

## REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held September 19, 2013 in the Village Gym. Councilor Dunham called the Meeting to order at 6:30 p.m.

**Present:** John Dunham, Councilor  
G. Richard Horning, Councilor  
Mary Lou Guindon, Councilor  
John Horning, Councilor  
Kelly Reader, Town Clerk

**Excused:** Stephen Stelmashuck, Supervisor

**Also Present:** L.J. Harvey, Fire Chief; Belden Dawley, Hwy Sup't; John Fadden, Bill Alsworth, Barb Horning, Al VanSanford, Greg Porter, 1<sup>st</sup> Assist Fire Chief; Doug Jordan, Dave Reader, and Bob Genant, Town Attorney

### APPROVAL OF MINUTES:

**August Regular Meeting:** A motion was made by Councilor Horning, seconded by Councilor Guindon to approve the August Regular Meeting Minutes as received. Roll taken...motion carried.

### SUPERVISOR'S REPORTS:

**The Supervisor's Financial Report:** The Supervisor's Financial Report for August 2013 were received by the Board and filed with the Clerk.

**Revenue Reports:** The Regular, Justice and Detail Revenue Report was received by the Board and filed with the Clerk.

**October Calendar:** Supervisor Stelmashuck presented the October Calendar-Budget Workshop on October 3<sup>rd</sup>.

### COMMISSION REPORTS:

**Community Affairs, Parks, Preservation, and Recreation:** Councilor Guindon stated that the committee is working on a wish list for the park.

Hwy Sup't Dawley will determine when the Town Park will close.

Hwy Sup't Dawley stated that the weather will determine when the park officially closes.

**Emergency Services and Public Safety:** Councilor Dunham stated that he had no report at this time.

**Financial Report:** Councilor J. Horning stated that he had no report at this time.

**General Gov't Report:** Supervisor Stelmashuck was excused.

### Infrastructure, Policy and Public Facilities:

Councilor G.R. Horning reported that the Highway Garage looks good. A few odds and ends need to be completed.

Oil and Stoning Projects look good.

Councilor G. R. Horning asked the Boards permission to meet with the State DOT on the St. Rt. 69 Road Project.

It was suggested to meet with Mayor Perkins to get her input on needs in the Village for the road project.

**Task Force:** Two Members met on 9/11/2013.

**Water Committee:** Councilor Dunham stated that 502 surveys have been returned.

**Engineering Services:** Doug Miller, Engineer will try and compile a Water District Map. Councilor Dunham stated that some citizens have expressed interest on serving on the Water Committee.

**REPORTS:**

**Legislator's Report:** No Reports.

**Hwy Sup't Report:**

Hwy Sup't Dawley stated that they completed some oil and stoning projects.

The Highway Dept. have been doing some work in happy Valley.

Some mowing is still being done.

No Smoking signs have been put up in Merrill Park.

The Highway Department is waiting for the County to ok sand hauling.

The two new trucks are at Stadium International for warranty work.

Hwy Sup't addressed some recommendations from NYMIR Insurance companies that will be discussed under New Business.

PESH's Violations have all been corrected.

**Clerk's Report:**

Clerk Reader submitted a written Clerk's Report and Dog License Report for August 2013.

**Assessor's Report:** No report at this time.

**Reappointment of Sole Assessor:** Councilor Dunham explained that Assessor Lopitz's appointment expires on 9/30/2013. More discussion will be held on the reappointment in Executive Session.

The reappointment is for a 6 year term beginning October 1, 2013.

**CEO Report:** CEO Bennett submitted a written CEO Report for August 2013.

**Dollar General:** Waiting for approval from the County Health Department on the water at Dollar General Site.

**Planning Board Report:** Planning Board Minutes were submitted by Linda Paul, Planning Board Clerk.

**Fire Chief's Report:** Fire Chief Harvey gave the Fire Report for August 2013.

**Tug Hill Circuit Rider Report:** A written report was submitted by Paul Baxter:

Plans are still in progress for a Tug Hill Summit with Tug Hill delegation state Senators and Assemblymen. This should be happening toward the end of October.

