

**Minutes of the Parish Town & Village Planning Board  
And Conservation Advisory Council  
Parish Village Gym  
May 20, 2013 at 7 PM**

**Regular meeting was called to order by Chairman Scriber at 7:00 pm.**

**Roll Call was called:**

<b>Present:</b>	Paul Gage	Kevin Dwyer (arrived at 7:12 pm)
	Fred Swartz	Pat French
	Bill Scriber	Linda Paul, clerk
	Bob Chambers	

Chairman Scriber stated that Bob Chambers will act as a voting member of the Planning Board pending the arrival of another board member.

**Reading of the Minutes**

**Minutes for Regular Meeting on April 22, 2013**

A motion was made by Paul Gage and seconded by Fred Swartz to accept the minutes.  
Motion carried.

**Communications**

- *Nuggets & Nibbles*, Spring 2013 edition
- Letter from CEO Bennett regarding 147 Kipp Road

**Reports of Committees**

**Bob Chambers**—Bob thanked the members of the Planning Board for their cooperation and wished them all well. The members of the Board thanked Bob for his service and stated that he will be missed. Bob reported that no conservation advisor has been found to replace him yet.

**Paul Baxter**—Paul reported that the Tug Hill 30<sup>th</sup> Anniversary Dinner will be held on May 30, 2013. He stated that he will be attending the CNY Regional Economic Development Council meeting.

**Codes Enforcement Officer**—A written report was submitted. CEO Bennett reported that fire inspections are almost done. Plans for the Dollar General have been reviewed, and a revised site plan has been submitted. The revised plan includes heavy duty asphalt for fire trucks and signage indicating no parking for a fire lane. Building on the site is pending ownership of the property. CEO Bennett stated that the Subway plan is being done in phases. Discussion ensued regarding parking spaces. CEO Bennett will be attending a rental permit program on August 8, 2013. He would like to see a plan to deal with apartments that would allow for annual inspections. CEO Bennett stated that he is working on issues with the liquor store site, but lacks documentation and blueprints. He said that the site does not comply with the original plan. He is also dealing with several issues regarding permits and assessments. He will be attending a wastewater seminar later this month.

**Unfinished Business**

**None**

## **New Business**

- **Maliga, Mirabito Subway Site Plan (2877 E. Main St., #173.20-06-14)**  
Terry Maliga was present and provided a drawing for the site plan. Pat French asked about parking at the site. Mr. Maliga explained the parking plan and the plan for entrances and exits. He stated that protective bollards would be placed for the front propane cage and for clerk protection. Discussion ensued regarding employee parking and front parking. CEO Bennett provided information about the required footage for parking spaces and a loading zone. Mr. Maliga stated that he would make the necessary changes. Pat French made a motion to accept the Subway site plan. Kevin Dwyer seconded. Motion carried. The site plan fee was submitted, and the clerk will send a decision letter.
- **Biospherix, Discussion**  
CEO Bennett reported that Biospherix is still planning to purchase the site but has not yet developed a plan for the site. Fred Swartz mentioned that there will be a PILOT public hearing this Thursday. Fred said he had talked to members of the school board, and the paperwork for the sale has been sent to Biospherix.
- **Sign Size in Town Zoning, Discussion**  
Chairman Scriber suggested that the section on signage in the town zoning law should be amended so that matters do not have to go to the ZBA so frequently. Fred Swartz commented that signage issues have to come to the Planning Board so the Board should have some flexibility in dealing with these issues. Chairman Scriber said he would contact Matt Johnson and ask him to come up with suggestions for an amendment that the Planning Board could consider.

## **Agenda for next meeting on, June 24, 2013**

Unfinished Business—Biospherix, discussion

Sign Size Amendment, discussion

New Business—Klikus request

## **Adjournment**

A motion was made by Paul Gage to adjourn the meeting. Fred Swartz seconded. Motion carried. Meeting was adjourned at 8:05 pm.

Respectfully submitted,

Linda A. Paul, clerk