

REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held October 18, 2012 in the Village Gym. Parish, NY. Supervisor Stelmashuck called the Meeting to order at 7:00 P.M.

PRESENT: Stephen Stelmashuck, Supervisor
John Dunham, Councilor
G. Richard Horning, Councilor

John Horning, Councilor
Kelly Reader, Town Clerk

EXCUSED: Mary Lou Guindon, Councilor

ALSO PRESENT: L.J. Harvey, Fire Chief; Belden Dawley, Hwy Sup't; Paul Baxter; Tug Hill Rep.; John Fadden, Hwy MEO; Paul Gage, PL Brd Member; Karen Gage, Dan Burns, Bookkeeper; Doug Jordan, and Al VanSanford, Hwy MEO.

APPROVAL OF MINUTES:

Sept Minutes: A motion was made by Councilor G.R. Horning, seconded by Councilor Dunham to approve the September Minutes as received. Roll taken... Motion carried.

SUPERVISOR'S REPORT:

Supervisors Financial Report: Supervisor Stelmashuck presented a monthly Supervisor's Report for September, 2012.

The Financial Report and Revenue Report will be received at a later date.

November Calendar: The November Calendar was presented by Supervisor Stelmashuck.

COMMISSION REPORTS:

Community Affairs, Parks, Preservation & Recreation: Councilor Guindon is excused and on the mend.

Emergency Services and Public Safety: Councilor Dunham stated that 1 new radio will be ordered in 2012. Additional radios will be ordered for the 2013 Budget year.

Financial Affairs: J. Horning, Councilor stated that everything is going fine.

General Government: No Report.

Infrastructure, Policy and Public Facilities: Councilor G. R. Horning stated they found sign posts in the back of the Highway Garage. The posts will be used to build a cover for the generator. The cover will protect the generator. The building needs to be taken down at the park. The electrical service needs to be moved from the building. The storage room at the Highway Garage needs to be cleaned. The curbing has been repaired in the Village in front of the Sortman Property. The 1991 and 1998 trucks are going to be put out for bid.

Task Force: September Minutes were submitted by Fred Swartz.

Water Committee: Councilor Dunham stated that the Board needs to choose a date to meet with Rural Development to get their ducks in a row for November 1, 2012 @ 6:00 pm to discuss the water project. Alternate dates are November 5th or 6th. Engineer Miller would like to review water district maps with the Town Board.

Emergency Services: E-mail from Doug Miller regarding his site visit and his recommendation for a full bridge inspection and NYSDOT bridge inspection report.

REPORTS:

Legislator Report: No report.

Highway Superintendent Report: Highway Superintendent Dawley stated that all the sand has been hauled for winter. Two sanders have been installed on trucks. Quotes were submitted for trees to be removed at Bidwell Cemetery. It was the consensus of the Board to set a date to discuss NYS Division of Cemetery Grants.

On Line Auction: Auction International displays equipment on line and reaches a vast area at no cost to municipalities. The Town can set a minimum bid. A motion was made by Councilor J. Horning and seconded by Councilor Dunham to authorize Highway Superintendent Dawley to place the Town's 1991 and 1998 trucks out on bid using the On Line International Equipment Auction Website. Roll taken...motion carried.

Clerk's Report: Clerk Reader submitted a written Clerk's Report and Dog License Report for September 2012. Also, a postage meter report was submitted.

Assessor's Report: A tax rate sheet for 2012 was received from Assessor Lopitz. This will be useful to compare rates for 2013.

CEO Report: CEO Bennett submitted a CEO report for September 2012. Supervisor Stelmashuck stated that CEO Bennett recently lost his home due to a fire.

Planning Board Report: The September 2012 Planning Board Minutes were submitted by Linda Paul, Planning Board Clerk, Paul Gage, Planning Board Member stated that the Planning Board is working on an eight lot subdivision.

Fire Chief's Report: Fire Chief Harvey gave the Fire Report for September 2012. Fire Chief Harvey spoke in regards to the Yellow Dot Program for the elderly. Medical written information is provided in various areas that will aid emergency response personnel.

