

## REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held June 19<sup>th</sup>, 2014 in the Village Gym. Supervisor Stelmashuck called the Meeting to order at 6:30 p.m.

**Present:** Stephen Stelmashuck, Supervisor  
John Dunham, Councilor  
G. Richard Horning, Councilor  
Carra Watson, Councilor  
John Horning, Councilor  
Kelly Reader, Town Clerk

**Also Present:** George Korthas, Hwy Supt; Dan Burns, Bookkeeper; Rich Lopitz, Assessor; Greg Porter, Fire Chief; Bob Genant, Town Attorney; Doug Miller, Miller Engineering; Reggie Ware, John Fadden, Bill Alsworth, Craig Petit, and Paul Baxter, Tug Hill Rep.

### APPROVAL OF MINUTES:

**May Minutes:** A motion was made by Councilor J. Horning, seconded by Councilor G.R. Horning to approve the May Regular Minutes as received. Roll taken...motion carried.

**June Special Meeting Minutes:** A motion was made by Councilor Dunham, seconded by Councilor J. Horning to approve the June 5<sup>th</sup>, Special Meeting Minutes as received. Roll taken...motion carried.

### SUPERVISOR'S REPORTS:

**Supervisor's Financial Report:** Supervisor Stelmashuck presented the Supervisor's Report to the Board and filed it with the Clerk.

**Revenue Reports:** The General and Justice Revenue Reports were reviewed by the Board and filed with the Clerk.

**July Calendar:** Supervisor Stelmashuck presented the July Calendar and reviewed dates and events.

### COMMISSION REPORTS:

**Community Affairs, Parks, Preservation and Recreation:** Councilor Watson stated that the CARPP President attended the Special Chamber Meeting regarding the future of the Parish Chamber of Commerce.

**Emergency Service and Public Safety:** Councilor Dunham stated that CEDAR has updated plans for disasters for Code Officers. Also, updates are in place for mutual aides for Fire Departments regarding natural disasters.

**Financial Affairs:** Councilor J. Horning stated that he and Councilor Watson attended the Fiscal Oversight/Red Flags Training for Fraud presented by the Office of the State Comptroller, Syracuse Regional Office on June 16<sup>th</sup>, at the Parish Town Hall. Councilor J. Horning stated that he was happy to learn that the Town is operating within the State Comptroller's guidelines.

**General Government:** Supervisor Stelmashuck stated he will give his report in Executive Session.

**Infrastructure, Policy and Public Facilities:** Councilor G.R. Horning stated that he has looked at the Town Park and the work is just about completed. Grills need to be relocated, repaired or replaced. Discussion was held regarding the oil analysis on the new trucks. The 2013A Truck has had an abnormal oil reading. More oil samples will be taken. Discussion was held regarding the trucks' warranty agreements and insuring that any work performed on the 2013 and 2013A trucks are covered under the warranty agreements.

**Task Force:** Waived.

**Water Committee:** Doug Miller, Engineer stated that he will put some numbers together regarding water districts on the South and West side of I-81.

**Engineering Services:** Corner Park-The water seems to come out of the gutters from the Sortman Property that is creating a drainage problem for Mr. Sortman. Mr. Miller isn't sure that it is a Town issue.

**REPORTS:**

**Legislator's Report:** No Report at this time.

**Hwy Sup't Report:** Hwy Sup't Korthas gave the Highway Report:  
Completed Upgrades  
Future Bldg Repairs  
Town Truck Lettering Status

Mowing County Roads: A motion was made by Councilor J. Horning, seconded by Councilor Watson to enter into a contract with Oswego County Hwy Dept. to mow County Roads in the Town of Parish. Roll taken...motion carried.

Town Road Maintenance: Parks, Cemeteries, and Gas Cards.

The Village is picking up the bill for the Union Street Project.

The County has an Intermunicipal Agreement to allow the County to perform work for the Town.

**Clerk's Report:** Clerk Reader submitted a written Clerk Report and Dog License Report for May, 2014.

**Assessor's Report:** Assessor Lopitz gave the Assessor's Report for May, 2014.

**CEO Report:** CEO Bennett submitted a CEO/ZEO Report for May 2104.

**DCO Report:** A DCO Report was submitted for May, 2013. New guidelines have been implemented by the State Ag. & Markets for kennels housing dogs for municipalities. A copy of the yearly contract for rental of the DCO Kennel has to be submitted, An Impound Fee is mandatory and a minimum temp in kennels has to be set 50 degrees.

**Planning Board Chair Report:**

May Minutes have not been received at this time.

