

## REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held December 20<sup>th</sup>, 2012 in the Village Gym, Parish, NY. Supervisor Stelmashuck called the Meeting to order at 7:00 p.m.

**Present:** Stephen Stelmashuck, Supervisor  
John Dunham, Councilor  
G. Richard Horning, Councilor  
John Horning, Councilor  
Kelly Reader, Town Clerk

**Excused:** Mary Lou Guindon, Councilor

**Also Present:** Paul Baxter, Tug Hill Rep.; L. J. Harvey, Fire Chief; Belden Dawley, Hwy Sup't; Bob Genant, Town Attorney; Al VanSanford, Bill Alsworth, Jake Petit, Parish Fire Co. Lt.; Greg Porter, 2<sup>nd</sup> Assist Chief; Mary Lou Guindon, Councilor; and Mary LaFlair, Deputy DCO.

### APPROVAL OF MINUTES:

**November Public Hearing:** A motion was made by Councilor G. Richard Horning, seconded by Councilor J. Horning to approve the November Public Hearing Minutes as received. Roll taken...motion carried.

**November Special Minutes:** A motion was made by Councilor Dunham, seconded by Councilor J. Horning to approve the November Special Meeting Minutes as received. Roll taken...motion carried.

**November Regular Minutes:** A motion was made by Councilor G. Richard Horning, seconded by Councilor J. Horning to approve the November Regular Meeting Minutes as received. Roll taken...motion carried.

### SUPERVISOR'S REPORTS:

The Supervisor's Financial Report for 11/30/2012 were received by Board and filed with the Clerk.

**Revenue Report:** The General Regular and Justice Revenue Reports for 11/2012 were received by the Board and filed with the Clerk.

**January Calendar** (Waived until Organizational Meeting) on January 3<sup>rd</sup>, 2013.

### COMMISSION REPORTS:

**Community Affairs, Parks, Preservation & Recreation:** Councilor Guindon-Excused.

**Emergency Services & Public Safety:** Councilor Dunham stated that we need to check on the McFee Ambulance Contract for 2013.

**General Government Report:** Supervisor Stelmashuck stated that there is no report at this time.

**Infrastructure, Policy and Public Facilities:** Councilor G. Richard Horning stated that he has noticed a significant increase cost in fuel for Highway Garage. G. Richard Horning, Councilor suggested that the Board look into heavier insulation before the Highway Garage is sided. Also, look into possibly updating the furnace, turning down the thermostat when no one is in the building and look into repairing the garage door. Grants for solar panels were discussed.

**Task Force:** The December Meeting was cancelled.

**Water Committee:** Doug Miller, Engineer sent e-mails to Rural Development with no response. Mr. Miller will try and obtain a contact number.

**Engineering Services:** Report under Water Committee Report.

**REPORTS:**

**Legislator's Report:** Legislator, David Holst was not in attendance. Supervisor Stelmashuck stated that Mr. Holst stated that he would try and make a meeting.

**Hwy Sup't Report:** Hwy Sup't Dawley stated that the bridge was inspected on Chapman and Tanner Road.

The Highway Men have been cutting brush but more needs to be cut.

Trucks are ready for winter.

The new trucks have arrived. Chassis are in at Stadium.

Next week the plows will be installed and the trucks will be in service by the end of January.

Councilor J. Horning stated that we need a list of bridges in the Town of Parish. Fire Chief Harvey discussed installing more Dry Hydrants.

**Clerk's Report:** Clerk Reader submitted a written Clerk's Report and Dog License Report for November 2012.

**Assessor's Report:** No Report.

**CEO Report:** CEO Bennett submitted a written CEO Report for November 2012.

**DCO Report:** Deputy, DCO LaFlair submitted a written DCO Report for November 2012. Deputy DCO LaFlair stated that she would be issuing more Dog Tickets after the holidays.

**Planning Board Chair Report:** The November 2012 Planning Board Minutes were submitted by Linda Paul, Planning Board Clerk.

**Fire Chief's Report:** Fire Chief Harvey gave the Fire Report for November 2012. Fire Chief Harvey stated that they have had 317 alarms to date.

**Tug Hill Circuit Rider Report:** Paul Baxter stated that a brochure will be sent out regarding the annual Tug Hill Conference. The conference will be held on March 28<sup>th</sup>, 2013 at JCC in Watertown. The brochure will only be mailed once to save on postage.