Tug Hill Representative Report:

Paul Baxter, Tug Hill Rep. discussed 3 items. Supervisor Stelmashuck was invited to a Tug Hill Legislator's Meeting on October 24, 2012 at 7:00 PM. The meeting is sponsored by the Cooperative Tug Hill Council. All Tug Hill Supervisors, Mayors and COG Representatives are invited to attend. SUNY IT. is offering a seminar on Highway issues on November 1st, 2012, 1:00 pm-4 p.m. in Utica. Highway Superintendent Dawley is signed up.

Correspondence, Communications and Petitions:

A letter from the Fire Department was read regarding McFee Ambulance. A letter from Mark Sortman was read. Some of Mr. Sortman's issues have been resolved.

Old Business:

Separate Resolution for 4 year terms, Supervisor, Highway Superintendent and Town Clerk-tabled.

BAR Resignation: A motion was made by Supervisor Stelmashuck and seconded by Councilor Dunham to advertise to fill a vacancy created by Karen Gage's resignation. Letters of interest should be submitted to the Town Clerk by November 14, 2012 at 4:00 PM. Roll taken...motion carried.

Hydrofracking Ban: It was suggested to formerly send a request to amend the zoning law to incorporate banning hydrofracking in the Town of Parish. Tug Hill Rep. Paul Baxter will look into the regulation's process. The Board will ask Town Attorney Genant to also look into the process.

Chapman Rd Bridge Recommendations from Doug Miller: The Town's Insurance Company has deemed the bridge unsafe. Doug Miller, Engineer has recommended a full bridge inspection from NYSDOT. Modifications were recommended instead of replacement. A motion was made by Councilor Dunham and seconded by Councilor G.R. Horning to approve Engineer Doug Miller's services for the assessment of the bridge for \$4,500.00. Roll taken...motion carried.

Additional McFee Ambulance Charge: A letter was received from McFee Ambulance's Director of Operations stating that effective Nov 1, 2012, McFee Ambulance will continue to respond to structure fires. However, if McFee Ambulance is dispatched to another call while on the fire stand by, and they have no patient the ambulance will be leaving and responding to the emergency call. Fire Departments that wish to have a dedicated ambulance for structure fires stand by will be charged \$100.00 per hour. Discussion was held that this provision was not included in the Town's Ambulance Contract. Councilor Dunham stated that the Fire Advisory Board will address the recent request.

Time Warner Franchise Agreement: It was discussed that possibly the franchise agreement should be amended. Further discussion will be held.

Damage done on private property: While Audrey Wagoner, Dog Enumerator, was collecting data for the enumeration, she accidentally ran over 273 feet of chain link fence and damaged it. Highway Superintendent Dawley will assess the damage. Also, an estimate was requested to obtain verification of the condition of the fence. The Town's insurance company stated that since the damaged was done with a personal vehicle it would not be covered under the town's insurance company.

Storage: Councilor G. R Horning stated that he suggests using the park pavilion to store the siding for the Highway Garage until it is installed.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck and seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #344 to #380 for a total amount of \$8,751.36. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck and seconded by Councilor G. R. Horning to approve the claims to the Highway Fund, those being claims #191 to #202 for a total amount of \$31,480.51. Roll taken...motion carried.

MEETING OPEN TO THE PUBLIC:

Doug Jordan asked why the Assessor doesn't attend meetings. Supervisor Stelmashuck responded that the Assessor attends Board Meetings upon request from the Town Board.

Karen Gage asked if the 4 year term proposition would be put out to vote. Supervisor Stelmashuck stated that the Board is waiting for Attorney Genant's recommendation. Karen also stated that she feels that the proposition should be placed on the ballot.

Doug Jordan stated that the Highway Department should not use their cell phones when they are driving the Town trucks. Al Van Sanford stated that the radios are not working in the Town's trucks. Supervisor Stelmashuck responded that new radios are being ordered for the trucks.

MEETING CLOSED TO THE PUBLIC.

EXECUTIVE SESSION:

A motion was made by Supervisor Stelmashuck and seconded by Councilor J. Horning to take a 3 minute recess at 8:05 pm and enter into Executive Session at 8:08 pm to discuss personnel. The Clerk was invited to attend.

A motion was made by Councilor Dunham and seconded by Councilor J. Horning to adjourn from Executive Session to the Regular Meeting at 8:25 pm. Roll taken... motion carried.

A motion was made by Supervisor Stelmashuck and seconded by Councilor Dunham to adjourn at 8:29 pm. Roll taken...motion carried.

Respectfully submitted

Kelly Reader
Parish Town Clerk