

## REGULAR MEETING MINUTES

Minutes of the Regular Meeting of the Parish Town Board held February 19<sup>th</sup>, 2015 in the Village Gym. Supervisor Stelmashuck called the meeting to order at 6:30 p.m.

**Present:** Stephen Stelmashuck, Supervisor  
John Dunham, Councilor  
John Horning, Councilor  
Kelly Reader, Parish Town Clerk

**Excused:** G.R. Horning, Councilor and Carra Watson, Councilor

**Also Present:** George Korthas, Hwy Sup't; L.J. Harvey, Fire Chief; George Bennett, CEO; Shelby Cusson, Krista Alsworth, Bob Genant, Town Attorney; Paul Baxter, Tug Hill Rep.

### APPROVAL OF MINUTES:

**January Regular Meeting Minutes:** A motion was made by Councilor Dunham, seconded by Councilor J. Horning to approve the January Meeting Minutes with the correction that Minutes should include Town of Richland. Roll taken...motion carried.

**Organizational Meeting Minutes:** A motion was made by Councilor Dunham, seconded by Councilor J. Horning to approve the Minutes of the Organizational Meeting as received. Roll taken...motion carried.

### SUPERVISOR'S REPORTS:

**Presentation:** Shelby Cusson gave a proposal for a 5K Race in Parish to benefit Brain Cancer Awareness and Research. Shelby Cusson teaches Fitness classes at the Nazarene Church on Monday nights.

May is Cancer Awareness Month and Miss Cusson would like permission to host a 5K race at Merrill Park on May 16<sup>th</sup>, 2015 to raise funds.

Supervisor Stelmashuck suggested that Shelby work with the CARPP Committee for this event.

Shelby stated that she was very interested in community involvement and to work with the CARPP Committee to provide opportunities for recreation and fitness.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to open the Town Park on May 16<sup>th</sup>, 2015 to host a 5K Race to raise funds for Brain Cancer Research and to support Shelby's efforts for the event with assistance from the CARPP Committee and the Village of Parish. Roll taken...motion carried.

**Revenue Reports:** The Regular and Justice Reports for January 15<sup>th</sup> will be available at the Town's Workshop.

**March Calendar:** The March Calendar was presented for the Board's Review.

### COMMISSION REPORTS:

**Community Affairs, Parks, Preservation and Recreation:** No report Councilor Watson was excused.

**Emergency Services and Public Safety:** Councilor Dunham stated he had no report.

**Financial Affairs:** Councilor J. Horning and Clerk Reader will set up a meeting for the Budget Committee.

**General Government:** Supervisor Stelmashuck presented a Flood Plain Management Brochure if any one is interested in attending.

Supervisor Stelmashuck, Councilor Dunham, Councilor Watson, and Doug Miller, Engineer recently toured the Sortman House on Main Street to consider the location for possible office space. The consensus was that it was not feasible for office space for the Town.

**Infrastructure, Policy & Public Facilities:** Councilor Dunham recommended that a Building Committee be created to research possible grant opportunities for a joint municipal complex including the Town, Fire Company and possible other agencies including the Village of Parish if interested, multiple entities create greater opportunities for grants.

**Water Committee:**

Councilor Dunham stated that he is obtaining electronic maps from the county. Councilor Dunham stated that he will begin forming a Water Committee. Rural Water wants to help with the water project.

**Engineering Services:** No Report.

**REPORTS:**

**Legislator's Report:** No Report.

**Hwy Sup't Report:** Hwy Sup't Korthas gave the following report:

Major Repairs and improvements.

Completed upgrades

Future Bldg Repairs

County Hwy Reimbursement

Town Road Maintenance

Future Work

Parks

The Hwy Sup't Lap Top is in need of updating.

**Clerk's Report:** Clerk Reader gave the Clerk's Report and Dog License Report for January, 2015.

**Assessor's Report:** Supervisor Stelmashuck read the Assessor's Report submitted by Assessor Lopitz.

**CEO/ZEO Report:** CEO/ZEO Bennett submitted a written CEO/ZEO Report for January, 2015. CEO Bennett requested permission to purchase a new computer tower as his laptop is not functioning.

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to authorize CEO Bennett to purchase a tower replacement with a 3 year warranty from Walmart with Windows 8. Roll taken...motion carried.

**DCO Report:** No Report.

**Planning Board Chair Report:** January Minutes were submitted by Lynn Wood, Planning Board Clerk. Planning Board Acting Chair Scriber submitted the Planning Board Report.

**Fire Chief's Report:** Fire Chief Harvey gave the Fire Report for January, 2015.

**Tug Hill Circuit Rider's Report:** Paul Baxter gave the following report:

Tug Hill Commission met Tuesday 1/20 in Cleveland, next meeting in Oswego County in Amboy in September.

Salmon River Council of Governments met Thursday, 2/5; next meeting Wed, 4/29.

Salmon River is continuing on revising their Intermunicipal Agreement and discussion continues on possibly adding an Associate Circuit Rider to improve meeting coverage.

Upcoming Events: Tug Hill Annual Dinner, Thursday, May 28<sup>th</sup>. Tug Hill is looking for nominations for Tug Hill Sages.

Tug Hill Local Government Conference: Thursday, March 26<sup>th</sup> at JCC in Watertown.

September/October: Next Tug Hill Legislative Summit.

Website is up to date with all notes and minutes received.

**CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:**

None.

**OLD BUSINESS:**

None.

Copy of contract between the Village of Parish and Oswego County has been requested for the Union Street Project.

**NEW BUSINESS:**

**Spring Joint Board Meeting:** Thursday, March 12<sup>th</sup> at 7:00 p.m.

**MEETING OPEN TO THE PUBLIC:**

Fire Chief Harvey stated that the Firemen will host a Pancake Breakfast on March 15<sup>th</sup> from 8:00 am to 11:30 am.

The Town Clerk can accept credit cards.

**MEETING CLOSED TO THE PUBLIC.**

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to approve claims to the General Fund. Those being claims #33 to #67 for a total warrant of \$12,104.54. Discussion was held regarding claim #40 for CEO Training to Lake Placid. The training expenses to Lake Placid are costly to the town and there is training offered closer that is less expensive. Councilor Dunham stated that in the future permission should be requested prior to submission of claims for payment.

Roll taken...motion carried.

**Highway Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to approve claims to the Highway Fund. Those being claims #18 to #43 for a total warrant of \$27,122.85. Roll taken...motion carried.

**EXECUTIVE SESSION:**

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to take a 1 Minute recess and enter into Executive Session at 7:43 p.m. to discuss Union Contract, Potential Litigation, and Personnel. Roll taken...motion carried. Clerk Reader and Attorney Genant were invited to attend. Hwy Sup't Korthas was invited to attend a portion of Executive Session.

A motion was made by Councilor Dunham, seconded by Councilor J. Horning to adjourn Executive Session at 8:21 p.m. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to adjourn at 8:25 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Clerk