**Fire Chief's Report:** Councilor Dunham gave the Fire Chief's Report in Fire Chief Porter's absence for May 2014.

**Tug Hill Circuit Rider Report:**

Paul Baxter gave the following report:

Paul attended the Oswego County Solid Waste Transfer Station Meeting-Wednesday, May 28<sup>th</sup> between towns, villages, cities, and Oswego County.

County Proposal information for transfer station closure was distributed.

A County-Local Government Committee has been formed to explore alternatives with the report due in September to County Legislature.

Some area towns have passed a resolution and sent letters in opposition to the County Transfer Stations Closure. Paul can obtain copies if the Board has any interest.

The Fiscal Oversight Meeting was held on June 16<sup>th</sup> @ Parish.

The Supercog Meeting for May 29<sup>th</sup> is being rescheduled. If anyone has any suggestions on a date, location or format let Paul know. The next Central Regional Economic Development Council Meeting will be held on June 25<sup>th</sup>, 2014 in Syracuse.

The next County Tourism Advisory Council Meeting will be Wednesday, July 15<sup>th</sup> at 10 am at Tailwater Lodge, the converted Altmar Elementary School.

A Summer Events in Oswego County schedule has been distributed. The deadline for Fall/Winter will be August-2014.

Tug Hill is considering scheduling a Town Budget Process Workshop in August.

**CORRESPONDENCE, COMMUNICATIONS, AND PETITONS:**

Letter from Nancy Weaver-Bookheimer.

Thank you note from Kelly Reader on the passing of her mother.

Thank you note from the family of Betty Burdick.

E-mails from Charlene Barkley.

Press Release from New Visions.

**OLD BUSINESS:**

**Transfer Station Closing:** Discussion was held regarding the meeting on keeping the County Transfer Stations open. Discussion was held on holding a workshop in opposition of closing the Transfer Stations.

**Chamber of Commerce:** Current Officers will remain in office until August 23<sup>rd</sup>, 2014. If anyone has an interest in joining the Chamber contact the Chamber, Town or Village. Chamber sponsored events after August will be taken over by other organizations.

**NEW BUSINESS:**

**New Kennel Regulations Requirements:** Yearly Contracts, Heat, Impound Fees-already discussed.

**2014 Planning and Zoning Summer Schools:**

Town of Malone-July 28<sup>th</sup>, 2014

City of Kingston-July 29<sup>th</sup>, 2014

Town of Colonie-July 31st, 2014

City of Batavia-August 8<sup>th</sup>, 2014

**Annual Approval of Fireworks at East Coast:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to authorize East Coast Resorts to hold a Fireworks Display on July 5<sup>th</sup> at 9:00 pm with the Parish Fire Company on standby. Roll taken...motion carried.

**Payroll:**

The Town's Payroll Company was discussed. Supervisor Stelmashuck stated that he is looking into other options for the town's payroll.

**Trees at Bidwell Cemetery:** A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to remove a tree at Bidwell Cemetery due to safety reasons. Roll taken...motion carried.

**Amendment:** A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to remove one tree and hangers out of other trees at Bidwell Cemetery due to safety reasons. Roll taken...motion carried.

**MEETING OPEN TO THE PUBLIC:**

Reginald Ware spoke in regards to grievance and stated that he felt that he was unfairly assessed for a new home that he is building.

Mr. Ware expressed concern regarding the Assessor's unwillingness to consider a reduction in his assessment. Also, Mr. Ware questioned the Assessor and Grievance Board's ability in performing their job duties.

Mr. Ware stated that he will continue the process of grievance and his next step will be Small Claims. Mr. Ware presented maps and compared neighboring properties with his property with designated wasteland. Supervisor Stelmashuck stated that he is interested in

how the assessment is determined on wasteland. Supervisor Stelmashuck stated that Mr. Ware should continue to follow the process and thanked Mr. Ware for his input.  
**MEETING CLOSED TO THE PUBLIC.**

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #196 to #226 for a total warrant of \$7,570.33. Roll taken...motion carried.

**Highway Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to approve the claims to the Highway Fund, those being claims #127-#145 for a total warrant of \$15,094.16. Roll taken...motion carried.

**EXECUTIVE SESSION:**

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to enter into Executive Session after a 3 Minute recess at 8:05 p.m. to discuss personnel and contract negotiations. Roll taken...motion carried. Clerk Reader and Attorney Genant were invited to attend. Hwy Sup't Korthas was invited to attend a portion of Executive Session.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn from executive Session at 9:00 p.m. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Watson to adjourn at 9:03 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Clerk