

## REGULAR MEETING MINUTES

Minutes of the Regular Meeting of the Parish Town Board held November 20, 2014 in the Village Gym. Supervisor Stelmashuck called the meeting to order at 6:30 p.m.

**Present:** Stephen Stelmashuck, Supervisor  
John Dunham, Councilor  
G. Richard Horning, Councilor  
Carra Watson, Councilor  
John Horning, Councilor  
Kelly Reader, Town Clerk

**Also Present:** Rich Lopitz, Assessor; Paul Baxter, Tug Hill Rep; George Korthas, Hwy Supt; George Bennett, CEO; Greg Porter, Fire Chief; Dan Burns, Bookkeeper, Al VanSanford, Bill Alsworth, Krista Alsworth, Jack Rucynski, Doug Jordan, Dale Chapman, and Mike Paternoster, Pleasant Lawn Cemetery Assoc.

### APPROVAL OF MINUTES:

**October Regular Meeting Minutes:** A motion was made by Councilor Dunham, seconded by Councilor Watson to approve the October Regular Meeting Minutes as received. Roll taken...motion carried.

**November 6<sup>th</sup>, Public Hearing Minutes:** A motion was made by Councilor Watson, seconded by Councilor J. Horning to approve the Minutes of the November 6<sup>th</sup>, Public Hearing Minutes as received. Roll taken...motion carried.

**November 6<sup>th</sup>, Special Meeting Minutes:** A motion was made by Councilor J. Horning, seconded by Councilor Watson to approve the Minutes to the November 6<sup>th</sup>, Special Meeting Minutes as received. Roll taken...motion carried.

**November 13<sup>th</sup>, Public Hearing Minutes:** A motion was made by Councilor J. Horning, seconded by Councilor Watson to approve the Minutes to the November 13<sup>th</sup>, Special Meeting Minutes as received. Roll taken...motion carried.

**November 13<sup>th</sup>, Special Meeting Minutes:** A motion was made by Councilor Dunham, seconded by Councilor J. Horning to approve the Minutes to the Special Meeting as received. Roll taken...motion carried.

### SUPERVISOR'S REPORTS:

**Revenue Reports:** The Regular and Justice Reports for Oct, 2014 were reviewed by the Board and filed with the Clerk.

**December Calendar:** Waived until later to obtain additional information.

### COMMISSIONS REPORTS:

**Community Affairs, Parks, Preservation & Recreation:** Councilor Watson stated that the Tree Lighting Ceremony will be held December 7<sup>th</sup>, 2014 at 4:00 p.m. A CAARP Meeting will be held December 3<sup>rd</sup>, 2014.

**Emergency Services and Public Safety:** Councilor Dunham stated that he attended the Fire Advisory Meeting. Councilor Dunham stated that McFee Ambulance and the Parish Fire Company need to submit contracts for the Town to sign.

**Financial Affairs:** Councilor J. Horning stated that there was no report at this time.

**General Government:** Supervisor Stelmashuck stated that there is no report at this time.

**Infrastructure, Policy & Public Facilities:** Councilor G.R. Horning reported that on Monday, Nov 17<sup>th</sup>, 7 trees were removed with the aide of the county. Councilor G.R. Horning stated that he wanted to commend the Highway Dept. for getting the trees down.

**Task Force:** Waived.

**Water Committee:** Councilor Dunham met with Doug Miller, Engineer and are scheduling a meeting next week. A Water Committee needs to be formed.

**Engineering Services:** No Report.

**REPORTS:**

**Legislator's Report:** Supervisor Stelmashuck stated that Legislator Holst is trying to set a meeting with the Board and the county to discuss the issues with Valley Gate/St. Mary's in early January.  
The County Budget will have a slight increase.

**Hwy Sup't Report:** Hwy Sup't Korthas gave the following report:

Major Repairs and Improvements

Chips Billing

County Repairs

Completed Upgrades

Future Building Repairs

Town Road Maintenance-Winter

Future Work

Parks

**Clerk's Report:** Clerk Reader gave the Clerk's Report and Dog License Report for Oct, 2014.

**Assessor's Report:** Assessor Lopitz gave the Assessor's Report for Oct, 2014. Exemptions have been sent out. There has been a moderate response. The deadline is March 2, 2015. Assessor Lopitz stated that he is available for seniors to turn in their exemption forms.

