

**REGULAR MEETING MINUTES  
YEAR END MINUTES**

Regular Meeting and Year End Meeting Minutes of the Parish Town Board held December 18, 2014 in the Village Gym. Supervisor Stelmashuck called the Meeting to order at 6:30 p.m.

**Present:** Stephen Stelmashuck, Supervisor  
John Dunham, Councilor  
G. Richard Horning, Councilor  
Carra Watson, Councilor  
John Horning, Councilor  
Kelly Reader, Town Clerk

**ALSO PRESENT:** Greg Porter, Fire Chief; George Korthas, Hwy Supt; L. J. Harvey, Assist Chief; John Fadden, Bill Alsworth, Doug Jordan, Dale Chapman, Bob Genant, Town Attorney; and Paul Baxter, Tug Hill Rep.

**APPROVAL OF MINUTES:**

**November Minutes:** A motion was made by Councilor J. Horning, seconded by Councilor J. Dunham to approve the November Regular Meeting Minutes as received. Roll taken...motion carried.

**SUPERVISOR'S REPORTS:**

**Supervisor's Financial Report:** The Supervisor's Financial Report will be available at the Organizational Meeting.

**Revenue Reports:** The Regular and Justice Reports will be available at the Organizational Meeting.

**January Calendar:** The calendar will be available at the Organizational Meeting.

**COMMISSION REPORTS:**

**Community Affairs, Parks, Preservation, and Recreation:** Councilor Watson reported for the CAARP Committee-The Tree Lighting Ceremony and the Library Open House were successful with many in attendance.

**Emergency Services and Public Safety:** Councilor Dunham stated that he needs to contact McFee Ambulance to request an Ambulance Contract for 2015. Fire Advisory Committee did not meet in December.

**Financial Affairs:** Councilor J. Horning stated that he had no report at this time. Councilor J. Horning asked if all bank accounts have been closed with Key Bank and switched to Pathfinders. Supervisor Stelmashuck responded all but one account.

**General Government:** Supervisor Stelmashuck stated he had no report at this time.

**Infrastructure, Policy and Public Facilities:** Councilor G.R. Horning stated that he and Hwy Sup't Korthas met with the seasonal and part-time workers. They reviewed rules and safety issues for the Highway Department. Councilor G.R. Horning stated that he wanted to commend the Hwy Dept. for plowing the roads during the last snow accumulation.

**Task Force:** Waived-last time they will be on the agenda.

**Water Committee:** Councilor Dunham stated that he and Doug Miller, Engineer met with the Town of Hastings to discuss a water project. The meeting was very positive and they will aide the Town of Parish 100%. Four towns could be involved in the project, Parish, Hastings, Mexico, and Richland. This intermunicipal cooperation will be positive for funding. Supervisor Bush from the Town of Hastings stated that he would contact

State Officials to try and obtain support and aide for the water project. The next meeting is scheduled with the Town of Mexico. A Water Committee needs to be created in 2015.

**Engineer Services:** Covered under Water Committee.

**REPORTS:**

**Legislator's Report:** No Report at this time.

Supervisor Stelmashuck stated that Legislator Holst is trying to set up a meeting with the county regarding St. Mary's/Valley Gate Drive sometime in January, 2015.

**Highway Report:**

Hwy Sup't Korthas gave the following report:

Major Repairs and Improvements.

Chips Billing: Supervisor Stelmashuck stated that the Town has received a check for a little over \$71,000.00.

County Snow Billing for the month.

Completed Upgrades

Future Work

Future Bldg Repairs

Administrative

Dry Hydrants need to be upgraded.

Winter Shift begins-12/22/2014.

**Clerk's Report:** Clerk Reader submitted the Clerk's Report and Dog License Report for Nov, 2014.

**Assessor's Report:** Assessor Lopitz submitted a written Assessor's Report for Nov, 2014.

**CEO/ZEO Report:** CEO/ZEO Bennett submitted a written CEO/ZEO Report for Nov, 2014.

**DCO Report:** No Report at this time.

**Planning Chair Report:** November Minutes were submitted by Lynn Wood, Planning Board Clerk.

**Fire Chief's Report:** Fire Chief Porter gave the Fire Report for Nov, 2014. Supervisor Stelmashuck thanked Greg Porter for serving as Fire Chief. Fire Chief Porter is stepping down as Fire Chief. L.J. Harvey will be serving as Fire Chief for 2015.

**Tug Hill Circuit Rider's Report:**

Paul Baxter submitted the following report:

Monday, December 1<sup>st</sup>, 2014-SEQR Workshop in Parish-Well attended by Parish Officials.

Tuesday, December-2<sup>nd</sup>-SRC Meeting held in Altmar. Bad weather detoured some from attending.

Copies of draft Intermunicipal Agreement handed out to Board.

More work to be completed on this in 2015 before formal presentation for consideration of adoption by resolution.

Website up to date.

Presented Winter/Spring Oswego County Tourism Brochure.

Next SRCG Meeting early in 2015.

Tug Hill Commission Meeting-2015.

Tuesday, January 20<sup>th</sup>, -10 a.m.-Cleveland

Tentative-September, 2015-Amboy

LGC-Brochures to go out end of 2014/early 2015.

**CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:**

Holiday Card from ProBuild

Holiday Card from Ricelli Northern

Holiday Card from C2AE

Holiday Card from Barrett Paving Materials

**OLD BUSINESS:**

**Planning Board Vacancy:** Two letters of interest were submitted to fill the vacancy left by Fred Swartz beginning 1/1/2015. More discussion in Executive Session. Supervisor Stelmashuck stated that there will be a special presentation to honor Fred Swartz for his many years of service on 12/22/2014 at 6:15 p.m.

**Fuel Oil Bid:** It was the consensus of the Town Board to go with Oswego County BOCES for Heating Fuel next year.

**NEW BUSINESS:**

**2015-Organizational Meeting-1/5/2015-6:30 p.m.**

**2015-January 2015 Regular Meeting-1/15/2015-6:30 p.m.**

**2015 –January 2015 Regular Workshop-1/22/2015-6:30 p.m.**

**Spring Joint Meeting-3/12/2015-7:00 p.m.**

**MEETING OPEN TO THE PUBLIC:**

No Comments.

**MEETING CLOSED TO THE PUBLIC.**

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to approve the claims to the General Fund,-December 2014 and Year End Bills. Those being claims #368 to #398 for a total warrant of \$43,791.31. Roll taken... motion carried.

**Highway Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to approve the claims to the Highway Fund-December 2014 and Year End Bills. Those being claims #226 to #253 for a total warrant of \$37,906.34. Roll taken... motion carried.

**EXECUTIVE SESSION:**

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to enter into Executive Session to discuss personnel at 6:57 p.m. taking a 3 minute recess. Roll taken...motion carried.

Clerk Reader and Attorney Genant were invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn from Executive Session at 7:20 p.m. Roll taken...motion carried.

**Planning Board Vacancy:** A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to appoint Doug Jordan to fill the upcoming vacancy on the Planning Board. Term to begin 1/1/2015 and expire on 12/31/2019. Roll taken... Councilor Dunham-abstained, motion carried.

Hwy Sup't Korthas stated that he missed the Village Meeting due to a family emergency. The Union Street billing has not been resolved.

Also, the Village has requested that the Town plow the entire Village Parking Lot according to Trustee Chatterton.

It was the consensus of the Board for Supervisor Stelmashuck to discuss the issue with Mayor Perkins.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn at 7:33 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Clerk