**CORRESPONDENCE COMMUNICATIONS & PETITIONS:**

Christmas Card: Parish Public Library.

E-Mail from Comptroller's Office: Stating that local municipality's infrastructures are in bad shape and municipalities should cut expenses and raise taxes to take care of their infrastructures.

The Board thought this statement was ironic because the State is neglecting their own infrastructures.

**OLD BUSINESS:**

**Reminders:** Year End Meeting-December 27, 2012 at 6:00 p.m., Organizational Meeting-January 3<sup>rd</sup>, 2013 at 7:00 p.m., and January Joint Meeting-January 10<sup>th</sup>, 2013.

**Year End Meeting:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to hold a Year End Meeting on December 27<sup>th</sup>, 2012 at 6:00 p.m. Roll taken...motion carried.

**Organizational Meeting:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to hold an Organizational Meeting on January 3<sup>rd</sup>, 2013 at 7:00 p.m. Roll taken...motion carried.

**January Joint Meeting:** The January Joint Meeting will be cancelled in lieu of attending the USDA Rural Development Meeting that begins at 6:00 p.m. in Watertown. The meeting is on grants and low interest loans.

**2013 Fire Contract:** A motion was made by Councilor Dunham, seconded by Councilor J. Horning to approve the Fire Contract with the Parish Fire Company for the amount of \$183,000.00. Roll taken...motion carried.

**Local Laws, 2, 3, 4 of 2012.**

**Local Law #2:** A motion was made by Councilor Dunham, seconded by Councilor J. Horning to place Local Law #2 of 2012 on the ballot in November of 2013 providing for the change in term for the elective office of Town Clerk of the Town of Parish from 2 years to 4 years. Roll taken...motion carried.

**Local Law #3:** A motion was made by Councilor J. Horning to place local law #3 of 2012 on the ballot in November of 2013 providing for the change in term for the elective office of Town Supervisor of the Town of Parish from 2 years to 4 years. Roll taken... motion carried.

**Local Law #4:** A motion was made by Councilor G. Richard Horning, seconded by Councilor J. Horning to place Local Law #4 of 2012 on ballot in November of 2013 providing for the change in term for the elective office of Town Highway Superintendent of the Town of Parish from 2 years to 4 years. Roll taken...motion carried.

**NEW BUSINESS:**

**Lease with Village:** The Village requested \$10,000 in January & June of 2013. A motion was made by Councilor Dunham, seconded by Councilor J. Horning to approve at the old rate of \$9,750.00 due in January and June as the increase was not requested at budget time and the increase is not in the 2013 Budget. Roll taken...motion carried. The requested increase could be discussed at a later time.

**Association of Towns Annual Meeting, February 17<sup>th</sup>-20<sup>th</sup>:** Supervisor Stelmashuck stated that the last couple of years the justices have attended. Supervisor Stelmashuck will check with the justices to see if they would like to attend.

**MEETING OPEN TO THE PUBLIC:**

Bill Alsworth spoke in regards to spray insulation and suggested that the Board look into it for the Highway Garage.

Councilor Guindon stated since the Parish Elementary was designated as an emergency site in the Emergency Management Plan and it will no longer be used as an Elementary School and owned by a private entity, the Board should consider updating the Town's Emergency Management Plan.

Supervisor Stelmashuck agreed that the Board needs to update the Plan.

Fire Chief Harvey stated that the Town CEO needs to be aware that there was a recent occupancy issue during the APW School's Christmas Concert-not only were more people in attendance than what the school is rated for but it also created a parking issue.

**MEETING CLOSED TO THE PUBLIC.**

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #418 to #457 for a total warrant of \$35,502.01. Roll taken...motion carried.

**Highway Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the Highways Fund, those being claims #215 to #233 for a total warrant of \$114,445.50. Roll taken...motion carried.

**EXECUTIVE SESSION:**

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to take a 3 minute recess at 7:55 p.m. and to enter into Executive Session to discuss personnel.

Roll taken...motion carried. Town Attorney Genant and Clerk Reader were invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn from Executive Session and enter into the Regular Meeting at 8:15 p.m. Roll taken...motion carried.

Supervisor Stelmashuck stated that a letter has been sent to the justices regarding reports that he needs to get to the auditors to complete the Justice Audit.

A motion was made by Supervisor's Stelmashuck, seconded by Councilor Dunham to adjourn at 8:30 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Clerk