

## REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held July 18<sup>th</sup>, 2013 in the Village Gym. Councilor Dunham called the Meeting to order at 6:30 p.m.

**PRESENT:** John Dunham, Councilor  
G. Richard Horning, Councilor  
Mary Lou Guindon, Councilor  
John Horning, Councilor  
Kelly Reader, Town Clerk

**EXCUSED:** Stephen Stelmashuck, Supervisor

**ALSO PRESENT:** Bill Alsworth, Krista Alsworth, Paul Baxter, Tug Hill Rep. and Carl Dayger, Town Justice.

### **APPROVAL OF MINUTES:**

**June Regular Meeting:** A motion was made by Councilor J. Horning, seconded by Councilor Guindon to approve the June Regular Minutes as received. Roll taken...motion carried.

### **SUPERVISOR'S REPORTS (Waived until July Workshop)**

**Community Affair, Parks, Preservation and Recreation-Councilor Guindon**

**Emergency Services and Public Safety-Councilor Dunham**

**Financial Affairs-Councilor J. Horning**

**General Government-Supervisor Stelmashuck**

**Infrastructure, Policy and Public Facilities-Councilor G. Richard Horning**

Councilor G. Richard Horning stated that he wanted to touch base with Hwy Sup't Dawley regarding treating the new door that has been recently installed at the Highway Garage to prevent salt from eating the door away. Also, new windows will be installed at the Highway Garage on Saturday.

**Task Force:** No meeting in June or July.

**Water Committee:** Councilor Dunham stated that to date 473 Water Surveys have been returned. The more surveys that are returned the more points the Water Project will receive for funding. A notice has been placed in the paper to encourage residents to return their Water Surveys.

**Engineering Services:** Doug Miller

### **REPORTS:**

**Legislator's Report:** David Holst

**Hwy Sup't Report:** Belden Dawley

**Clerk Report:** Kelly Reader

**Assessor Report:** Richard Lopitz

**CEO Report:** George Bennett

**Planning Board Chair Report:** William Scriber (Regular Planning Board Minutes were submitted by Linda Paul)

**Fire Chief Report:** Fire Chief Harvey

**Tug Hill Circuit Rider Report:** Paul Baxter reported that he has recently updated the Town's Website. The Final 2013 Assessment Roll has been posted on the Town's website. A meeting will be held sometime in September of October with Legislators and Assemblymen with local Supervisors, Mayors and the Cog Chair to discuss issues and concerns that local municipalities may have positive and negative. This is an opportunity to have a direct line of communication between state representatives and local representatives. This type of summit has been conducted before and proved to be very beneficial.

**CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:** Waived until the August Regular Meeting.

**OLD BUSINESS:** Justice Dayger was present to discuss a problem that the justices are experiencing with the Village Board on obtaining approval for installation of a safety door into the Meeting/Court Room. Judge Dayger explained the funds were secured by a grant and has to be used for the purpose intended which was the purchase of the security door. Judge Dayger also stated that Mayor Heagle submitted the specifications that he wanted for the door and where he wanted the door installed prior to submission of the grant. Judge Dayger explained that there would be a key located in the clerk's key box available for access when needed. If the funds are not used for the purpose intended it could jeopardize future grant applications. All the furniture in the meeting room was purchased through a grant.

Councilor Dunham stated that his recommendation to the Board is to have a discussion with the Village Board to explain the importance of the installation of the security door in the location designated.

**Installation of 2<sup>nd</sup> Exit in Meeting Room:** Discussion was held regarding a violation that the Village received from PESH regarding providing a second exit from the Meeting Room for security purposes. Justice Dayger stated that he was not in agreement with allowing emergency access from the justices' office due to confidentiality and security purposes. More discussion will be held regarding the PESH violation.

**NEW BUSINESS:**

**Initiate Violence in the Workplace Policy per PESH:** A motion was made by Councilor Guindon, seconded by Councilor J. Horning to Authorize Attorney Genant to draw up a Work Place Policy per PESH requirements. Roll taken...motion carried.

**Second Floor/CEO Assessor Air Conditioner:** A motion was made by Councilor Guindon, seconded by Councilor J. Horning to approve the purchase of an air conditioner for the CEO/Assessor's Office not to exceed \$350.00. Roll taken...motion carried.

**MEETING OPEN TO THE PUBLIC:**

No Comments

**MEETING CLOSED TO THE PUBLIC:**

**APPROVAL OF THE BILLS:**

**General Fund:** A motion was made by Councilor Guindon seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #186-#222 for a total warrant of \$25,810.88 not approving claim # 196 for the amount of \$13.20 Roll taken...motion carried.

**Highway Fund:** A motion was made by Councilor J. Horning, seconded by Councilor Guindon to approve the claims to the Highway Fund, those being claims #133 to #146 for a total warrant of \$15,053.38. Roll taken...motion carried.

A motion was made by Councilor Dunham, seconded by Councilor G. Richard. Horning to adjourn at 7:02 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Clerk