor Stelmashuck spoke to Carmen Branca, President of New Visions. Mr. Branca stated that they are planning to begin cabling by May 1st, 2015.

Budgeting and Financial Affairs: Councilor J. Horning stated that he would like to discuss a contractual obligation in Executive Session.

EXECUTIVE SESSION:

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to enter into Executive Session at 7:00 p.m. to discuss contractual obligations. Roll taken... motion carried. Mayor Perkins, Deputy Mayor Houghton, Bookkeeper Burns, and Clerk Reader were invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn from Executive Session at 7:25 p.m. Roll taken...motion carried.

General Government: Supervisor Stelmashuck reported that Justice Harold Wert submitted a letter of retirement effective April 1st, 2015.

Infrastructure and Public Facilities: Councilor G. Richard Horning stated that he met with Hwy Sup't Korthas on potholes on the sidewalk in front of the municipal offices and at the Jenkins Insurance Company Parking Lot. Councilor G. Richard Horning stated that he would like to see the Highway Department repair the potholes at both locations. A motion was made by Supervisor Stelmashuck, seconded by Councilor G. Richard Horning to authorize the Hwy Dept. to repair the potholes in front of the municipal office and at the Jenkins Insurance Company's Parking Lot. Roll taken...motion carried.

Discussion was held on replacing and or repairing a fence on Co Rt. 38 and on replacing fruit trees on Co. Rt. 38 due to winter plowing.

Park: One of the transfer pumps at Merrill Park is not working. Hwy Sup't Korthas will meet with Randy Banks from Precision Plumbing to evaluate the problem.

REPORTS:

Legislator's Report: Legislator Holst reported that the Transfer Stations remain open but stagger their days of operation for cost saving measures. The Transfer Stations no longer offer Punch Cards. However, they offer trash bags with the bright yellow county logo on them. This new policy has been implemented to keep better control. Another Tire Day is coming to dispose of unwanted tires. The county has passed a new local law offering a tax reduction on construction ranging from \$5,000 to \$80,000 on additions to

resident's main residence. The program will begin on a 3-year trial basis. The tax reduction will be spread over 8 years. The Sales Tax Revenue has come in \$500,000 more. A new bridge is being constructed on Co Rt. 2A in Pulaski.

Hwy Sup't Report: Hwy Sup't Korthas gave the following Hwy Report:

Vehicles

Major Repairs and Improvements

Completed Upgrades

Safety Clean

Code Enforcement Inspection

Future Bldg Repairs

County Hwy Reimbursement-\$77,367.72

Town Road Maintenance

There is an increase of CHIPS Money of \$4,000.00

Clerk's Report: Clerk Reader gave the Clerk's Report and Dog License Report for March, 2015.

Assessor's Report: Assessor Lopitz submitted a written Assessor's Report. Supervisor Stelmashuck read the report.

CEO Report: CEO/ZEO submitted a written CEO/ZEO Report for March. Supervisor Stelmashuck read the report.

DCO Report: DCO LaFlair submitted a written DCO Report for March/April, 2015.

Planning Board Report: Planning Board Minutes were submitted by Lynn Wood, Planning Board Clerk. Doug Jordan stated that the Planning Board is requesting that CEO Bennett attend the Planning Board Meetings. Supervisor Stelmashuck stated he would pass the request onto CEO Bennett.

Fire Chief's Report: Fire Chief Harvey gave the March, 2015 Fire Report. There is a State-Wide Burn Ban in affect until May 15th, 2015. April 25th, there is an Open House from 10 am to 2 pm.

Tug Hill Circuit Rider Report:

Paul Baxter stated that the 2015 Local Gov't Conference was successful.

The 2016 Government Conference is scheduled for March 31st, 2016.

Salmon River's Councilor of Government Meeting is tentatively scheduled for May 14th, 2015 at the Albion Municipal Bldg. Tug's Hill's Annual Dinner is May 28th in Adams, NY.

Paul attended a meeting in Oswego on Government Efficiency Planning hosted by Phil Church. The plan shows how to implement substantial cost saving measures. The Town's Website has been updated.

CORRESPONDENCE, COMMUNICATIONS & PETITIONS:

Corrected Rabies Clinic Schedules from Oswego County Health Department.
Flyer from Oswego County Solid Waste Department.

OLD BUSINESS:

Summer Joint Board Meeting: Thursday, June 11, 2015 at 7:00 p.m.

Annual Parish Clean Up Day: Saturday, June 6th, 7:00 a.m.-11:00 a.m.

Town wide Garage Sale: Sale is usually held on Memorial Day Weekend.

NEW BUSINESS:

Resolution for Work Affecting State Highways: A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to pass the following Resolution that the Town of Parish Town Board has determined that it is in the best interest of the Town to obtain a new undertaking from the NYS DOT for permit issuance. Roll taken...

Councilor Dunham: Aye Councilor Watson: Aye Supervisor Stelmashuck: Aye

Councilor G. R. Horning: Aye Councilor J. Horning: Aye

Resolution passed.

Resolution to Change to Sole Elected Justice: A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to pass the following Resolution that NYS Law 60-A.2 authorizes the Town Board to reduce the number of Town Justices from the current number of two (2) to one (1) effective January 1, 2016 and now by the adoption of a resolution, subject to permissive referendum. Roll taken...

Councilor Dunham: Aye Councilor Watson: Aye Supervisor Stelmashuck: Aye

Councilor G.R. Horning: Aye Councilor J. Horning: Aye

Resolution passed.

Advertise to fill BAR Vacancy: A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to advertise to fill the vacancy on the BAR effective 10/1/2015 to 9/30/2020. Roll taken...motion carried.

Temporary BAR Appointment: A motion was made by Councilor Dunham, seconded by Councilor J. Horning to appoint Evelyn Stelmashuck as Temporary BAR Member term to expire 9/30/2015. Roll taken...motion carried.

MEETING OPEN TO THE PUBLIC:

Jake Petit asked if it was true that one department in the Town has went over their budget \$100,000.00.

Supervisor Stelmashuck responded that is a true statement.

Also, Mr. Petit asked if that the Town Board has had to pass local laws two years in a row due to the fact that the Town's Budget has went over the 2% tax cap.

Supervisor Stelmashuck responded that is also true.

Jake Petit asked is there are any measure in place to prevent overspending and if there are any policy or repercussions for department heads that continues to over spend.

Supervisor Stelmashuck responded that there are no repercussions for department heads for over spending at this time. However, a Budget Committee has been created to get a better handle on spending. Also, budget sheets are provided to all departments monthly, so they can keep informed on their department's spending. All departments have been instructed to stay within their budgets. Any unanticipated purchase needs to be brought before the Budget Committee for review and or recommendation to the Board.

Doug Jordan asked if the engineer costs were budgeted for. Supervisor Stelmashuck stated that there is a budget line for engineering costs and so far the costs have been minimal.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #100 to #122 for a total warrant of \$12,361.57. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor G. Richard Horning to approve the claims to the Highway Fund, those being claims #72-#97 for a total warrant of \$16,980.18. Roll taken...motion carried.

A motion was made by Councilor Dunham, seconded by Councilor Watson to adjourn at 8:38 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk