

**Minutes of the Parish Town & Village Planning Board
And Conservation Advisory Council
Parish Village Gym
December 16, 2013 at 7 PM**

- **Public Hearing on Butcavage Subdivision (245 Bidwell Rd., #155.00-02-24)**
The public hearing on the Butcavage subdivision was opened by Chairman Scriber at 7 pm. Michael and Lorine Butcavage were present to provide information. Chairman Scriber asked for comments on the subdivision. Hearing none, the public hearing was closed at 7:02 pm.

Regular meeting was called to order by Chairman Scriber at 7:03 pm.

Roll Call was called:

Present:	Paul Gage	Kevin Dwyer
	Fred Swartz	Pat French
	Bill Scriber	Linda Paul, clerk
Absent:	Jennifer Reeher	

Reading of the Minutes

Minutes for Regular Meeting on November 25, 2013

A motion was made by Paul Gage and seconded by Pat French to accept the minutes.
Motion carried.

Communications

- November 2013 CEO report dated 12/02/2013
- Memo from Deborah Wise regarding workshop in West Monroe on 12/18/2013
- Chairman Scriber reported that he had received information from the Town Supervisor regarding high-speed internet. The high-speed internet plan is being reviewed by another committee before any money can be released. It might be spring before the project moves forward and it may be done in segments.

Reports of Committees

- **Paul Baxter**—Paul reported that there is a training session in West Monroe on 12/18 from 7-9 pm. The topic will be ZBA basics. He asked that board members let him know if they plan to attend. The Tug Hill Government Conference will be held on March 27, 2014. Chairman Scriber suggested that there be SEQR training at some point.
- **CEO**—Not present. Written report submitted.
- **Jennifer Reeher**—Absent

Unfinished Business

- **Noise Law**
Chairman Scriber stated that he had not received an update from Matt Johnson. This matter will be placed on the January agenda.

New Business

- **Butcavage Subdivision (245 Bidwell Rd., #155.00-02-24)**

Michael and Lorine Butavage provided maps. The board completed the SEQR. A motion to declare a negative declaration was made by Paul Gage and seconded by Kevin Dwyer. Motion carried. A motion to accept the application for the Butcavage subdivision was made by Kevin Dwyer and seconded by Fred Swartz. Motion carried. Fee was collected. Clerk will send a decision letter.

- **Meeting Calendar for 2014**

Meetings in 2014 will be held at 7 pm the 4th Monday of each month except May and December when the meeting will be held on the 3rd Monday due to holidays.

January 27	July 28
February 24	August 25
March 24	September 22
April 28	October 27
May 19	November 24
June 23	December 15

A motion was made by Paul Gage and seconded by Fred Swartz to accept the meeting schedule. Motion carried

- **Election of Officers for 2014**

Paul Gage made a motion to elect the following slate of officers: Bill Scriber, Chairperson; Fred Swartz, Vice-Chairperson; Paul Gage, Secretary. Pat French seconded the motion. Motion carried.

Agenda for next meeting on January 27, 2014

Unfinished Business—Noise Law, Sign Ordinance
New Business—Comprehensive Plan

Adjournment

A motion was made by Paul Gage to adjourn the meeting. Fred Swartz seconded. Motion carried. Meeting was adjourned at 7:30 pm.

Respectfully submitted,

Linda A. Paul, clerk