

## REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held March 20<sup>th</sup>, 2014 in the Village Gym. Supervisor Stelmashuck called the meeting to order at 6:30 p.m.

**PRESENT:** Stephen Stelmashuck, Supervisor  
John Dunham, Councilor  
Carra Watson, Councilor  
J. Horning, Councilor  
Kelly Reader, Parish Town Clerk

**ALSO PRESENT:** Bob Genant, Town Attorney; George Korthas, Hwy Sup't; Paul Baxter, Tug Hill Rep; Dan Burns, Bookkeeper; Dale Chapman, Rich Lopitz, Sole Assessor; and Greg Porter, Fire Chief.

**EXCUSED:** G.Richard Horning, Councilor

### APPROVAL OF MINUTES:

A motion was made by Councilor Watson, seconded by Councilor Dunham to approve the February Minutes as received with the correction that Minutes should read that Highway Sup't Korthas was authorized to purchase a new pickup truck on Bid #1 from Reymores Sales for the amount of \$39,250.00. Roll taken...motion carried.

The motion was rescinded at the March 13<sup>th</sup>, 2014 Joint Meeting and Bid #2 was approved per Hwy Sup't. Korthas's request.

**March Public Hearing Minutes:** A motion was made by Councilor J. Horning, seconded by Councilor Dunham to approve the March Public Hearing Minutes as received. Roll taken...motion carried.

### SUPERVISOR'S REPORTS:

**Supervisor's Financial Report:** Supervisor's Stelmashuck presented the Supervisor's Report to the Board and it was filed with the Clerk.

**Revenue Reports:** The Regular and Justice Year to Date Revenue Reports were reviewed by the Board and filed with the Clerk.

**April Calendar:** Waived until the workshop on 3/27/2014.

### COMMISSION REPORTS:

**Community Affairs, Parks, Preservation and Recreation:** Councilor Watson stated that there was no report at this time.

**Emergency Services and Public Safety:** Councilor Dunham stated that there is no report at this time.

**Financial Affairs:** Councilor J. Horning stated that anyone involved with the Town should watch their budgets when spending.  
Dan Burns, Bookkeeper stated that he will have the quarterly report completed soon.

**General Government:** Supervisor Stelmashuck stated that he will have a report later in the Meeting.

**Infrastructure, Policy and Public Facilities:** Councilor G. Richard Horning was excused.

**Task Force:** No Meeting was held in February or March. They are going to try and reorganize.

**Water Committee:** Councilor Dunham stated that they are waiting to schedule a meeting with USDA Rural Development and for the State Budget to pass.

**Engineering Services:** No Report.

**REPORTS:**

**Legislator's Report:** No Report at this time.

**Highway Sup't Report:**

Hwy Sup't Korthas stated that trucks are being repaired under warranty. Discussion was held regarding bidding out hauling stones. County Snow Bills add up to \$70,314.00 to date. There should be additional funds coming from a few more Snow Bills.

**Clerk's Report:** Clerk Reader submitted a written Clerk's Report and Dog License Report for February, 2014.

**Assessor's Report:** Assessor Lopitz gave the Assessor's Report. He stated that he had been working on exemptions. Around 27 residents did not submit their paperwork for their exemptions and he has been contacting them. Assessor Lopitz has also discussed assessments with homeowners and has updated property record cards.

**CEO Report:** CEO Bennett has submitted a CEO/ZEO Report for February 2014.

**Planning Board Report:** Planning Board Minutes were submitted for February, 2014.

**DCO Report:** No February Report.

**Fire Chief's Report:** Fire Chief Porter gave the Fire Report for February, 2014.

**Tug Hill Circuit Rider Report:** Paul Baxter reminded that the Tug Hill Conference is coming up on 3/27/2014 at JCC in Watertown. Registration has been successful. The CNY Regional Meeting is coming up May 1<sup>st</sup> in Oswego. Location TBA. Paul has aided the Town Clerk with connecting the DECALS computer with the printers. Paul will be aiding Sup't Korthas with setting up his E-mail address.

**CORRESPONDENCE, COMMUNICATIONS AND PETITIONS:**

Letter from County Health-2014 Rabies Clinic Schedule.

Letter from NYS Town Clerk Assoc.-The letter was commending the Town Clerk for achieving and maintaining her Registered Municipal Clerk Certification.

**OLD BUSINESS:**

**Local Law Number One of 2014:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to pass a resolution to adopt Local law No. 1 of 2014. Providing for the "Solar Energy System Fast Track Permit Application". Roll taken...  
Councilor Dunham-Aye  
Councilor Watson-Aye  
Resolution passed.

**NEW BUSINESS:**

**Security Gate:** The installation of the Security Gate will provide security and protection for the Court Room/Meeting Room on the weekends when the public is using the building. The Village Board approved the installation of the Security Door at their March Board Meeting.

**Spring Clean-up Day:** The consensus of the Joint Boards were to hold the annual Spring Clean-up Day on May 31<sup>st</sup> with a rain date of June 1<sup>st</sup>, 2014. Councilor Dunham, Trustee Chatterton, Hwy Sup't Korthas, and former Trustee Pat Lewis will serve on the Spring Clean-up Committee.

**Time Warner Cable Franchise:** Supervisor Stelmashuck discussed the Time Warner proposed updated Cable Franchise Agreement. Attorney Genant will review the Franchise Agreement.

**MEETING OPEN TO THE PUBLIC:**

Fire Chief Porter stated that the Parish Fire Company will hold a Pancake Breakfast on April 13<sup>th</sup>.

Paul Baxter stated that there is a Statewide Burn Ban from March 15<sup>th</sup>, 2014-May 15<sup>th</sup>, 2014.

**MEETING CLOSED TO THE PUBLIC.**

**APPROVAL OF THE BILLS:**

**General Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #82 to #123 for a total warrant of \$296,562.63. Roll taken...motion carried.

**Highway Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the Highway Fund, these being claims #40 to #69 for a total warrant of \$79,649.14. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to rescind the motion to approve the claims to the Highway Fund and to approve the claims to the Highway Fund, those being claims #40 to #69 excluding claims #55, #56 and #57 for a total warrant of \$78,727.29. Roll taken...motion carried.

**EXECUTIVE SESSION:** A motion was made by Supervisor Stelmashuck, Seconded by Councilor Dunham to enter into Executive Session at 7:20 p.m. to discuss Justice Personnel and potential litigation. Roll taken...motion carried.

Attorney Genant and Clerk Reader were invited to attend.

A motion was made by Supervisor, seconded by Councilor Dunham to adjourn from Executive Session at 7:28 p.m. Roll taken...motion carried.

A motion was made by Councilor Dunham, seconded by Councilor Watson to adjourn at 7:30 p.m. Roll taken...motion carried.

Respectfully,

Kelly Reader  
Parish Town Clerk