**CEO/ZEO Report:** CEO/ZEO Bennett submitted a written report for 2014.

**DCO Report:** No report at this time.

**Planning Board Chair Report:** October Minutes were submitted by Lynn Wood, Planning Board Clerk. Planning Board Chair Scriber submitted the Planning Board Report.

**Fire Chief's Report:** Fire Chief Porter gave the Fire Report for Oct, 2014.

**Tug Hill Circuit Rider's Report:** Paul Baxter stated that a training session will be held on December 1<sup>st</sup>, 2014 from 7pm-9pm in Parish on the SEQR Process. Pre-registration is required.

The Salmon Rivers Council of Government will be holding their meeting at the Albion Municipal Building on December 2<sup>nd</sup>, 2014 from 7 p.m.-9 p.m.

**CORRESPONDENCE, COMMUNICATIONS & PETITIONS:**

None.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

**Posting Roads:** A motion was made by Councilor Dunham, seconded by Councilor G.R. Horning to post the Town Roads notifying the public that no parking is permitted from December 1<sup>st</sup>, 2014 to March 31<sup>st</sup>, 2015 from 1am to 6 am and to post all seasonal roads in the Town of Parish. Roll taken...motion carried

**Village Parking Lot:** A motion was made by Councilor Dunham, seconded by Councilor G.R. Horning to authorize Hwy Sup't Korthas to place signs in the Village Parking Lot stating that no snow dumping is permitted. Roll taken...motion carried.

**Year End Meeting:** A motion was made by Councilor Dunham, seconded by Councilor G.R. Horning to combine the Year End Meeting with the Regular December 18<sup>th</sup>, 2014 Board Meeting if needed. Roll taken...motion carried.

**Organizational Meeting:** A motion was made by Councilor Dunham, seconded by Councilor Watson to set the Organizational Meeting on Monday, January 5th, 2015 at 2938 E. Main St, Parish, NY beginning at 6:30 p.m. Roll taken...motion carried.

**MEETING OPEN TO THE PUBLIC:**

Doug Jordan asked why there is nothing under New Business or Old Business.

Supervisor Stelmashuck responded that a lot of issues have been resolved and it getting close to the end of the year.

Doug Jordan asked if the Village had given a response on paying a bill owed to the Town for work completed by the Highway Department on village streets. Supervisor Stelmashuck stated that no response has been received at this time.

Mike Paternoster stated that he wanted to express his gratitude on behalf of the Pleasant Lawn Cemetery to the Town Board for placing the proposition on the ballot for the Pleasant Lawn Cemetery to have a line item on the tax bill. Mike informed the Town Board that the Pleasant Lawn Cemetery Assoc. will be cutting a check for \$400.00 annually to the Bidwell Cemetery to aide with their expenses.

**MEETING CLOSED TO THE PUBLIC.**

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #342 to #367 for a total warrant of \$15,552.74. Roll taken...motion carried.

**Highway Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to approve the claims to the Highway Fund, those being claims #203 to #225 for a total warrant of \$14,183.56. Roll taken...motion carried.

**EXECUTIVE SESSION:**

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to take a 4 minute recess and enter into Executive Session at 7:10 p.m. to discuss the Union Contract, possible litigation, and personnel. Roll taken...motion carried.  
Hwy Sup't Korthas and Clerk Reader were invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Watson to adjourn from Executive Session to the Regular Meeting at 8:22 p.m. Roll taken...motion carried.

**ZBA Appointment:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to reappoint Tom Olmsted to the ZBA effective 1/1/2015 to 12/31/2017. Roll taken...motion carried.

**Planning Board Vacancy:** A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to re-advertise for the vacancy on the Planning Board as only one letter of interest was received. Roll taken...motion carried.

**BAR Vacancy:** It was the consensus to the Board to contact Lisa Carr to notify her that unless she files her Oath of Office Card with the Town by December 18<sup>th</sup>, 2014, the Town Board will have to declare the BAR Position vacant.

**Alternate MEO Position:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Watson to authorize Hwy Sup't Korthas to hire an alternate Seasonal MEO as needed if the two Seasonal MEO's aren't available with a pay rate of \$12.00 per hour for Wingmen and \$15.00 per hour for Driver. Roll taken...motion carried.

**Hwy Dept. Two Shifts:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to authorize the two winter shifts effective December 1<sup>st</sup>, 2014 pending agreement with the union. Roll taken...motion carried.

**Fred Swartz Recognition:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to honor Fred Swartz at the December Meeting with a plaque and refreshments for his many years of dedicated service. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn at 8:25 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Clerk