A Salmon Rivers Councilor of Governments may have a meeting prior to the Tug Hill Summit. Paul stated he would keep in touch with more specific dates and times.

The Town's website has been updated.

Paul is working in the 2013 Budget comparisons between Oswego County towns to help during the 2014 Budget Process.

There is a new Oswego County Trails and natural areas brochure and map out attached to the report.

The Tug Hill Commission would like to be of any assistance possible on cost containment, efficiency and effectiveness on the local level regarding the 1.66% tax levy cap for 2014.

**CORRESPONDENCE, COMMUNICATIONS & PETITIONS:**

E-mail from Kim Harrington

E-mail from Chamber of Commerce

Letter and Flyer from NYS Dept. of Public Service

Letter from Village of Parish, New York E-mail from John Coyne

Thank you Note from Nancy Bookheimer.

**OLD BUSINESS:**

**High Speed Internet:** Update: Waiting for State to release funds.

**Biospherix School Purchase:** Waiting on reports of fuel tanks at Elementary School to get confirmation if the tanks have been removed.

**Wrightson Cemetery:** Attorney Genant stated that he is still waiting from response from the Attorney.

**Workplace Violence Prevention Policy Resolution:** A motion was made by Councilor G.R. Horning, seconded by Councilor J. Horning to pass a resolution to approve the Workplace Violence Prevention Policy. Roll taken...motion carried.

**Corner Park:** Moving sign from Village Office to corner park.

**New Anti-Smoking Legislation:** A motion was made by Councilor J. Horning, seconded by Councilor Guindon to pass a resolution to approve a new Anti-Smoking Policy for Town Parks. Roll taken...motion carried.

**Fuel Oil Bids:** Attorney Genant will check on fuel oil bids.

**Uniform Notice of Claims:** A motion was made by Councilor Guindon, seconded by Councilor J. Horning to pass the Uniform Notice of Claims Policy. Roll taken...motion carried.

#### **NEW BUSINESS:**

##### **Insurance Recommendations from NYMIR:**

The emergency exit door at the Hwy Garage should be repaired or replaced to ensure rapid egress from the building in the event of an emergency.

The access to the electrical panels in the Highway Garage was obstructed. A minimum of 36 inches of clear access must be maintained in front of electrical panels at all times.

Materials were being stored in front of the fire extinguisher on the south wall of the building, blocking access to the extinguisher. These materials should be removed and the area in front of fire extinguishers should remain clear so they can be readily accessed in event of an emergency.

##### **Parks:**

The resilient surface beneath the playground equipment needs to be uncompressed and redistributed uniformly or supplementary material added. Specifically, additional material is needed under the swing set and around the spring rockers as their anchors were exposed and need to be covered.

The swing chains are worn and should be replaced. In addition, a program for chain replacement should be implemented.

#### **MEETING OPEN TO THE PUBLIC:**

No Comments.

#### **MEETING CLOSED TO THE PUBLIC.**

#### **APPROVAL OF BILLS:**

**General Fund:** A motion was made by Councilor J. Horning, seconded by Councilor Guindon to approve the claims #264-#302 for a total warrant of \$19,059.11. Roll taken... motion carried.

**Highway Fund:** A motion was made by Councilor G.R. Horning, seconded by Councilor J. Horning to approve the claims #170-#189 for a total warrant of \$4,677.20. Roll taken...motion carried.

#### **EXECUTIVE SESSION:**

A motion was made by Councilor Guindon, seconded by Councilor J. Horning to enter into Executive Session at 7:19 p.m. to discuss personnel and contract negotiations. Roll taken...motion carried. Town Attorney Genant and Clerk Reader were invited to attend.

A motion was made by Councilor Guindon, seconded by Councilor J. Horning to adjourn from Executive Session to the Regular Meeting at 7:25 p.m. Roll taken...motion carried.

